

Minutes of the GP Leadership Cluster

JUNE 7, 2019

In attendance: Technology Research Planning Cluster: Marilyn Flores, Rudy Tjiptahadi, Lacy Hedenberg, Philip Crabill Professional Development Cluster: Joseph Alonzo, Tracy Montana, Maria Chaidez, Song Graham Academic Cluster: Michael DeCarbo, Aaron Voelcker, Anaisabelle Garcia, Leonor Aguilera Student Services Cluster: Syed Rizvi, Tiffany Gause, Nena Baldizon-Rios, Cindy Partida Faculty Facilitators: Joyce Wagner, Denise Foley Guests: none

| AGENDA ITEM | DISCUSSION | TASKS/FOLLOW-UP | TIMEFRAME |
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| 1. Updates from inquiry clusters | <p>1. Professional Development: This cluster is wishing to refine their charge. As we move from inquiry, there is a need for other goals and direction. Discussion included a recommendation that this cluster:</p> <ul style="list-style-type: none"> ○ send a report to college council regularly ○ survey faculty and staff about what they need to understand and accomplish the mission of Guided Pathways on our campus and plan to meet these needs ○ Have a PD item on the other cluster agendas and report back to the cluster on findings, requests ○ Meet with communication leads semi-regularly ○ Take on the GP newsletter <p>2. Planning Technology and Research.: Learned about the Ellucian software capabilities, presentation by Phil Crabill. Reviewed preliminary data on student voices and made recommendations to the student service cluster to address some of the gaps.</p> <p>3. Student Services: - Developed a question bank that targeted the 4 pillars of guided pathways Deployed surveys to several groups on campus (early welcome, current students, graduating students). Also held more focus groups. Over 1000 student respondents in the last several weeks. Analysis and reports will be forthcoming. We need to tease out the populations covered within the respondents. In future, more input will be obtained from the PTR group but the timing crunch for this inquiry phase precluded more integrated work this time.</p> <p>Academic: Resolution to continue the work of Guided Pathways was passed in the senate. Adopted the language of Career and Academic Pathways (currently used by SAC). Defined benchmark, key performance indicator, student success. This group is compiling a “master lexicon” document relating to guided pathways. They have researched how to best construct CAPs on campuses.</p> | | |
| 2. Professional Development for Fall Flex | <p>Fall Convocation: Guided Pathways will be allocated the time between 11:15 and 12:30. All call will go out to clusters to see who would like to participate in final plans for the presentation and/or activity. A stipend for those not under contract may be available.</p> <ul style="list-style-type: none"> • The general feeling conveyed is that it is time to show something tangible. What will GP possibly look like on our campus? | | |

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| | <ul style="list-style-type: none"> ○ What might GP at SCC look like ○ Why important? – the data ○ What are we already doing well that might be expanded for all students ○ Calendar of ongoing GP clusters and activities <ul style="list-style-type: none"> ● Want to humanize our data and present to campus. This will allow everyone to understand why we are undertaking this work ● We have a desire to look at : <ul style="list-style-type: none"> ○ the process of on-boarding, ○ wrap around services for Career and Academic Pathways (CAPs), ○ our data and missing information and missing student voices. ○ a day in the life of a counselor <p>**These will need to be addressed as we continue to move forward</p> | | |
| 3. Future Plans: | <p>A. Summer meeting dates and goals: June 21st, July 26th, Aug 9th 10am-noon were chosen as the times for the planning of the Fall Flex convocation activity</p> <p>B. Fall meeting Schedules: Professional Development will retain 1st/3rd Wed 1:30-3 schedule Student Services: Would like to alter times due to conflicts with the District GP meetings on the 4th Wed but there are many conflicting meetings. As of now are scheduled for 2nd/ 4th Wed 3-4:30pm Academic Cluster: 1st 3rd Tues 3:30-5pm Planning Technology Resources 2nd/ 4th Tues 3-5pm **Districtwide Guided Pathways occurs on 4th Wed 4:30-5pm</p> <p>C. Fall goals for clusters: PTR: will develop a rubric for evaluating the software choices when it comes to the career exploration, early alert components. Will work with the new “web master” to ensure a GP presence on the website. Plan to evaluate software in Fall. Academic: Plan to do a beta test of CAP construction using another school’s catalog. Using lessons learned will work with joint chairs to construct our own process for CAPs and program mapping. Continue to develop the lexicon master document Student Services:</p> <ol style="list-style-type: none"> 1. Create a deeper understanding of what “on-boarding” means? 2. Look at the wrap-around services that SAC uses in their meta-majors 3. What is needed from Student Service departments for Guided Pathways initiative? | <ol style="list-style-type: none"> 1. PD: refine the professional development charge, activities, and expected products for the academic year 2019-2020 2. PTR: develop rubric for software evaluation 3. SS: analyze and report on student voices 3b: undertake investigations described 4. Academic: beta test run of CAP construction. Recommendations to Joint Chairs for process | <ol style="list-style-type: none"> 1. First meeting in Fall semester 2. Before software is evaluated in Fall 3. Before Fall Convocation 3b. Fall 2019 4. Late Fall 2019 |
| 4. Other | The facilitators should be appointed for 2 years with a staggered schedule so that an experienced faculty would remain when a new faculty is appointed | | |