DATE: February 24, 2010
TO: Curriculum and Instruction Council
FROM: Craig Rutan, Chair
RE: Agenda for Curriculum and Instruction Council
Monday, March 22, 2:00 pm

I. Minutes of March 8, 2010 Meeting

II. Articulation Support Update

III. Student Learning Outcomes and Assessment

IV. CurricUNET Update

V. Accreditation Update

VI. Technical Committee

VII. Curriculum Items

VIII. Announcements

SANTIAGO CANYON COLLEGE MISSION STATEMENT

Santiago Canyon College (SCC) is a diverse learning community dedicated to intellectual and personal growth. Our purpose is to foster a learning environment that helps students develop knowledge and understanding, critical thinking, sound decision making, cultural awareness, effective communication skills, and a commitment to local and global citizenship.

Santiago Canyon College offers a comprehensive curriculum that includes university transfer, associate degree, and certificate programs. In addition, we provide community services, career education, continuing education, basic skills development, and a range of support services for full and part-time students, including those with family and career responsibilities. At SCC we encourage students to plan, implement, and evaluate their educational progress through meaningful reflection, and interaction with both the college and community.
Date: March 9, 2010

To: Curriculum and Instruction Council

From: Craig Rutan, Chair

Re: MINUTES/March 08, 2010.


Guests: T. Evans, L. Fasbinder, A. Mora, L. Unger, J. Weispfenning.

Absent: M. Halvorson

The meeting was called to order at 2:00 pm.

I. APPROVAL OF MINUTES

The February 22, 2010 minutes were approved, with a small correction to guest list.

II. ARTICULATION SUPPORT UPDATE

Economics 120 and 121 were accepted by LDTP. More CSU and IGETC course approvals will be announced in April.

III. STUDENT LEARNING OUTCOMES AND ASSESSMENT

Courses that are missing SLO’s in 2012 will be pulled from the catalog.

IV. CURRICUNET UPDATE

Data entry is nearly completed and course approval flow charts have been sent to Governet. Testing may begin after spring break.

V. ACCREDITATION UPDATE

The Accreditation teams are using the rubrics for SLO’s and institutional effectiveness to measure the performance of community colleges.

VI. RESTRUCTURING OF CURRICULUM AND INSTRUCTION COUNCIL

Approved and sent to Academic Senate.

VII. TECHNICAL COMMITTEE

The Technical Committee Report was approved as submitted.

VIII. CURRICULUM ITEMS

See Attached

The meeting was adjourned at 2:50pm
CURRICULUM AND INSTRUCTION COUNCIL

All signatures have been checked

Items 1 through 6 were presented.

NEW/REVISED COURSES

First reading

1) Adult Basic Education 011, Native Language Basic Skills For Adults
2) Older Adults 457, Music Arts For Older Adults
3) Older Adults 518, Creative Cooking For Older Adults
4) Older Adults 802, Seminar For Older Adults
5) Older Adults 823, Manipulative Skills For Older Adults
6) Older Adults 894, Physical Fitness For Older Adults
MINOR REVISIONS: Changed discipline name.

1) High School Subjects- Humanities 150, Mass Media
2) High School Subjects- Humanities 837, The Film As Art
3) High School Subjects- Humanities 845, Drawing And Painting 1
4) High School Subjects- Humanities 846, Drawing And Painting 2
5) High School Subjects- Natural Sciences 100, Chemistry 1B
6) High School Subjects- Natural Sciences 182, Physiology 1 A
7) High School Subjects- Natural Sciences 183, Physiology 1 B
8) High School Subjects- Natural Science 184, Chemistry 1A
9) High School Subjects- Natural Science 188, Earth Science 1
10) High School Subjects- Natural Science 189, Life Science 1
11) High School Subjects- Natural Science 190, Physical Science 1
12) High School Subjects- Natural Science 192, Basic Science 1
13) High School Subjects- Natural Science 193, Basic Science 2
14) High School Subjects- Natural Science 196, Health Science
CURRICULUM AND INSTRUCTION COUNCIL

All signatures have been checked

NEW/REVISED COURSES

Second reading

1) Adult Basic Education 011, Native Language Basic Skills For Adults
2) Older Adults 457, Music Arts For Older Adults
3) Older Adults 518, Creative Cooking For Older Adults
4) Older Adults 802, Seminar For Older Adults
5) Older Adults 823, Manipulative Skills For Older Adults
6) Older Adults 894, Physical Fitness For Older Adults

March 22, 2010
SANTIAGO CANYON COLLEGE  COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE  ADULT BASIC EDUCATION 011, NATIVE LANGUAGE BASIC SKILLS FOR ADULTS
(If discipline, number or title is being revised, above should reflect the NEW information: AND, the complete former
course discipline and number MUST be included in the CATALOG ENTRY below.)

*NEW ______ DELETION ______ PLAN A: AREA ______ PLAN B: AREA ______ PLAN C: AREA ______

REVIEW WITH CATALOG REVISION ______ REVIEW WITHOUT CATALOG REVISION ______

*Complete and attach a New Course Proposal Form and Honors Course Addendum, if applicable.

CATALOG ENTRY (60 word limit; underline changes if a revision)

Adult Basic Education 011
Native Language Basic Skills for Adults
Units: 0.
Class hours: 440—960 lecture total. 216
Prerequisite: None.
Assists students in acquiring basic skills in their native language in order to facilitate the transition to beginning ESL courses. Focuses on
reading, math, and writing skills, as well as classroom academic and community coping life skills. Open entry/open exit.

CURRICULUM OFFICE ONLY
Top Code 4930.60 Prior to College Level Y Special Class N Control Number ______
Basic Skills B Cooperative Ed. N Non-Credit Category C

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

In which degree/cert. is this course included? List title and No. ______ ESL Literacy Certificate of Completion
091109185528 elective ______ required X

Is this course in Plan A? N/A Sam Priority Code E
Method of Instruction** 11 Instructor LHE: Lecture 0 Laboratory 0
Co/Prerequisite * N/A X Approval Code Co/Prerequisite Course Requirement ______
Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA) LMT ______
Classification Code K Transfer Code 0 Budget Number 28200
Is this course equated (same as) with another course? YES NO X Subject ID N/A
Have all other departments that list this course for a degree/certificate
requirement, elective or recommendation, been advised of the changes? YES ______ N/A X
List Departments notified N/A

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form.

Proposed by Mary Walker Date ______
Division Dean Lori Fasninder Date ______
Curriculum Committee Approval Date ______
Curriculum Council Approval Date Subject ID Number ABE011
District Curriculum Council Date ______

Is this course shared with SAC? Yes ______ No X

SCC DEPARTMENT CHAIR ______________ DATE ______________
SAC DEPARTMENT CHAIR ______________ DATE ______________
(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy): Revised September 2008
COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: OLDER ADULTS 457, MUSIC ARTS FOR OLDER ADULTS

(If discipline, number or title is being revised, above should reflect the NEW information: AND, the complete former course discipline and number MUST be included in the CATALOG ENTRY below.)

*NEW DELETION PLAN A: AREA PLAN B: AREA PLAN C: AREA

REVIEW WITH CATALOG REVISION X REVIEW WITHOUT CATALOG REVISION

*Complete and attach a New Course Proposal Form and Honors Course Addendum, if applicable.

CATALOG ENTRY (60 word limit; underline changes if a revision)

Older Adults 457
Music Arts for Older Adults
Units: 0
Class Hours: 72, 57-336 lecture total
Prerequisite: None.
Provides a positive framework for developing and enhancing music appreciation, vocal and instrumental skills. Emphasis will be on activities designed to encourage creative expression. Open Entry/Open Exit.

CURRICULUM OFFICE ONLY

Top Code 100400 1004 10 Prior to College Level Y Special Class N Control Number

Basic Skills N Cooperative Ed. N Non-Credit Category H

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

In which degree/cert. is this course included? List title and No. N/A elective required

Is this course in Plan A? N/A Sam Priority Code E

Method of Instruction** I Instructor LHE: Lecture 0 Laboratory 0

Co/Prerequisite * N/A X Approval Code Co/Prerequisite Course Requirement

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA) LMT

Classification Code LD Transfer Code 0 Budget Number 28200 740

Is this course equated (same as) with another course? YES NO X Subject ID

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? YES N/A X

List Departments notified

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form.

Proposed by Ethel Jordan Date 1/25/2010

Division Dean Date 2/2/10

Curriculum Committee Approval Date 2/10/10

Curriculum Council Approval Date Subject ID Number OAP457 5000/45700

District Curriculum Council Date

Is this course shared with SAC? Yes X No

SCC DEPARTMENT CHAIR DATE 1-25-2010

SAC DEPARTMENT CHAIR DATE 02-02-2010

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy: Revised September 2008
DISCIPLINE. NUMBER. TITLE: OLDER ADULTS 518, CREATIVE COOKING FOR OLDER ADULTS

(If discipline, number or title is being revised, above should reflect the NEW information: AND, the complete former course discipline and number MUST be included in the CATALOG ENTRY below.)

*NEW DELETION PLAN A: AREA PLAN B: AREA PLAN C: AREA

REVIEW WITH CATALOG REVISION X REVIEW WITHOUT CATALOG REVISION

*Complete and attach a New Course Proposal Form and Honors Course Addendum, if applicable.

CATALOG ENTRY (60 word limit; underline changes if a revision)

Older Adults 518
Creative Cooking for Older Adults
Units: 0
Class Hours: 72 57.336 lecture-total
Prerequisite: None.

Designed to enhance awareness of current cooking techniques. Demonstrations and lectures include information on basic nutrition and consumer awareness. A variety of cooking appliances and methods are utilized. Open Entry/Open Exit.

CURRICULUM OFFICE ONLY

Top Code 130600 430600 Prior to College Level Y Special Class N Control Number

Basic Skills N Co-operative Ed. N Non-Credit Category H

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

In which degree/cert. is this course included? List title and No. N/A elective required

Is this course in Plan A? N/A

Method of Instruction** 11 Instructor LHE: Lecture 0 Laboratory 0

Co/Prerequisite * N/A X Approval Code Co/Prerequisite Course Requirement

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA) LMT

Classification Code L D Transfer Code 0 Budget Number 28200 740

Is this course equated (same as) with another course? YES NO X Subject ID

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? YES N/A X

List Departments notified
If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form.

Proposed by Ethel Jordan Date 1/25/2010
Division Dean Date 2-2-10

Curriculum Committee Approval Date 2/10/10

Curriculum Council Approval Date Subject ID Number OAP518 5000/518/00

District Curriculum Council Date

Is this course shared with SAC? Yes X No

SCC DEPARTMENT CHAIR Date 1-25-2010

SAC DEPARTMENT CHAIR Date 02-09-2010

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy): Revised September 2008
DISCIPLINE, NUMBER, TITLE  OLDER ADULTS 802, SEMINAR FOR OLDER ADULTS

(Catalog Entry: 60 word limit; underline changes if a revision)

Older Adults 802
Seminar for Older Adults
Units: 0
Class Hours: 72, 57-336 lecture-total
Prerequisite: None.
Provides information and a discussion forum related to the examination of concerns common to older adults. Discovers specific needs and interests and examines current news events as interpreted through historical background and current political/regional developments and changes. Open Entry/Open Exit.

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

In which degree/cert. is this course included? List title and No. N/A elective required __

Is this course in Plan A? N/A

Method of Instruction** ___ Instructor LHE: Lecture 0 Laboratory 0

Co/Prerequisite * N/A X Approval Code ___ Co/Prerequisite Course Requirement ___

Classification Code ___ Transfer Code 0 Budget Number 28200 749

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? YES ___ NO ___ Subject ID ___

List Departments notified

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form.

Proposed by Ethel Jordan Date 1/25/2010

Division Dean Date 2/21/10

Curriculum Committee Approval Date 2/10/10

Curriculum Council Approval Date Subject ID Number OAP802 5000/802/00

District Curriculum Council Date

Is this course shared with SAC? Yes ___ No ___

SCC DEPARTMENT CHAIR Ethel Jordan Date 1/25/2010

SAC DEPARTMENT CHAIR Date 6/27/2008

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy): Revised September 2008
COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: OLDER ADULTS 823, MANIPULATIVE SKILLS FOR OLDER ADULTS
(If discipline, number or title is being revised, above should reflect the NEW information: AND, the complete former course discipline and number MUST be included in the CATALOG ENTRY below.)

*NEW _________ DELETION _______ PLAN A: AREA _________ PLAN B: AREA _________ PLAN C: AREA _________

REVIEW WITH CATALOG REVISION _______ REVIEW WITHOUT CATALOG REVISION _______

*Complete and attach a New Course Proposal Form and Honors Course Addendum, if applicable.

CATALOG ENTRY (60 word limit: underline changes if a revision)
Older Adults 823
Manipulative Skills for Older Adults
Units: 0.
Class Hours: 72. 57-336 lecture total
Prerequisite: None.
Concentrates on improvement of motor skills and decision making through utilization of a variety of art media and techniques. Provides opportunities for analysis and decision making skills while exercising basic manipulative skills. Open Entry/Open Exit.

CURRICULUM OFFICE ONLY
Top Code 100100 0899.00 Prior to College Level Y Special Class N Control Number _________
Basic Skills N Cooperative Ed. N Non-Credit Category H

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE
In which degree/cert. is this course included? List title and No. _________ elective _________ required _________
Is this course in Plan A? _________ N/A _________ Instructor LHE: _________ Sam Priority Code E Method of Instruction** _________ 11 _________ Lecture 0 Laboratory 0
Co/Prerequisite * N/A X Approval Code _________ Co/Prerequisite Course Requirement _________
Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA) LMT _________
Classification Code L D Transfer Code 0 Budget Number 28200 740
Is this course equated (same as) with another course? YES ___ NO ___ X ___ Subject ID _________
Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? YES ___ N/A X ___
List Departments notified
If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form.

Proposed by Ethel Jordan Date 1/25/2010
Division Dean Date 2-7-10
Curriculum Committee Approval Mary Wains Date 2 10/10
Curriculum Council Approval Date Subject ID Number OAP823 5000/823-00
District Curriculum Council Date

Is this course shared with SAC? Yes ___ X ___ No _________

SCC DEPARTMENT CHAIR Ethel A Jordan Date 2-7-2010
SAC DEPARTMENT CHAIR Sandra Holder Date 9/9/10
(Signatures indicate review and approval of any advisory co-prerequisites as per Board Policy): Revised September 2008
COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: OLDER ADULTS 894, PHYSICAL FITNESS FOR OLDER ADULTS

(If discipline, number or title is being revised, above should reflect the NEW information: AND, the complete former course discipline and number MUST be included in the CATALOG ENTRY below.)

*NEW ________ DELETION ______ PLAN A: AREA _______ PLAN B: AREA _______ PLAN C: AREA _______

REVIEW WITH CATALOG REVISION ______ REVIEW WITHOUT CATALOG REVISION _______

*Complete and attach a New Course Proposal Form and Honors Course Addendum, if applicable.

CATALOG ENTRY (60 word limit: underline changes if a revision)

Older Adults 894

Physical Fitness for Older Adults

Units: 0.

Class Hours: 72, 57-336-lecture-total

Prerequisite: None.

Teaches movement exercises designed to improve or maintain flexibility, strength, endurance and cardiovascular and respiratory functions. Emphasizes motor movements, hand-eye-eye-hand coordination, body space awareness, balance training, reaction time, joint protection, and relaxation techniques. Open Entry/Open Exit.

CURRICULUM OFFICE ONLY

Top Code 083510 083510 Prior to College Level Y Special Class N Control Number ___________

Basic Skills N Cooperative Ed. N Non-Credit Category H

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

In which degree/cert. is this course included? List title and No. N/A elective required ___________

Is this course in Plan A? N/A _______ Sam Priority Code E

Method of Instruction** 11 Instructor LHE: Lecture 0 Laboratory 0

Co/Prerequisite * N/A X Approval Code ______ Co/Prerequisite Course Requirement ______

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA) LMT ______

Classification Code L D Transfer Code 0 Budget Number 28200 740

Is this course equitable (same as) with another course? YES ____ NO X Subject ID ______

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation been advised of the changes? YES ____ N/A X

List Departments notified

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form.

Proposed by Ethel Jordan 1/25/2010

Division Dean 2/1/2010

Curriculum Committee Approval Mary Warden 2/10/2010

Curriculum Council Approval Date Subject ID Number OAP894 5000/894.00

District Curriculum Council Date

Is this course shared with SAC? Yes X No

SCC DEPARTMENT CHAIR Ethel Jordan DATE 1-25-2010

SAC DEPARTMENT CHAIR Susan L. Bentel DATE 2-27-2010

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy). Revised September 2008