

Santiago Canyon College - College Council

MINUTES– May 13, 2014, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Michael DeCarbo, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards, Sheryl Martin, vacant, Cecilia Diaz (absent-alt)

Student: Jimmy Ko Technology: Curt Childress EMP Rep: Rick Adams Communication: Martin Stringer

Guest: Anita Varela

Approved 6-10-14

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Student Trustee	Information	Juan Vázquez announced that ASG President Jimmy Ko was sworn in at last night's Board meeting as Student Trustee for the month of May, 2014.	
2. Approval of Minutes, 4-22-14	Approval	Correction to #1 under Program Updates: <u>SB850</u> .	Motion to approve 4/22/14 minutes as corrected (Nance/Rutan) passed without dissent.
3. Professional Development Committee Governance Handbook Description: Corinna Evett	Second Reading	<p>A. Anita Varela noted that the discussion to revise the Faculty Professional Development Committee description began in 2012-2013, to re-envision and revitalize in partnership with classified staff. The committee plans to prepare a budget proposal for PIE, and to complete a needs assessment for classified. Website is also active.</p> <p>B. Martin Stringer provided feedback for revisions from the instructional deans.</p> <p>C. Discussion regarding:</p> <ol style="list-style-type: none"> 1. Student membership. Concluded that the group is focused on faculty and staff, and would not be efficient use of the student representative's time. 2. Placement of Speaker's Symposium under the prevue of this committee. Concluded not to place under this committee. 3. Striking the word, FLEX from the description broadens the opportunities for offerings (all year round). 	<p>Discussion with conclusion of following changes to Professional Development Committee draft:</p> <p>Responsibilities:</p> <p>Bullet 2: <i>Seeks funds to support college-wide professional development.</i></p> <p>Bullet 3: <i>Implement, review and evaluate application and reporting processes.</i></p> <p>Bullet 4: <i>Review and make recommendations regarding conferences and workshop requests.</i></p> <p>Membership:</p> <p>6 Faculty (no change)</p> <p>4 Classified (one addition)</p> <p>1 Administrator (no title designation)</p> <p>Motion to approve draft with above changes (Rutan/Edwards) passed without dissent.</p>
4. Proposed Changes to Budget Committee Mission and Responsibilities: Michael DeCarbo	Second Reading	Michael DeCarbo presented the revised Budget Committee description for second reading.	<p>Discussion with conclusion of following changes to Budget Committee draft:</p> <p>Responsibilities:</p> <p>Bullet 1: <i>Provides fiscal analysis of resource allocation requests, grant funding requests, and additional funding requests.</i></p>

<p>5. SCC Self-Evaluation Report: Aracely Mora</p>	<p>Second Reading</p>	<p>Corinna Evett reported that editing is continuing for typographical errors and consistency. Aracely Mora complimented Corinna, Craig Rutan and Aaron Voelcker on their dedication to completing the report.</p> <p>Corinna reviewed the updated list of Actionable Improvement Plans for comment: III.D.3. – revise to reflect “continuing to do so” or “exploring efficiency.” IV.B.3.d. – Council advocated to keep this item on the list.</p>	<p>Bullet 2:<i>priorities are funded.</i> Bullet 3:<i>constituent groups</i> and <i>proposes...</i> Bullet 5: Delete Bullet 6 becomes #5 and Bullet 8 becomes #6.</p> <p>Motion to approve draft as modified above (Geissler/Vargas) passed without dissent.</p> <p>Agreement to omit Actionable Improvement Plan related to III.D.3</p>
<p>OLD BUSINESS</p>			
<p>1. Accreditation Update: Aracely Mora</p>	<p>Information</p>	<p>No additional report.</p>	
<p>2. Budget Update: Juan Vázquez</p>	<p>Information</p>	<p>A. Steve Kawa presented the SCC General Fund Budget Report, 4-30-14. Currently consulting with District to determine if Apprenticeship money in Fund 13 should be listed as Fund 12. B. May revise is out. C. Jose Vargas reported that the proposal has been made to bring noncredit CDCP rate equal to the credit rate.</p>	
<p>PROGRAM UPDATES</p>			
<p>1. Associated Student Government: Jimmy Ko</p>		<p>A. Jimmy Ko distributed the approved SCC ASG Mission Statement, and a letter requesting the Council’s support of</p>	<p>Motion to support SCC Associated Student Government’s proposed augmentation to</p>

<p>2. Communication: Martin Stringer</p> <p>3. Educational Master Plan Committee: Rick Adams</p> <p>4. Planning and Institutional Effectiveness: Corinna Evett</p> <p>5. Continuing Education: Jose Vargas</p> <p>6. Classified Advisory Group: Zina Edwards</p> <p>7. Technology: Curt Childress</p>	<p>an increase of the student activities fee by \$5. Projected implementation semester is spring 2015.</p> <p>B. USEE Volleyball game set for Thursday, May 15, 2014</p> <p>C. Dodge Ball game on Friday, May 23</p> <p>1. Martin Stringer thanked everyone who supported the SCC Foundation Golf Tournament. The date also included the State Volleyball Tournament held at the SCC Gymnasium – many thanks to the Administrative Services staff.</p> <p>2. State Championship competitions for SCC Athletics:</p> <ul style="list-style-type: none"> • Women’s Softball, May 16-18, in Bakersfield. • Members of Men’s Golf team, Monday, May 12. • Members of Men’s and Women’s Track and Field, Friday and Saturday, May 16-17, at Mt SAC. <p>Rick Adams noted that Craig Rutan provided the most recent report to the EMPC.</p> <p>Corinna Evett reported that PIE has gone through the first round of prioritizations. The fiscal analysis will now be done by the Budget Committee, and then PIE will receive the information back on May 21st and vote on the items.</p> <p>By the end of this week, the re-programming phase of the OEC refurbishment should be complete. Upon completion, specific recommendations will be made to the District for the OEC structure.</p> <p>Deadline for Classified Scholarships is this Friday, May 16.</p> <p>A. Web Committee and Redesign Committee have met. The redesigned web will go live on Monday, June 23, 2014.</p> <p>B. TAG is placing a new back-end database (Exchange 2010) for e-mail. This should occur next week for faculty and in a couple of weeks for staff.</p>	<p>increase the student activities fee to \$10 (Evett/DeCarbo) passed without dissent.</p> <p>Rick Adams will send the closing report to Lynn for distribution to College Council.</p>
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<p>8. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>Hope to have problems resolved with computer connection to E-building for marquee to be functional on Friday, May 16.</p>	
<p>9. Curriculum and Instruction Committee: Craig Rutan</p>	<ul style="list-style-type: none"> A. Goals for the California Community Colleges will be voted on by the Board of Governors in July. B. The C&I Council received a presentation from Syed Rizvi on how curriculum impacts Title IV Financial Aid. C. Economics Degree for Transfer was approved and will be submitted to Chancellor's Office. D. The 2014-15 catalog will soon be going to print (newly reorganized version). E. Last Monday's meeting was Craig's final as chair of the Council. Joyce Wagner will be assuming the Chair responsibilities for C&I, and will also become the representative on College Council as of July 9, 2014. F. Reclassification was approved by the Board, from Student Support Assistant to Curriculum Specialist. 	
<p>10. Academic Affairs: Aracely Mora</p>	<p>Aracely Mora announced that Joe Yorba has been hired as the new full-time mathematics faculty member, to begin in fall 2014.</p>	
<p>11. Student Success Committee/Student Services/ Foundation: John Hernandez</p>	<ul style="list-style-type: none"> A. Leigh Ann Unger gave a degree audit presentation to the Student Success Committee. B. Financial Aid has received a six-year recertification approval for Title IV – this is equivalent to college accreditation reporting/approval. C. The Foundation Executive Committee is meeting on Thursday to refine the strategic plan, in preparation for the July Board of Directors meeting. D. New friend of the foundation, CH2M Hill, has committed to a \$5,000 on-going STEM scholarship. 	
<p>12. Academic Senate: Corinna Evett</p>	<ul style="list-style-type: none"> A. Corinna Evett reported she, along with Aracely Mora and Juan Vazquez, attended the CSULB Educational Forum that focused on Common Core Standards. 	

<p>13. President: Juan Vázquez Next meeting: Tuesday, June 10, 2014, 2:00 p.m., E-107</p>	<p>B. Corinna thanked Dean Corine Doughty for attending the last Senate meeting and answering questions regarding her division and the Carl D. Perkins funds.</p> <p>C. Senate passed a resolution urging student trustee representation be changed to one student from each college for 2014-2015.</p> <p>D. Election results:</p> <ul style="list-style-type: none"> • Michael DeCarbo, Secretary/Treasurer, 2014-2015 • Craig Rutan, Vice President, 2014-2015 • Corinna Evett, President 2014-2016 <p>E. Faculty Excellence Award recipients:</p> <ul style="list-style-type: none"> • Jennifer Rincon, adjunct Continuing Education • Melody Vaught, adjunct SCC • Denise Foley, full-time SCC/Continuing Education <p>F. Corinna commended Craig Rutan for his membership on College Council during the past six years.</p> <p>G. The Board of Trustees voted to support SB850, a pilot program for community colleges to provide baccalaureate degrees (degree cannot be offered at community college if offered at local CSU or UC).</p> <ul style="list-style-type: none"> • Classified Appreciation, Wednesday, May 21, 2:00 p.m., in AB Quad, and 3:00 p.m., at Chapman site • Thursday, May 22: 4:00 p.m. Honors Reception in H-106; 4:00 p.m. Foundation Donors Reception in Library; 5:30 p.m. Scholarship Ceremony; and 6:30 p.m. Art Show 	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)