

Santiago Canyon College - College Council

MINUTES

August 23, 2016, 1:30 p.m., E-107

Administrators: John Hernandez, Ruth Babeshoff, Maryln Flores, Arleen Satele, Jose Vargas, Vacant Faculty: Michael DeCarbo, Rick Adams for Corinna Evett (absent), Joe Geissler , Rosa Salazar de la Torre,

Mary Mettler, Joyce Wagner, Melinda Womack (alt)

Classified: Zina Edwards (absent), Sheryl Martin, Karen McCoy, Vacant, Student: Esther Chian (absent)

Technology: Alfonso Oropeza EMP Rep: Anne Hauscarriague (absent)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 7-12-16	Approval		Motion to approve minutes as presented (Womack/Babeshoff) passed without dissent.
2. Request for Reorganization: Intermediate to Administrative Clerk, Continuing Ed: Jose Vargas	First Reading	Jose presented a request to convert a current vacancy position from Intermediate Clerk to an Administrative Clerk (funded 60% general fund and 40% categorical funds) to commensurate the salary to the actual duties being performed. This request is also for 4 new DSPS Instructional Assistant positions to support Adult Education Block Grant (AEBG) goals and priorities (100% Categorically funded)	
3. Request for Reorganization: 2 Administrative Clerks, 1 Counseling Asst, Continuing Ed: Jose Vargas	First Reading	Jose presented a request for 4 new positions (2 part-time Administrative Clerks, 1 part-time Counseling Assistant, and 1 full-time Graduation Specialist). The part-time positions will be funded by noncredit SSSP to support SSSP functions and the Graduation Specialist will be funded 75% from noncredit SSSP and 25 % from AEBG to help fulfill SSSP and AEBG requirements.	
4. Request for Reorganization: Administrative Clerk, Continuing Ed: Jose Vargas	First Reading	Jose presented a request for one new full-time Senior Clerk position to be funded 100% from the AEBG. The position is needed to support all the fiscal reporting requirements that are evolving from AEBG.	
5. Request for Reorganization: Administrative Services,	First Reading	Graduation Specialist is needed due to delay in certificates.	

OLD BUSINESS			
1. Accreditation Update: Marilyn Flores	Information	No report.	Michael DeCarbo goal would be to create infrastructure to address Accreditation matters. This item will be moved to Committee and Council Updates section.
2. Budget Update: John Hernandez	Information	Budget was provided under committee report.	No further action.
COMMITTEE AND COUNCIL UPDATES			
2. Educational Master Plan Committee: Anne Hauscarriague		No report.	
3. Planning and Institutional Effectiveness:		No report.	
4. Technology: Alfonso Oropeza		12 classroom in D-bldg were mediated over summer, and 1 classroom in SC Bldg. The pace is too slow to replace older model computers.	No further action.
5. Budget/Facilities/Safety: Arleen Satele		Allocation base is good. Retirement obligation has increased.	No further action.
6. Curriculum and Instruction Council: Joyce Wagner		No report.	
7. Student Success and Equity Committee: Ruth Babeshoff		Next SS & E meeting is 9/26/16.	
PROGRAM UPDATES			
1. Associated Student Government: Esther Chian		First council meeting on 8/25/16. Apparel arrived. ASG is short on staff due to summer month. No report.	No further action.
2. Continuing Education: Jose Vargas		No report.	

<p>3. Classified Advisory Group: Zina Edwards</p>	<p>John H. mentioned first advisory meeting will take place in October. There will be 1-2 meetings per semester. There is no CSEA representative at BOT meetings. Discussion on CSEA replacement on council.</p>	<p>Sarah Salas contacted to request CSEA appointment.</p>
<p>4. Student Services: Ruth Babeshoff</p>	<p>Discover SCC brought over 600 students. Included 6 faculty that presented faculty bootcamp workshops.</p>	<p>No further action.</p>
<p>5. Administrative Services: Arleen Satele</p>	<p>D- Building classrooms are being occupied.</p>	<p>No further action.</p>
<p>6. Academic Affairs: Marilyn Flores</p>	<p>FTES is 8% below target. Will focus on short term late start classes and cancelled/convert classes to regain shortfall. Challenges due to students who lost eligibility for the BOG fee waiver.</p>	<p>Enrollment Study sessions will be taking place.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>Faculty hiring requests for data review deadline is 9/24/16 at 5:00 p.m.</p>	<p>No further action.</p>
<p>8. Interim President: John Hernandez</p>	<p>Annual Report is now on the web.</p>	<p>No further action.</p>
<p>Next meeting: Tuesday, September 13, 2016, 1:30 p.m., E-107</p>		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)