

Workflow and Navigation Training

Agenda

1. Introduction to eLumen
 - a. sccollegetest.elumenapp.com
2. Log-in
 - a. Username is Webadvisor ID
 - b. Set your password
 - c. Account settings
3. Inbox
4. Support icon
5. Widgets
6. Overview of roles
 - a. Faculty, CIC Member
7. Review discipline names
8. Curriculum Library
 - a. Course outline
9. Workflows
 - a. New Credit Program
 - b. New Noncredit Program
 - c. Revised Credit Program
 - d. Revised Noncredit Program
 - e. New Course
 - f. Revised Course
 - g. New Honors Course
 - h. Revised Honors Course
10. Step templates
 - a. Distance Education Addendum
 - b. Honors Addendum
 - c. Program Narratives (for credit and noncredit)
11. Reference Materials
12. eLumen Lingo vs. CurricUNET
 - a. Department Coordinator → Department Chair
 - b. Division Coordinator → Division Dean
 - c. Workflow → Approval Process/Proposal
 - d. Inbox → Queue
 - e. CSLOs → SLOs
 - f. Course Outline → Course Content
 - g. Advisory → Recommended Preparation
 - h. Antirequisites → "Same As" course
 - i. Step Templates → Areas of the COR (Distance Education, Honors, Narrative)
 - j. Credits → Units
 - k. Program "Rule" → Condition (and/or between courses)
13. Questions