

Santiago Canyon College

Academic Senate

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Minutes-Approved

Senate Business Meeting

November 6, 2012

1:30 pm-3:00 pm E-306

Present:

Senators

Aguilera, Leonor
Breden, Emma
Carrion, Rudy
Cummins, Shawn
Deaver, Doug
DeCarbo, Michael
Deeley, Steve
Elchlepp, Elizabeth
Evet, Corinna
Hovanitz, Eric

Isbell, James
Martino, Danny
Matthews, Evangeline
Mettler, Mary
Nance, Craig
Salcido, Andrew
Scott, Randy
Shields, Jolene
Sproat, Barbara
Wagner, Joyce
Womack, Melinda

Non-Voting Members

CIC: Rutan, Craig

Guests:

James, Scott
Smith, John
Vargas, Jose

Absent:

Granitto, James
Shekarabi, Nooshan

- I. Order of the Agenda (no changes)
- II. Approval of Minutes
 - A. The minutes of October 16, 2012, were approved (moved by Prof. Deeley and seconded by Prof. Womack).
- III. Public Comments
 - A. Prof. Martino: Some constituents have brought up the editorial opposing Proposition 30 written by the Board of Trustees' President Yarbrough and want to know how the Senate will respond. <http://www.ocregister.com/opinion/education-375844-prop-california.html>
 1. The issues (Prof. Evett):
 - a. The article identified Pres. Yarbrough as "*the president of the Board of Trustees at Rancho Santiago Community College District in Santa Ana, and a former professor of economics.*" There was concern that readers might have thought that he was expressing the views of the Board and perhaps the District as a whole.
 - b. Pres. Yarbrough might not have asked for that identification to be included in the article, but he wasn't careful to differentiate his opinion from that of the Board or the District.
 - c. The Board had passed a resolution supporting Proposition 30 (5-2).
 - d. BP 2715 Code of Ethics/Standards of Practice mentions that "Trustees are non-partisan elected officials and will always put District and college priorities before their own political or personal priorities."
 - e. As an individual, Pres. Yarbrough has the right to free speech and his own opinions.
 2. The response:

- a. The FARSCCD Executive Board has already voiced their displeasure via an email.
 - b. The Senate Presidents can speak to the issue at the Board meeting on Tuesday, November 13, at SAC.
 - c. Suggestions for a response from faculty include:
 - Call for Pres. Yarbrough's resignation from the Board.
 - Call for Pres. Yarbrough's resignation as President of the Board.
 - Call for a vote of no confidence.
 - Request for censure.
 - Call for the Board to take action.
3. SCC Senator Responsibility: Talk to constituents and let Prof. Evett know of opinions by Friday, November 9.
4. Trustee Barrios:
- a. There have been calls to include Trustee Barrios in the "censure" process because of her possible conflict of interest when she appeared to put her business ahead of the District when considering Proposition 30.
 - b. It was mentioned that she was new to the Board and that perhaps she shouldn't be dealt with as harshly as Pres. Yarbrough.
- B. Prof. DeCarbo: Commendations to the SCC Senate for dealing with this issue quickly and thoughtfully.

IV. ASG Report (none)

V. Discussion Items

A. Continuing Education Update (VP of Continuing Education Vargas):

1. Quick Facts:

- a. The SCC Continuing Education Division consists of 22 sites, 7 full-time faculty, 3 administrators, and 165 part-time faculty and support staff.
- b. Continuing Education fulfills a niche in the community by providing individuals with the necessary skills to benefit from and contribute to American society and the community.
- c. 14,504 students were served in 2011-12, for a total of 2,030 FTES.
- d. FTES has decreased from 2,988 in 2007-8 because of the budget cuts.
- e. 92.6% of FTES are in the area of Career Development and College Preparation.
- f. The number of course completions has increased significantly due to a statewide shift to a standardized grading scheme.
- g. The number of Certificate of Program completions has increased even more dramatically due to the availability of degree audits which allow us to capture students who have fulfilled the requirements, but who haven't requested a degree/certificate.
- h. The success rate of 122 continuing education students who transferred to the credit program in their first ACE/English course was slightly higher than the general SCC population (70% compared to 68%). Their success rate in Math was lower (58% compared to 68%).
- i. Continuing Education received a Promising Practices Award for involving student government and an Excellence in Professional Development Award from the Department of Education.

2. Budget Facts:

- a. One form of revenue is from "benchmarks." A student is assessed when they enter a course and then assessed at least 12 weeks later. The District receives money for the "learning gain." This applies to adult basic education, high school diploma, and ESL. The allocations from benchmarks for this year were \$1.08 million.
- b. The state apportionment rate per FTES is \$4565 for credit, \$3232 for Career Development and College Preparation (CDCP), and \$2745 if not CDCP.

- c. Career Ed. brought in almost \$1 million more than expenditures. This is helping to subsidize the credit program.

B. Faculty Hire Requests (Prof. Evett):

1. The results from the initial rankings were

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|--|--|---------------------------------------|
| 1. Mathematics 1 | 5. Counselor 1 | 10. Mathematics 2 |
| 2. Water Utility Science and Public Works | 6. Accounting | 11. ESL Instructor |
| 3. Distance Education and Instructional Design Coordinator | 7. Psychology | 12. Counselor 2 |
| 4. Sociology | 8. American Sign Language | 13. High School/Adult Basic Education |
| | 9. Interactive Design/Digital Media Arts | 14. Mathematics 3 |

2. Comments from faculty:

- a. SCC should apply these hiring funds to more pressing positions and ask the District to supply funds to keep the Distance Education Program.
 - b. The Student Success Act of 2012 will put a heavy demand on counselors. There are currently 9 full time Counseling faculty, 5 of whom are eligible to retire with over 30 years of service. Most students will be required to have a full educational plan, with funding based on plans. The Counseling Department was hoping to run 2013-14 as a trial period for completing these plans, but feel they are short staffed.
 - c. Earth/Space/Physical sciences faculty expressed concern that other positions need replacements or will after this year.
 - d. Continuing Education faculty expressed disappointment in the low ranking of their positions. There is a struggle to stay involved in the governance structure with such a limited number of full time faculty.
 - e. The latest information from the District suggests that SCC will get at most 3 positions.
 - f. Some Senators felt that the Senate process was thorough and there is no reason to change the rankings.
3. **The initial ranking was not approved: 8 yes/ 10 no/ 1 abstention (moved by Prof. Nance and seconded by Prof. DeCarbo).**
4. A motion was made to move Sociology to #3, Counselor 1 to #4 and Distance Education to #5, leaving everything else the same. **The motion was approved: 12 yes/ 5 no/ 1 abstention (moved by Prof. Nance and seconded by Prof. Martino).**

C. Budget Update (Prof. Evett):

1. According to 10+1, faculty have a voice in planning (as it pertains to budgeting), in programs, and primacy in curriculum issues.
2. The District needs to make more cuts before asking the Colleges to cut further.
3. The Program Discontinuance Process is important and should be followed. Choir, MUN and Forensics were cut without following the formal processes.
4. Faculty need to make sure that classified employees, who can't be tenured and therefore might be worried about speaking up, are able to have a voice.
5. The Joint Department Chairs did not approve the Enrollment Management Principles and Priorities document because they felt that these Principles haven't been followed yet. The Chairs were hoping to see the Principles in action before making the decision to adopt.

A motion to extend the meeting for 15 minutes was approved: 10 yes/ 6 no (moved by Prof. DeCarbo and seconded by Prof. Womack).

D. Committee/Task Force Communication and Summary Report for the Senate (Prof. DeCarbo):

1. The purpose of the Summary Report for the Senate:
 - a. To improve the Faculty's awareness regarding the needs of the College.

- b. To streamline the channel of communication between the committees and the Senate.
- c. To synthesize a committee's minutes into a brief snapshot.
2. The proposed process:
 - a. The committee chair/co-chair or designee will submit the completed form to the Academic Senate Vice President as soon as possible, but no later than one week after the meeting date.
 - b. The Academic Senate Vice President will compile into one document all forms received by 12:00 p.m. the Thursday before the next scheduled Senate Business meeting that were not included in the previous Senate Summary Report.
 - c. The Academic Senate Vice President will then distribute the document to the Senate and Senate Executive Board no later than 12:00 p.m. the Friday before the next scheduled Senate Business meeting.
3. The proposed content:
 - a. Discussion items:
 - List the general topic areas, providing detailed arguments ONLY if needed
 - b. Duties:
 - What committee responsibilities have been carried out?
 - c. Actions proposed:
 - What actions will you soon be recommending to the Senate?
 - What actions do think the Senate may need to consider?
 - d. Events Planned:
 - What events do you have planned that have not already been announced?
 - What events do you need assistance with in promoting/staffing?
 - e. Resources needed/acquired/allocated:
 - What additional resources are needed for the committee to perform its work?
 - What resources have been acquired that may be used throughout the college?
 - What resources have been acquired that can be taken off the committee's needs list?
 - What resources have you distributed throughout the College?
4. Prof. DeCarbo will send out information. Please review and respond with any suggested changes.

E. Area D Meeting/Fall Plenary Session Update (Prof. Evett and Prof. DeCarbo):

1. Prof. Evett had sent out an email highlighting some of the resolutions that will be brought forward at the California Academic Senate Plenary session on November 8-10. Please respond with any input before then.

VI. Reports Discussion

- A. Curriculum (Prof. Rutan)
 1. Exercise Science has completed the change to Kinesiology.
 2. The Course Suspension Policy was voted down by SAC, but can still be adopted as procedure by SCC.
- B. Student Learning Outcomes Assessment and Review Committee (written summary report)
- C. SAC Senate Report (no report)
- D. Technology (no report)
- E. Facilities (no report)
- F. College Council (no report)
- G. President's Report (report given earlier in response to a public comment)

Meeting adjourned at 3:10 (moved by Prof. Isbell and seconded by Prof. Cummins).

Respectfully submitted,

Joyce Wagner

SCC-AS Secretary/Treasurer