Minutes of the GP Leadership Cluster
March 1, 2019

In attendance:
Technology Research Planning Cluster: Marilyn Flores, Rudy Tjiptahadi, Lacy Hedenberg, Philip Crabill
Professional Development Cluster: Joseph Alonzo, Tracy Montana, Maria Chaidez, Song Graham,
Academic Cluster: Michael DeCarbo, Aaron Voelcker, Anaisabelle Garcia, Leonor Aguilera, ~~Janis Perry~~
Student Services Cluster: Syed Rizvi, Tiffany Gause, Nena Baldizon-Rios, ~~Laura Carino~~
Faculty Facilitators: Joyce Wagner, Denise Foley
Guests: Julie Peeken

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP	TIMEFRAME
1. Update from Inquiry Clusters	o Missing the student members from the Leadership Cluster. By next meeting the students should be in attendance. o Members introduced themselves and cluster affiliation and role o Reviewed our charge for the remaining months of this academic year and need for efficient work. o Michael DeCarbo reviewed need to present resolution to senate to renew the structure as it is only approved for this year. VP Flores reviewed the language regarding funding tied to our activities for vision for success and Guided Pathways that leaves us no choice but to keep moving forward with our activities. 14 metrics is no longer the guiding document but the new self-assessment (item 4) o This group must plan for next year **Reports from Clusters:** **Professional Development**: J. Alonzo reviewed the general idea that this cluster should service the other clusters but also provide information to the campus community in proactive manner. Should determine what mis-steps others have made. Members are now doing investigations of colleges employing GP and typically used as models. o VP Flores commented that a SAC team visited Bakersfield and found it very helpful **Tech. Resch. Plan**: VP. Flores reported group started a conversation regarding "why" GP. They are investigating which metrics we already collect	1. Make sure clusters are staffed with students 2. Begin draft of senate resolution	End of March Present at next leadership meeting, April 19

	so as to determine what additional benchmarks and metrics will need to be set and collected		
	Student Services Group: -Student focus groups and other forms of collecting student voices were discussed. This group will look at previous focus group questions and findings. They will also do some readings on what other colleges have done		
	Academic: M. Decarbo- the group discussed the 14 metrics which previously were part of the GP implementation plan (now replaced with the self-assessment- item 4). They discussed proposed plans to define student success, nomenclature, queries for research and the approaches to program map and define metamajors. They are exploring benchmarks used at other institutions. What is best approach for SCC? They also encouraged SCC faculty to reach out to SAC to see their mapping progress. 2 articles were assigned and they will share back next time.		

	Student services. VP Rizvi -reported a healthy membership and robust conversation. A discussion in breakouts centered on "What should collecting student voices look like?"
	
	    o T. Gause -revisited a topic-the need for student portal.
	    o N. Baldizon-Rios- We need to determine why students do NOT use the services we provide.		

2. Updates from other meetings/conferences	o The existence of the STAP (item 6) developed during the November District scaling conference was presented. After the next district meeting, this document will be discussed within this group. The document lays out "ideals" in coordination between the colleges, for student benefit, but does not commit the college to a specific action. o March 11 – a team going to Riverside- to discuss next steps		

3. Communication—How best to share resources	• This meeting is open to anyone as is the other cluster meetings
	• Meeting times discussed due to upcoming conflicts with hiring committees and early welcome. New dates and times agreed:
	    o April 19th 1:30-3:30pm
	    o May 17th 1:30-3:30pm
	    o June 7th 10am-noon
		1. Post minutes to Guided Pathways webpage
		
		2. Guided Pathways Webpage will be linked to
			Before next leadership meeting April 19th

		faculty/staff dropdown menu	
	• Minute template to be forwarded and minutes for this and other clusters to be posted on the webpage • Communication leads will bring or make available minutes from their cluster meetings to the group • Joyce and Denise will communicate with campus at least monthly following this meeting • As conferences become available, depending on target audience the cluster leads will distribute information or Joyce and Denise can to the entire campus		
4. Memorandum from Chancellor's Office	https://www.sccollege.edu/CollegialGovernance/GuidedPathways/Documents/2019-02-13%20-%20Chancellor's%20Memorandum%20-%20Coherence%20in%20Goal-Setting%20and%20Planning%20(1).pdf This document includes the self assessment	Groups should review and note the timeframe of documents that must be submitted.	
5. CCRC Self-Assessment Document	https://www.sccollege.edu/CollegialGovernance/GuidedPathways/Documents/CCRC%20CAGP%20SOAA%20September%202018.pdf The scale of adoption self assessment draft is due April 30. Final draft due Sept 30. ○ Each cluster must review the document and make an assessment ○ Leadership team will need to compile during April19 meeting ○ Compiled document will be brought to senate for review by M. DeCarbo	1. Each cluster should evaluate using the rubric provided. 2. Leadership team will compile during April 19 meeting 3. Draft document is submitted by end of April	Engage during next cluster meeting. Report from cluster due by next leadership meeting April 19.
6. District Short Term Action Plan (STAP)	https://www.sccollege.edu/CollegialGovernance/GuidedPathways/Documents/STAP%20-%20District-Wide%20Final%20Submission%20(RSCCD).pdf ○ This document will be reviewed in greater detail in a future meeting	Schedule a time for review in future agenda	Before the end of the term. Last meeting June 7th