

**Santiago Canyon College - College Council
MINUTES - June 10, 2014, 2:00 p.m., E-107**

Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Michael DeCarbo (absent), Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi (absent), Rick Adams (absent - alt)

Classified: Diane Durdella, Zina Edwards, Sheryl Martin, vacant, Cecilia Diaz (absent-alt)

Student: Hector Soberano Technology: Curt Childress EMP Rep: Rick Adams (absent) Communication: Martin Stringer

Approved 7/8/14

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Introduction	Information	Hector Soberano was introduced and welcomed as the new President for the SCC Associated Student Government.	
2. Approval of Minutes, 5-13-14	Approval		Motion to approve minutes as presented (Vargas/Nance) passed without dissent.
3. NSF Scholarships in Science, Technology, Engineering & Mathematics (S-STEM) Grant: John Hernandez	Information	<p>In 2013, the College Council approved the recommendation to re-apply for the NSF Scholarships in Science, Technology, Engineering and Mathematics grant. The college was not awarded the grant a year ago, but received comments for improvement from the reviewers. The writers involved in the grant are using those comments, including better organization and specific language, to develop a new proposal for the same grant. The submittal deadline has not been established, but will likely be August, same as last year.</p> <p>Cindy Swift (Physics), who attended the council meeting to answer questions, confirmed that technology and engineering will be a focus, in addition to other fields.</p>	No objections were voiced on the re-submittal of this grant proposal.
4. Student Success & Support Program (SSSP) Plan: John Hernandez	First Reading	<p>Plan defines what we are asking of students, and the repercussions. This plan will go into effect in the spring semester. This report does not need approval by the Board of Trustees. The SSSP has been approved by the Student Success Committee and the Academic Senate.</p> <p>The Committee was commended for meeting the deadlines in advance. This is a transitioning of fund allocation from the matriculation model. The 2015-2016 funding is based on MIS element reporting.</p>	
5. Student Services Reorganization Request: John Hernandez	First Reading	<p>A. California Career Pathways Trust Grant: New – 1 Counselor, 1 Special Project Specialist, 1 Student Services Coordinator.</p> <p>John Hernandez noted that in the future we should consider presenting reorganization requests concurrently with grant</p>	<p>Motion to waive second reading (Rutan/Vargas) passed without dissent.</p> <p>Motion to approve the</p>

		<p>authorization requests. Corinna Everett mentioned that next year grant requests must go through PIE.</p> <p>This request has no impact on the 50-50 law. The Board will be asked to accept the \$6,000,000 grant in July.</p> <p>B. Counseling & Student Support Services - Student Life & Leadership: eliminate Administrative Secretary and fund Student Services Specialist.</p> <p>John Hernandez stated that as a result of previous budget reductions, Student Life was reduced from 2 1/2 coordinators to 1. The level of duties and responsibilities, including required travel with students to conferences, is not sustainable with the current staff of one full-time and a part-time/short-term position. Without additional staff, the level of engagement may need to be cut for students.</p> <p>Student Services managers submitted and reviewed the list of prioritized requests. The managers determined the coordinator position was the greatest need on the list. No new general funds are required for this change. This request is not losing a position, but shifting for greatest need.</p> <p>Discussion:</p> <ol style="list-style-type: none"> I. Zina Edwards and Sheryl Martin both expressed opposition to this proposal, noting it is not a good precedent to set, having only one administrative secretary in a division office. They suggested possibly using internships to fill the void in Student Life, and expressed the concern that once eliminated the position would not be reinstated. II. Answering Craig Rutan's question, Jose Vargas explained the staff structure for Continuing Education. III. Corinna Evett agreed with looking outside the box to assist with advisors, possibly academic senators attending general assembly. 	<p>reorganization request, with change to counselor as "not tenure track" (Geissler/ Edwards) passed without dissent.</p> <p>Contact John Hernandez if you have additional suggestions on</p>
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<p>6. Academic Affairs Reorganization Request: Aracely Mora</p>	<p>First Reading</p>	<p>IV. Hector Soberano supported bringing this position to College Council. Student Life is a very important aspect of the college, and we need to work toward a solution. It is essential for student development.</p> <p>C. Juan Vázquez pointed out that the Board of Trustees is hesitant to approve the tentative budget that includes a deficit. Discussion followed regarding the need to share information with the Board to make sure the new members understand the college budget challenges that have been met in the past and currently.</p> <p>Aracely Mora introduced two reorganizations for the Office of Institutional Effectiveness and Assessment: one for Assistant Dean to Dean, and one for Research Specialist to Research Analyst. The reorganizations will not impact general fund monies; Title V and Apprenticeship funds will bridge the gap. Currently, both positions are working beyond the scope of their duties. There is a higher level of responsibility to meet accountability mandates.</p> <p>Aracely commented that higher salaries in these positions are available at other institutions, causing SCC to be a resume-builder for staff seeking the next step at another college (these positions should have been the initial levels).</p> <p>Apprenticeship dollars are not available for Student Life, it is a restricted fund.</p>	<p>how to meet the challenge of filling the void in the Student Life Office.</p> <p>This reorganization will be considered for second reading at the next meeting, Tuesday, June 8, 2014.</p> <p>These reorganizations will be considered for second reading at the next meeting, Tuesday, June 8, 2014.</p>
<p>7. SCC 2014-2015 Resource Request Prioritization List Recommendations: Corinna Evett</p>	<p>First Reading</p>	<p>Corinna Evett referred to the prioritization list and noted that a unit is defined as department, division, or area. The Budget Committee provided information regarding available funding, and the priority list was developed by PIE.</p>	<p>Motion to waive the second reading (Mora/Vargas) passed without dissent.</p> <p>Motion to approve the PIE recommendations (Hernandez/Martin) passed without dissent.</p>

8. PIE Recommendation in Support of SCC Offering a 2015 Winter Intersession: Corinna Evett	First Reading	Aracely Mora supported the inclusion of Winter Intersession in order for the college to meet the 2.75 growth factor for 2014-2015.	Motion to support the recommendation for a 2015 Winter Intersession (Mora/ Edwards) passed without dissent.
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information		
2. Budget Update: Juan Vázquez	Information		
PROGRAM UPDATES			
1. Associated Student Government: Hector Soberano		No report.	
2. Communication: Martin Stringer		No report.	
3. Educational Master Plan Committee: Rick Adams		No report.	
4. Planning and Institutional Effectiveness: Corinna Evett		Corinna Evett presented the: <ul style="list-style-type: none"> ●Facilities Request Form ●Resource Request Form ●Rubric ●Year at a Glance ●Resource Request Flowchart 	
5. Continuing Education: Jose Vargas		No report.	
6. Classified Advisory Group: Zina Edwards		No report.	
7. Technology: Curt Childress		No report.	
8. Budget/Facilities/Safety/Admin Services: Steve		No report.	

<p>Kawa</p> <p>9. Curriculum and Instruction Committee: Craig Rutan</p> <p>10. Academic Affairs: Aracely Mora</p> <p>11. Student Success Committee/Student Services/Foundation: John Hernandez</p> <p>12. Academic Senate: Corinna Evett</p> <p>13. President: Juan Vázquez</p> <p>Next meeting: Tuesday, July 8, 2014, 2:00 p.m., E-107</p>	<p>No report.</p> <p>No report.</p> <p>No additional report.</p> <p>No report.</p> <p>No report.</p>	<p>Meeting adjourned at 5:00 p.m.</p>
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)