

Santiago Canyon College

Academic Senate

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Minutes-Approved

Senate Spring Retreat
January 23, 2013
9:00 am-1:00 pm E-306

Present:

Senators

Aguilera, Leonor
Breedon, Emma
Carrion, Rudy
Cummins, Shawn
Deaver, Doug
DeCarbo, Michael
Deeley, Steve
Elchlepp, Elizabeth
Evelt, Corinna
Granitto, James

Hovanitz, Eric
Isbell, James
Martino, Danny
Matthews, Evangeline
Mettler, Mary
Nance, Craig
Salcido, Andrew
Scott, Randy
Shekarabi, Nooshan
Shields, Jolene
Sproat, Barbara

Wagner, Joyce
Womack, Melinda

Non-Voting Members

CIC: Rutan, Craig

Guests:

Barembaum, Morrie
Smith, John

Absent: none

I. Welcome (Prof. Evelt)

A. Faculty Fall Accomplishments:

1. The Senate and various committees were involved with the October 15 SLO status report, the 2012-2016 EMP, modified common curriculum, support of Proposition 30, the Basic Skills Initiative report, the District committee restructuring, and discussion and survey regarding Distance Education, among other activities.
2. Senators should consult with constituents to determine what type of topics and goals the Senate might address this semester.

B. Upcoming Issues:

1. Creation of an SCC Enrollment Management Committee:
 - a. There is concern about the lack of faculty participation on the District Enrollment Management Committee.
 - b. The State Academic Senate encourages local senates to take the lead in framing and articulating the philosophical context of enrollment management from a faculty perspective.
 - c. Prof. Evelt will send out documents to be read so Senators will be ready to start discussions on the development of this Committee.
2. Creation of an SCC Planning Committee:
 - a. SCC needs to show that planning dictates budget.
 - b. An SCC Planning Committee could be similar to the District's Planning and Organizational Effectiveness Committee.
3. Accreditation:
 - a. SCC is preparing for a self-evaluation and accreditation visit.
 - b. The four co-chairs are VP Mora, Dean Voelcker, Prof. Evelt, and Prof. Rutan.
 - c. At the Accreditation flex meeting on Thursday, February 24, more information about the processes will be given.

- d. There will be a culture shift to allow for more transparency, participation, and accountability.
 - e. The accreditation process will help SCC evaluate the effectiveness of our committee structure.
4. Hiring:
- a. Only two faculty positions, Water Utilities and Mathematics, are being flown.
 - At one point, SCC was considering hiring up to 4 positions. However, the State budget, though better, is still volatile. SCC also needs to adjust to our new budget model.
 - The two positions will be replacing retirees and keep SCC at approximately 66% of full-time to part-time.
 - b. The Dean of Mathematics and Sciences position is being flown. It has been an interim position for several years and is overdue for becoming permanent.
5. State of the District:
- a. The Planning Design Manual, which will modify the District committee structure, is now Board approved.
 - b. A designated FARSCCD representative has been included in the membership on most of the District-wide committees.
 - c. The process of revising the District committee structure was an example of participatory governance working well. Faculty, administration, and classified from both Colleges were involved.
 - d. Language Clarification:
 - “District” = the separate entity on Broadway.
 - “RSCCD” = all the entities (SCC, SAC, OEC, CEC, etc.) combined.
 - e. Board of Trustees:
 - The four new Board members are very engaged and asking questions.
 - Scott Lay, from the Community College League of California, and Michele Pilati, from the State Academic Senate, may be invited to speak to the Board.
 - Board members have expressed interest in the three-day drop policy and the Student Success Task Force recommendations.
 - f. Questions and Comments:
 - *Does the District tell us how many faculty to hire?* The District tells SCC the minimum number to be hired, but it may be possible to hire more if the SCC budget allows.
 - *Can our Chancellor prevent SCC from hiring additional faculty?* The Chancellor is ultimately responsible for the fiscal stability of RSCCD and has final authority over financial decisions.
 - *Is there any speculation about the distance education position since it was only interim for this year?* Our Chancellor is very interested in technology and distance education and may be willing to extend this position or centralize the position for both Colleges at the District Office.
 - *Didn't SCC plan ahead? Are we going over budget?* There is a learning curve with our new budget model. There are still issues that need to be worked out. It is unclear if SCC has to kick back some money to the District. Also, the amount needed for benefits is still unknown, and the adjunct account is hard to predict because of sections added and subtracted.

II. Budget Priority Workshop

A. Update on the State Budget (Prof. Evett):

1. There is a hopeful expectation for the State to fund growth for the next few years.
2. The Governor's proposal is a work in progress, so community colleges have an opportunity and a responsibility to give input.
3. There is talk of funding being based on completion.
4. Money from the State might not be received until July 15, so it may be difficult to manage cash and budgets.
5. 2013 will be a transition year.

B. Association of California Community College Administrators State Budget Conference (Prof. Womack):

1. General Themes:

- a. The Legislative Analyst Office (LAO) basically agrees with the proposed State budget and thinks that the funding numbers are fairly solid.
- b. No major cuts are proposed for the first time in five years.
- c. The economy is getting better, but very slowly, and is still fragile.
- d. The Governor's plan is still a proposal and will probably be revised as it goes through the Legislature.
- e. The LAO says that the State is aware of problems with performance-based funding, so it won't be proposed for several years, if at all.
- f. The School Services of California, a private business analyzing the budget, feels that performance-based funding will not happen.
- g. All of these claims are dependent upon the approval of the budget by the State Legislature. Most likely there will be changes. So, any of the above is to be considered tentative.

2. What should SCC do?

- a. The State seems to be giving community colleges a window to address the recommendations of the Student Success Task Force. SCC needs to come up with a plan before the State does.
- b. Our role as a Senate is to be diligent and proactive. We need to encourage our constituents to be aware and involved.
- c. The system has changed and community colleges need to change with it.

C. Documents to be Considered (Prof. Wagner):

1. SCC already has documents detailing our values and goals. These need to be considered as we develop budget criteria and planning processes.
2. Some of the documents presented:
 - a. SCC Faculty Vision and Core Values statements.
 - b. SCC Mission statement.
 - c. District Vision Statement.
 - d. 2012-2016 EMP planning goals.
3. The Power Point containing these documents was sent to the Senators.
4. Senators mentioned that some documents are difficult to find on our web site.

D. Budget Planning (Prof. Rutan):

1. Faculty only has ultimate control over the courses, certificates and degrees we create. We do not control which courses are offered or how money is spent, though we do have a voice.
2. Considerations:
 - a. Students must have a direct pathway to complete their educational goals.
 - b. Multiple courses can meet the same need for the students, thus all of them do not need to be offered.
 - c. Faculty need to know exactly what each of their courses does for students, and determine which courses are vital and which can be cut.
 - d. High demand for a course does not necessarily imply that it needs to be offered.
 - e. SCC deals with basic skills, job skills, and the first two years of college curriculum. We need to stay within our mission and be very aware of how courses articulate.
 - f. The number of sections of a course to offer is part of an enrollment management discussion.

E. Small Group Discussions (The Senate):

1. Issues to consider:

- a. Basic Skills: SAC is offering some of their basic skills course only as non-credit. SCC needs to have a discussion about this possibility. The Governor is proposing to fund students only up to 90 units.
- b. Past History: SCC should not automatically reinstate programs and courses that were cut. However, knowing what has been cut and what impact it had on the students and College would be useful information.

- c. Student and Administrative Services: It is important to know how much these areas have been cut. They have been coping well, but it is not fair to expect them to operate underfunded indefinitely.
 - d. Impact on Faculty and Staff: Student success should be the focus of budget decisions. However, considering what additional human resources are needed is important when expanding.
 - e. Release Time: When expanding or contracting a program, the work of the chair may change significantly enough to justify a change in release time, which does affect the budget.
 - f. Expanding v. Contracting: The criteria, or the prioritization of the criteria, may be different.
 - g. Alliances: SCC could work with the K-12 system on basic skills.
 - h. Regionalization: There is an article in the December 2012 Senate Rostrum addressing this issue.
 - i. Well-rounded Students: Is it necessary to offer a wide range of courses, or should SCC focus on those courses that benefit the most students?
 - j. Signature Programs: How will these be defined? They weren't particularly protected in the past.
2. Possible Criteria for Programs and/or Courses (in no particular order):
 - a. Do students need that particular course in order to complete an educational pathway (degree, certificate, etc.)?
 - b. Does it fit with the State mandate, the RSCCD vision, and the SCC mission?
 - c. Does it fit with the Accreditation Standards?
 - d. What is the fiscal impact?
 - e. What are other colleges around us offering?
 - f. What does our community want SCC to offer?
 - g. Are we avoiding duplications between credit, non-credit, and community services?
 - h. Is it part of a signature program?
 - i. What exactly does it offer the students?
 - j. Is it unique in our area?
 - k. Does it address changes in the job market?
3. Process Ideas:
 - a. Departments could use the criteria to prioritize courses.
 - b. Where prioritization might occur:
 - Joint department chairs.
 - The future planning committee.
 - A separate committee for prioritization of courses and programs.
4. Senate Plans:
 - a. The Executive Board will create a draft of a prioritization plan.
 - b. Senators should continue to seek feedback from constituents.

III. Constitution Revision

- A. The task force consisted of Prof. DeCarbo, Prof. Shekarabi, and Prof. Granitto.
- B. The Constitution was read aloud and various revisions were suggested.
- C. The revised version will be up for a first reading at the February 5th Senate meeting.

IV. Bylaw Revision

- A. The task force consisted of Prof. DeCarbo, Prof. Shekarabi, and Prof. Granitto.
- B. Part of the Bylaws was read aloud and various revisions were suggested.
- C. The revised version will be presented to the Senate before the next business meeting, and the portion that has yet to be revised will be collectively examined

Meeting Adjourned at 1:00 pm.

Respectfully submitted,

Joyce Wagner

SCC-AS Secretary/Treasurer