

**Santiago Canyon College - College Council**

**MINUTES**

**July 14, 2015, 1:30 p.m., E-107**

**Administrators: John Hernandez (absent), Aracely Mora, Arleen Satele, Jose Vargas, John Weispfenning**

**Faculty: Corinna Evett, Joe Geissler (absent), Rudy Frias, Mary Mettler, Craig Rutan (absent), Joyce Wagner, Melinda Womack (absent- alt)**

**Classified: Zina Edwards, Sheryl Martin, Karen McCoy (absent), Esther Odegard, Cecilia Diaz (absent - alt)**

**Student: Kevin Pham (absent) Technology: Curt Childress (absent) EMP Rep: Member TBD**

**Draft for Approval**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Introduction	Information	John Weispfenning introduced Mary Mettler, new member of the College Council, and Vice President of the Academic Senate.	
2. Approval of Minutes, 6-9-15	Approval		Motion to approve minutes as presented (Martin/Vargas) passed without dissent.
3. Distance Ed Program Committee (DEPC): Corinna Evett	Second Reading	Corinna confirmed that the classified representative would be from Student Services. The intent is to have the committee running in fall 2015.	Motion to approve Distance Ed Program Committee as presented (Mora/Edwards) passed without dissent.
4. RSCCD Resource Development Grant Development Schedule, as of 6/23/15: John Weispfenning	Information	Grant development schedule, as of June 23, 2015, presented for information.	
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	A. Aracely noted that announcements she receives from the ACCJC are forwarded to College Council members for further dissemination to constituents. B. Currently working to create a rough draft of preliminary work done in the spring. The integrated planning recommendation will be going through with the district collaboration.	
2. Budget Update: John Weispfenning	Information	A. The Governor signed the state budget; good budget for community colleges. The RSCCD Board of Trustees have approved the tentative budget, and the final budget will be presented in September for approval. B. John reviewed the Unrestricted General Fund budget assumptions for 2015-2016.	

PROGRAM UPDATES			
1. Associated Student Government: Kevin Pham		No report.	
2. Educational Master Plan Committee: Melinda Womack		No report.	
3. Planning and Institutional Effectiveness: Corinna Evett		No report.	
4. Continuing Education: Jose Vargas		<p>A. FTES comparison:</p> <ul style="list-style-type: none"> <li>• 2013-2014 Net 1,807</li> <li>• 2014-2015 Net 1,722</li> </ul> <p>B. Facilities:</p> <ul style="list-style-type: none"> <li>• Faculty/staff in the S buildings will move to the U buildings next summer, after which the S buildings will be removed permanently.</li> <li>• The plan for OEC is being revised to match the budget available. This has caused an approximate two-month delay in the schedule.</li> </ul>	
5. Classified Advisory Group: Zina Edwards		<p>A. The staff development Outlook workshop, held June 11, was a success.</p> <p>B. Next meeting will be in the fall semester.</p>	
6. Technology: Curt Childress		No report.	
7. Budget/Facilities/Safety/Admin Services: Arleen Satele		<p>A. Arleen reviewed the SCC General Fund Budget Report, 6/30/15. Thanked everyone for saving money.</p> <p>B. Facilities:</p> <ol style="list-style-type: none"> <li>1. Recent scheduled maintenance power shut down – contact Admin Services with any issues.</li> <li>2. Door lock maintenance has been completed for buildings A, B, C.</li> <li>3. Child Development Center air conditioning will be</li> </ol>	

<p>8. Curriculum and Instruction Committee: Joyce Wagner</p>	<p>upgraded the end of this month.</p> <p>4. The B building energy management system will be completed in December.</p> <p>5. Math faculty are moving in to the D-116 office area. Classrooms have been designated for math on the second floor and updated equipment is being installed.</p> <p>A. English and Math faculty attended a conference; may be making progressive changes on basic skills courses.</p> <p>B. Last week, Joyce Wagner and Tiffany Garbis attended a Curriculum Institute.</p>	
<p>9. Academic Affairs: Aracely Mora</p>	<p>A. Aracely reported SCC is in compliance with 19 Associate Degrees for Transfer. Two transfer model curriculums are being developed for biology and chemistry.</p> <p>B. FTES growth target for 2014-2015 was 2.75%; result was 40 FTES above 2013-14. Target for 2015-2016 is 6,908 FTES</p> <p>C. Athletics has recommended to drop men's and women's track and field, and replace with men's and women's volleyball. The plan is not to offer track and field in the spring, and to offer volleyball the following year.</p> <p>D. Dual enrollment is a new endeavor with OUSD high schools. High school students have opportunity to complete college classes, on their own campus, while achieving their high school diploma.</p> <p>E. As D building classrooms become available for math classes, the instructors have the option to move their classes from the current room to the new planned location.</p>	<p>Communication is a key element for the success of this program. Email Aracely with any concerns.</p>
<p>10. Student Success and Equity Committee/Student Services/ Foundation: John Hernandez</p>	<p>No report.</p>	
<p>11. Academic Senate: Corinna Evett</p>	<p>A. Corinna thanked administrators for supporting a team of SCC educators attending the 2015 Conference on Acceleration in Developmental Education.</p>	

<p>12. President: John Weispenning</p> <p>Next meeting: Tuesday, August 11, 1:30 p.m., E-107</p>	<p>B. Corinna also thanked Joyce Wagner and Craig Rutan for attending and presenting at the recent Curriculum Institute.</p> <p>C. College Council membership for Academic Senate 2015-2016: Corinna Evett, Mary Mettler, Craig Rutan, Joyce Wagner, Joe Geissler, Melinda Womack as alternate, new Continuing Ed and EMPC representatives TBD.</p> <p>No additional report.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)