

**Santiago Canyon College - College Council**  
**AGENDA - March 25, 2014, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora (absent), Steve Kawa, Jose Vargas (absent), Juan Vázquez**  
**Faculty: Corinna Evett, Michael DeCarbo, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi (absent), Rick Adams (alt)**  
**Classified: Diane Durdella, Zina Edwards, Sheryl Martin (absent), vacant, Cecilia Diaz (absent-alt)**  
**Student: Jimmy Ko Technology: Curt Childress EMP Rep: Rick Adams Communication: Martin Stringer (absent)**

**Approved 4/22/14**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 3-11-14	Approval	Correction to Updates, #9: Craig Rutan presented the new-screen system for CurricUNET.	Motion to approve minutes as corrected (DeCarbo/Geissler) passed without dissent.
OLD BUSINESS			
1. Accreditation Update: Juan Vázquez	Information	A memo from the accrediting commission regarding "Recent Commission Decisions: ACCJC Standards and Processes" was distributed for review.	
2. Budget Update: Juan Vázquez	Information	<p>A. Juan noted that the State budget picture is much healthier. The State may have more money to distribute to schools and colleges (although there is no information on how much money or how the money will be distributed). Recommendations have been made that the State use the money to hire faculty to meet FON. Other groups are also asking for a portion of the money. Both colleges will continue to work in structural deficit situation. SCC has to find a way to continue growth pattern.</p> <p>B. Steve reported the money for intersession is coming to the college, in the amount of \$259,000. This is not new money, it is money already spent. Discussion followed on whether we have the financial ability to run intersession in 2015.</p> <p>C. Discussion regarding concern of shifting money from primary term offerings to offerings during intersession. Craig Nance said the mathematics success rates are higher in short-term (8-week and intersession) classes, as opposed to primary terms.</p> <p>D. Jimmy Ko interjected that students appreciate the opportunity to take shorter term classes (students do want the option available), including students that do not have the ability to take a full load during the spring or fall semesters.</p>	
PROGRAM UPDATES			
1. Associated Student Government: Jimmy Ko		<p>A. Last week's speaking event was a success, and had an impact on students. Jimmy thanked Rick Adams for attending with his class.</p> <p>B. The Book Run is scheduled for Saturday, April 19, in support of funding textbooks.</p>	

<p>2. Communication: Martin Stringer</p> <p>3. Educational Master Plan Committee: Rick Adams</p> <p>4. Planning and Institutional Effectiveness: Corinna Evett</p> <p>5. Continuing Education: Rudy Frias</p>	<p>C. April 21 begins "Stress Less Week"</p> <p>D. The Executive Council is discussing: SB 1017, 850, 1924 and 1925, and the concept of bachelor's degree offerings at the community college level.</p> <p>E. Last night, the RSCCD Student Trustee resigned. In lieu of replacing the position, the ASG Presidents at SCC and SAC will share the duties of the position through the end of the year.</p> <p>No report.</p> <p>A. Alex Taber (Economics) presented the first academic program review at the last meeting; his presentation was excellent and will be used as a template.</p> <p>B. Rick requested input on how the Council would prefer to receive information from the EMPC. Input:</p> <ul style="list-style-type: none"> <li>o Executive summary is very helpful, and could be provided to Lynn for distribution electronically, or a hard copy is fine.</li> <li>o Maintain flexibility of input and reporting styles.</li> <li>o Make sure authors are aware that the College Council will be receiving a copy of their summary for review.</li> </ul> <p>A. Corinna reported that PIE is creating a modified rubric to prioritize resource requests for the year 2014-2015, and also planning for future processes for 2015-2016.</p> <p>B. Council members commended PIE for a practice application of the rubric using last year's requests/numbers.</p> <p>C. Deadline for submittal of requests to appropriate Vice President for 2014-2015 consideration, is Wednesday, April 16, 2014. April 22<sup>nd</sup> will be the first reading for requests.</p> <p>D. Last year's prioritized list still exists, and if new money is identified, that list will be addressed (but only until 2014-15 priorities are completed). Items from last year's list must be submitted again for consideration (not an automatic roll over).</p> <p>Rudy reported that the STARS program began this week, applications for scholarships are due Thursday, and the first meeting</p>	
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<p>6. Classified Advisory Group: Zina Edwards</p> <p>7. Technology: Curt Childress</p> <p>8. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>with Cynosure for on-line applications with noncredit has been scheduled.</p> <p>The next meeting of the Classified Hawks is Tuesday, April 1. Juan informed Zina that he is deferring his presentation to Judy Iannaccone, who is looking for input on district communications, news dissemination, and also work regarding “branding” for the district.</p> <p>A. Curt displayed the look of the redesigned web page, including changes recommended at the last Council meeting.</p> <p>B. Corinna commended the Web Redesign task force for their diligence, expertise, and willingness to create a solution to the request.</p> <p>Facilities:</p> <p>A. Currently, there is not a process for assignment of space or facilities. The college needs to develop a process, similar to the resource prioritization within PIE, using program reviews and DPPS to request space/facilities. Useage should be included as a consideration.</p> <p>B. Corinna indicated PIE should be able to accommodate the request by revising current resource request forms, rubric and process for submittal. Potentially, the process could be in place before the end of the semester.</p> <p>C. Craig Rutan noted that the established Master Plan should also be built in to the consideration factors.</p> <p>D. Agreements already in place will be honored, i.e., D to H building, and Math to D building moves.</p> <p>Administrative Services:</p> <p>A. Water conservation is a current agenda item for the Sustainability Committee. Doug Deaver and Jose Vargas are SCC representatives on the committee.</p> <p>B. ASG Senator Hector Soberano is supporting increasing recycling efforts at SCC, and Administrative Services is assisting with his efforts.</p>	<p>Juan Vazquez asked Corinna Evett to present the concept of creating a facilities/space needs request process to PIE.</p>
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<p>9. Curriculum and Instruction Committee: Craig Rutan</p>	<p>C. Evacuation drill scheduled on Thursday, March 27, at 11:30 a.m.  D. Fire alarm testing: April 7 at OEC, and April 8-9 at SCC  E. Fumigation of T building (3-day process) on April 9  F. Steve reviewed the top three recommendations from a recent RSCCD Safety/Security analysis.</p> <p>A. Joyce Wagner and Leonor Aguilera attended a conference on the subject of SB440, the creation of Transfer Model Curriculum (TMCs) in areas of emphasis instead of major. Areas of concern:</p> <ul style="list-style-type: none"> <li>o Will CSUs accept these degrees?</li> <li>o Can CSU get the students through within 60 units?</li> <li>o Deadline for 440 transfer degrees is established and met.</li> </ul> <p>B. The Chancellor’s Office is short staff and is not processing the degrees in a timely fashion. SCC’s Biotechnology degree is still waiting to be approved. This approval is critical to use Perkins funds for this program in the fall.</p> <p>C. Non-substantial change to math transfer degree required the resubmission of documentation showing that the degree complies with the 60 unit limit. Any changes to transfer degrees will receive similar scrutiny.</p> <p>D. Close to having Datael functionality for repeatability regulations. Experimental (N98, 098, 198) courses in the same discipline cannot be repeated, throughout the district, even if the title and content are different.</p>	<p>Lynn will distribute the list of recommendations with the minutes.</p>
<p>10. Academic Affairs: Aracely Mora</p>	<p>No report.</p>	
<p>11. Student Success Committee/Student Services/ Foundation: John Hernandez</p>	<p>A. John announced that Karen Bustamante has joined the Foundation as Development Coordinator.  B. Alumni Mixer is set for April 17, 5:00-7:00 p.m.  C. WACAC (Western Association for College Admission Counseling) event hosted at SCC this morning. Robert Waldren told John this was a first for hosting at a community college.  D. Golf Tournament is set for Friday, April 25.</p>	
<p>12. Academic Senate: Corinna Evett</p>	<p>Recent Senate meeting:</p>	

<p>13. President: Juan Vázquez  May-August meeting calendar:</p> <ul style="list-style-type: none"> <li>• May 13 and 27 (conflicts with Bd mtg)</li> <li>• June 10 and 24</li> <li>• July 8 and 22</li> <li>• August 12 and 26</li> </ul> <p>Next meeting: Tuesday, April 22, 2014, 2:00 p.m., E-107</p>	<p>A. Corinna thanked Ruth Babeshoff for presenting and answering questions at the last Senate meeting.</p> <p>B. At ACCJC.org, there is a new front page, with new standards for review and input.</p> <p>C. Resolution for sustainable staff development for faculty/staff/administrators.</p> <p>D. Looking at feasibility of baccalaureate degree at community college level.</p> <p>E. Dean Lori Fasbinder, Continuing Education, will present at the next Senate meeting.</p> <p>A. Juan discussed looking at upcoming calendar dates for College Council meetings (listed to left).</p> <p>B. Discussion regarding the differences in the Senate and College Council recommended memberships for the Enrollment Management Committee.</p>	<p>Submit comments to Corinna by April 25.</p> <p>Council agreed to the following calendar changes:  Continue to meet on May 13, June 10, July 8 and August 12. Cancel meetings on May 27, June 24, July 22, and August 26.</p> <p>Agreed to addition of one classified member, for a total of three, and one Librarian, for the faculty listing.</p>
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)