

**Santiago Canyon College - College Council
MINUTES - March 11, 2014, 2:00 p.m., E-107**

Administrators: John Hernandez, Aracely Mora (absent), Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Michael DeCarbo, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards, Sheryl Martin, vacant, Cecilia Diaz (absent-alt)

Student: Jimmy Ko Technology: Curt Childress EMP Rep: Rick Adams Communication: Martin Stringer

Approved 3/25/14

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 2-25-14 2.	Approval		Motion to approve as presented (DeCarbo/Durdella) passed without dissent.
3. SCC Committee Meeting Matrix: Corinna Evett	Second Reading	Corinna Evett noted there were no objections from the Senate during review. Michael DeCarbo said a determination will need to be made on where the item is posted on the web and who will keep the calendar current. Also, the approvals are based on adopting the matrix for 2014-2015.	Motion to approve the matrix as presented (DeCarbo/Nance) passed without dissent.
4. Enrollment Management Committee's Governance Handbook Description: Corinna Evett	Second Reading	The description, as presented, was approved by the Academic Senate.	Motion to approve Enrollment Management Committee's Governance Handbook description, as presented (Rutan/Geissler), passed without dissent.
5. California Dept of Education Career Pathways Trust Regional Consortium Grant: Juan Vázquez	Information	Juan Vázquez explained that in addition to Janis Perry's Teacher Pathway grant proposal, SCC is supporting the Orange County Career pathways partnership with Saddleback College. This grant includes health, technology and energy conservation programs. Apprenticeship will be joining in the efforts in energy conservation, working with Saddleback College as part of the advisory committee. Saddleback is working with the Orange County Department of Education, who will be the fiscal agent. This grant is an attempt to work with all colleges and all school districts in Orange County that have programs in the three areas.	
OLD BUSINESS			
1. Accreditation Update: Juan Vázquez	Information	Juan Vázquez announced that opportunities are available to apply as a Commissioner for the ACCJC. Also, the RSCCD Board will be receiving the self-evaluation report from both colleges for first reading on May 27, and second reading on June 9. The Board will receive the document two weeks prior to the first reading for preview.	

<p>2. Budget Update: Juan Vázquez</p>	<p>Information</p>	<p>The college will be receiving the first draft for feedback by March 31 (this will be a preliminary draft).</p> <p>Still moving along with expectations of higher business and personal income tax revenues, and less spending by consumers. Michael DeCarbo confirmed that the Fiscal Resources Council will be discussing the FON obligation and considering a request from district operations for additional funding. SCC is expected to hire two replacement (Gates and Zysman) and one new (Math) faculty positions. Two additional faculty (American Sign Language and English) hires are contingent upon new retirements.</p>	
<p>PROGRAM UPDATES</p>			
<p>1. Associated Student Government: Jimmy Ko</p> <p>2. Communication: Martin Stringer</p> <p>3. Educational Master Plan Committee: Rick Adams</p> <p>4. Planning and Institutional Effectiveness: Corinna Evett</p>	<p>A. The new Community Services senator coordinated 20 students to meet at Knott's for the Costera Run, at 5:00 a.m., on March 2.</p> <p>B. The new Vice President of Senate is Kevin Johnston.</p> <p>C. Recruiting senators to fill open positions.</p> <p>D. Guest speaker, Alex Sheen, is scheduled to speak in H-106, at 10:30 a.m. on March 20, on "because I said I would." Jimmy invited all students, faculty and staff to attend.</p> <p>No report.</p> <p>A. Rick Adams said DPP revisions are in progress and evaluation of DPP function. Working on how to streamline annual reviews of DPPs.</p> <p>B. Preparing for program reviews, with Alex Taber, Economics, the first academic program for review.</p> <p>A. Rubric for next year's planning documents was explained.</p> <p>B. A Resource Request form, plus Process Flowchart for PIE has been created to accompany each request.</p> <p>C. The cost is omitted from the form intentionally, to keep planning at the forefront, not budget.</p>	<p>Recommendation from council members for template to contain uniformity in the form's fields and margins. Aaron Voelcker or Rudy Tjiptahadi can make the revisions.</p> <p>The Council commended PIE on their progress and outcomes.</p>	

5. Continuing Education: Jose Vargas	No report.	
6. Classified Advisory Group: Zina Edwards	Next meeting is Tuesday, April 1.	
7. Technology: Curt Childress	<ul style="list-style-type: none"> A. Web Redesign group presented to the Academic Senate, and the Senate approved the revised web template. B. Redesign committee is reconvening tomorrow to continue working on the criteria. C. The cost for the mobile app (query last month) is \$12,450. Recommendation by Curt not to purchase the app at this time, and to wait to evaluate “responsive design” style for mobile devices. It could be better used in new version of SharePoint. D. Still looking into the concept of a mobile app for Datatel for student inquiries. E. Council discussed the need for a higher profile “Athletics” front page icon/button for new version of web page. 	College Council recommends Athletics as a standard as one of the three photos below the story photos. Curt Childress will take this recommendation to the Web Redesign Task Force tomorrow.
8. Budget/Facilities/Safety/Admin Services: Steve Kawa	<ul style="list-style-type: none"> A. Furniture being delivered for Humanities Building will be ready by the end of the month, except for Language and Anthropology. B. Athletics office and lab furniture is currently being installed. C. Marquee is going to be re-installed on March 28th. D. Science Center air improvement project will occur April – June. E. Protective netting will be installed at softball field and on pool side of practice field, beginning in April. F. Gym roof inspection has resulted in finding the problem with the leaks. 	
9. Curriculum and Instruction Committee: Craig Rutan	Craig Rutan presented the new system for CurricUNET. This will allow for all processes to appear on one screen instead of multiple drill down for each process. There will also be an ability to filter/sort. Hope to be ready to convert by August.	

<p>10. Academic Affairs: Aracely Mora</p> <p>11. Student Success Committee/Student Services/ Foundation: John Hernandez</p>	<p>No report.</p> <p>A. Student Success Committee:</p> <ul style="list-style-type: none"> o Monthly meeting last Monday. Aaron Voelcker presented a mini-version of the Student Success Scorecard and 12 Measures of Success. Mary Mettler presented the use of the Early Alert program by faculty. Noted that many faculty use other means to communicate progress issues with students. <p>B. Foundation:</p> <ul style="list-style-type: none"> o Alumni/Orange Chamber of Commerce Business Mixer on April 17. o Consultant is completing Strategic Plan 2014. o Karen Bustamante has accepted the position of Development Coordinator for the Foundation and will be located in U-105-3. <p>C. Student Services:</p> <p>D. Beginning recruitment for Summer Experience.</p> <ul style="list-style-type: none"> o Syed Rizvi and Loy Nashua gave an outstanding presentation on Veterans Services at last night's Board meeting, including two student veterans speaking at the end of the program. 	<p>Results will be shared with council minutes.</p>
<p>12. Academic Senate: Corinna Evett</p>	<p>A. Screening of "Sin by Silence" on Wednesday, March 12, at 7:15 p.m.</p> <p>B. Resolutions passed adopting AAT & ASS policy reciprocity and eliminating unnecessary repetition of classes.</p> <p>C. Rejected accelerated programs or degrees. Continued discussion of alternatives.</p> <p>D. Intersession – analyzing effects and planning process. Determination has been made that the Instructional Calendar is an academic matter that will go to the Academic Senate first, and then to FARSCCD.</p>	
<p>13. President: Juan Vázquez Next meeting: Tuesday, March 25, 2014, 2:00</p>	<p>Juan reported SCC is on track to make FTES targets. Also, the cosmetology classes are beginning again, and should add</p>	

p.m., E-107	another 40 FTES.	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)