

**Santiago Canyon College - College Council (Planning and Budget Allocation)**

**MINUTES - August 23, 2011, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez**

**Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler, Craig Rutan, Rosa Salazar de la Torre, Craig Nance, John Smith (absent), Rick Adams (alt)**

**Classified: Diane Durdella (absent), Zina Edwards (absent), Sheryl Martin (absent), Janell McWilliam, Cecilia Diaz (alt) (absent)**

**Student: Colton Long Technology, Curt Childress EMP Rep: Jim Isbell (absent) Communication: John Weispfenning**

**Approved 9/13/11**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 7/25/11	Approval		Motion to approve minutes as presented (Nance/Barembaum) passed unanimously.
<b>OLD BUSINESS</b>			
1. Collegial Governance Framework: Corinna Evett	Action	Revised framework was presented for discussion and action. Craig Rutan noted that the CIC Technical Committee should not be included because it is not a governance committee with an open invitation to attend. The suggestion was also made to remove the Faculty Recognition Committee for the same reason. Both of these committees could be included in the "pop up" listing that would appear when the cursor is placed on the Academic Senate box.	Motion to recommend removal of the CIC Technical and Faculty Recognition Committees from the proposed SCC Collegial Governance Framework, and to approve the remaining Framework as presented (Evett/Nance) passed unanimously.
2. Budget Update: Juan Vázquez	Information	<ul style="list-style-type: none"> <li>• Juan distributed the budget presentation from last night's board meeting. The district is preparing for Trigger 2, which could include deferrals to pay FTES, workload reductions, mid-year cuts, and higher tuition fees.</li> <li>• Discussion followed regarding the need to plan how to handle the possible raise in tuition. Suggestions included charging students the full amount and placing the \$10/unit on hold, disclaimer regarding fees in spring schedule/web as action of legislation and also as notice, and announcements by faculty in classes.</li> <li>• Juan noted that everyone is invited to the Soldiers to Scholars event on Thursday, September 15. Money raised will benefit the veterans' resource centers at SAC and SCC. Cost for a single ticket is \$50.</li> </ul>	Request for an ad hoc committee to meet and discuss the potential process to deal with a spring fee increase.
3. Accreditation: Aracely Mora	Information	The mid-term report draft is available on the H-drive for review. Next steering committee meeting is August 25. The document will ultimately be submitted to the College Council for review and approval.	
<b>PROGRAM UPDATES</b>			
1. Associated Student Government: Colton Long		Colton provided copies of the revised ASG structure and the definitions of each branch. The by-laws and role chart have been modified, retreats and workshop scheduled, interviews are on-	Contact Colton if you are interested in participating in a staff forum (3 faculty and staff members).

<p>2. Communication: John Weispfenning</p> <p>3. Educational Master Plan Committee: Jim Isbell</p> <p>4. Continuing Education: Jose Vargas</p> <p>5. Classified Advisory Group: Zina Edwards</p> <p>6. Technology: Curt Childress</p> <p>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</p> <p>8. Curriculum and Instruction Committee: Craig Rutan</p>	<p>going (over 100 scheduled), and 80 students will be serving as part of ASG.</p> <p>No report.</p> <p>No report.</p> <ul style="list-style-type: none"> <li>• Jim Kennedy has accepted the position of Interim Vice President of Continuing Education at SAC. Consequently, the restructuring of duties includes Pat Alvano as Interim Director of Special Programs, and Jose and Lori Fasbinder splitting the academic duties.</li> <li>• This is flex week for OEC, and school begins August 29. The opening meeting is scheduled for Thursday, August 25, at 6:00 p.m.</li> </ul> <p>The parking raffle will return in the spring, and the auction will occur again in December.</p> <p>No report.</p> <ul style="list-style-type: none"> <li>• Budget Steve presented the general fund budget report for 7-31-2011 and the end-of-year report for 2010-11. Concern regarding the 2011-12 budget, which is beginning at less than the previous year's part-time instruction account.</li> <li>• Facilities During the first week of classes, approximately 100 spaces were still available in parking lot 1 during peak periods. Work continues on the Science Center alarm system.</li> <li>• Aracely, Craig and Leonor Aguilera attended the annual curriculum institute in July.</li> <li>• First meeting of the SCC C&amp;I Council is August 29 (annual stand-alone training).</li> <li>• Regional curriculum meeting will be held at MSAC on</li> </ul>	
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<p>9. Academic Affairs: Aracely Mora</p>	<p>September 23. Danny Martino, Corinna Evett and Craig Rutan will attend.</p> <ul style="list-style-type: none"> <li>• The first meeting of the State Academic Senate Curriculum committee discussed: 1) repetition of classes; 2) credit by exam; and, 3) impact of transfer degrees.</li> <li>• Fall enrollment is at 95-96% capacity. FTES is at 2,711, with last year at 2,668. Headcount is at 8,242, with last year at 7,861. Fifteen sections less than last fall.</li> <li>• There will be a reduction to the spring schedule, but not certain of classes at this time.</li> <li>• We want to maximize our ability to generate FTES with less money. Efficiency is the key, and meeting student needs. Each cut does have an impact.</li> </ul>	
<p>10. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>Financial Aid Associate Dean Syed Rizvi has developed the ability for Pell Grant recipients to use an advance for purchase of their books at the Hawk Bookstore. This is a great advantage for financial aid students who, in the past, had to wait several weeks for funds. We have already had 39 transactions totaling over \$10,000, in the Bookstore (36 of 39 were SCC students).</p>	
<p>11. Academic Senate: Morrie Barembaum</p>	<p>Academic Senate retreat was held last week, including administrator updates, budget issues, potluck, and a forum on budget, e-mail, and grades submission.</p>	
<p>12. President: Juan Vázquez</p> <ul style="list-style-type: none"> <li>• Next meeting: Tuesday, September 13, 2:00 p.m., E-107</li> </ul>	<p>In preparation for mandates received from the state or legislature, the college is preparing a list of recommendations for reductions.</p>	<p>Contact your dean with recommendations.</p>

Santiago Canyon College - Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

(Approved by College Council 4/12/11)