

Santiago Canyon College - College Council

MINUTES –June 11, 2013, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora (absent), Steve Kawa (absent), Jose Vargas, Juan Vázquez

Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler, Craig Rutan (absent), Rosa Salazar de la Torre, Craig Nance, Michael DeCarbo, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards, Sheryl Martin, vacant, Cecilia Diaz (absent-alt)

Student: TBD Technology: Curt Childress EMP Rep: Jim Isbell (absent) Communication: Martin Stringer (absent)

Guests: Denise Boyd, Mary McMullin, Jared Miller, Jennifer Coto, Cindy Swift, Nooshan Shekarabi

Approved 7-9-13

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 5-14-13	Approved		Motion to approve minutes as presented (DeCarbo/Edwards) passed unanimously.
2. Budget Priorities: Steve Kawa	Approved	The President reported a requested \$1.5 augmentation to the 2013-2014 budget. One million dollars will be spent to add classes in order to meet new FTES targets and \$500,000 will be spent to add new positions.	Motion to approve the Budget Priorities (Vargas/DeCarbo) passed unanimously.
3. Request for Authorization to Apply for Grant: SCC Debate Team	2 nd reading	<p>Jared Miller presented two grants:</p> <p>A. \$20,000 Open Society Foundation Youth Initiative, a one-time grant to support college debate programs, which will bring back the Forensics Team and fund expenses for the team to attend Fall and Spring tournaments, a coach’s conference, and the State championship.</p> <ul style="list-style-type: none"> • Implementation of the grant would not require curriculum revisions. • A revision was requested to Question #7 of the project proposal, regarding institutionalization of the grant project-- change from yes to no and include the explanation: <i>the hope would be to institutionalize the project but if that is not possible, fundraising will be instituted.</i> • Funds are included in the grant for 2 LHE for faculty coordination. <p>B. \$5,000 Open Society Foundation Youth, Debate Camp.</p>	The President requested that the modifications of the project proposal be made and sent to Lynn Manzano prior to the second reading at the next College Council meeting, July 9, 2013.
4. Authorization to Apply for Grant: NSF Scholarships for STEM	Approved	<p>This Grant will award \$600,000 over five years, \$225,000 per year with an average student award of \$10,000 per year for multiple years.</p> <ul style="list-style-type: none"> • A revision was requested to Question #4 of the grant proposal to change <i>FTE</i> to <i>LHE</i> <p>Corinna Evett, on behalf of the Academic Senate, requested consideration:</p>	<p>Motion to suspend 2nd reading (Edwards/Nance) passed unanimously.</p> <p>Motion to approve grant application (Barembaum/DeCarbo) passed unanimously.</p>

<p>5. Collegial Governance Handbook</p>	<p>Approved</p>	<ul style="list-style-type: none"> • of expanding STEM majors such as Graphic Design (the newly added “A” in STEM—STEAM) and a Technical/Engineering focus of STEM (not just science & math). Mary McMullin reported that grants typically are very specific as to what majors qualify as STEM for their specific awards. • for the Project Investigator, a faculty member who is not already participating or overcommitted with existing grant initiatives <p>A. Faculty Co-Chairs: Three committees were missing faculty co-chairs—Safety, Scholarship and Enrollment Management</p> <ul style="list-style-type: none"> • John Hernandez recommended a modification to the Scholarship Committee Chair designation: <i>Foundation Director or designee will serve as chair</i> be revised to read <i>Vice President of Student Services or designee and one faculty member.</i> <p>B. Mission – Enrollment Management Committee</p> <ul style="list-style-type: none"> • The President will ask Aracely Mora to attend the initial meeting to act as a consultant, to share other colleges’ enrollment management plans and to present a possible enrollment management plan for our college. <p>C. Mission – Planning Institutional Effectiveness (PIE) Committee</p> <p>D. Collegial Governance Framework Additions/Placement Discussion regarding addition of Web Committee, Planning Institutional Effectiveness, and Enrollment Management Committee to framework and handbook.</p>	<p>Motion to approve recommendation for choosing faculty co-chairs and John Hernandez’s modification recommendation to Scholarship Committee (Geissler/Nance) passed unanimously.</p> <p>Motion to approve Craig Rutan calling a Fall 2013 meeting of the Enrollment Management Committee to create their mission, responsibilities and plan for the college (Martin/Salazar de la Torre) passed unanimously.</p> <p>Motion to approve a Fall 2013 meeting of the PIE Committee as early as possible for Fall 2013 to create a mission statement (Edwards/Durdella) passed unanimously.</p> <p>Motion to approve the additions/placement (Geissler/Nance) approved unanimously.</p>
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6. New and Proposed Faculty Positions	Information	<p>The President announced:</p> <ul style="list-style-type: none"> • New Math faculty hire: Vanessa Jones • There will be no new hire in Water Utility Science due to poor applicant pool. • Faculty hiring committees will be formed for Sociology and Counseling, if possible, for a start date fall 2013, but, most likely, spring 2014. • The Distance Education Coordinator will be a classified position. In the future, this position may be a faculty position. 	
OLD BUSINESS			
1. Accreditation Update: Corinna Evett		In Aracely's absence, Corinna Evett reported there is good progress and there is a summer plan for continuing the work for accreditation.	
2. Budget Update: Juan Vázquez	Information	The President reported that the outlook for the budget is positive.	
PROGRAM UPDATES			
1. Associated Student Government: TBD		No report	
2. Communication: Martin Stringer		No report	
3. Educational Master Plan Committee: Jim Isbell		No report	
4. Continuing Education: Jose Vargas		No report	
5. Classified Advisory Group: Zina Edwards		No report	
6. Technology: Curt Childress		<p>Curt reported:</p> <ul style="list-style-type: none"> • Thanks to Jose Vargas, Curt was able to replace antique computers in the Library with used, but newer, OEC computers • The College's new Network Specialist will start on June 24th, with the mandate of ensuring the integrity of the network connections and will assist with PC support. 	

7. Budget/Facilities/Safety/Admin Services: Steve Kawa	No report	
8. Curriculum and Instruction Committee: Craig Rutan	Report presented by Corinna: <ul style="list-style-type: none"> • AA/T and AS/T degrees have been submitted for Philosophy, Anthropology, Geology and Spanish. • Guidelines on Repeatability are expected to be released prior to this July's Curriculum Institute. 	
9. Academic Affairs: Aracely Mora	No report	
10. Student Success Committee/Student Services/Foundation: John Hernandez	John reported there were 200 applicants for the International Student Coordinator position.	
11. Academic Senate: Corinna Evett	Corinna reported: <ul style="list-style-type: none"> • Craig Rutan will be conducting eight break-out sessions at the State Academic Senate 2013 Curriculum Institute, July 2013. • Joyce Wagner, Corinna and Aracely will be attending the 2013 Curriculum Institute, as well. 	
12. President: Juan Vázquez <ul style="list-style-type: none"> • Next meeting: Tuesday, July 9, 2013, 2:00 p.m., E-107 	The President reported that Spring 2014 graduation for the SCC credit program will be on Friday of Memorial weekend. The new venue for the Spring 2013 graduation was well received. Graduation concerns expressed were: <ul style="list-style-type: none"> • Noise issues for classrooms where finals were being administered which are adjacent to the graduation site • Noise heard in the Geology labs Graduation suggestions expressed were: <ul style="list-style-type: none"> • Moving to a Saturday graduation • Moving non-lab finals away from graduation site Michael DeCarbo will bring these concerns and suggestions to the Graduation Committee.	

Santiago Canyon College - Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.