I  Welcome
Thank you to administrative services for the new permanent Academic Senate room A 211.

II  Approval of Minutes
May 20, 2014 (DeCarbo/Womack) approved without dissent.

III  Public Comments
None

IV  AS Executive Board Reports
A  President
1  In discussion with President Weispfenning regarding the schedule being inadequate to capture the target FTES, he said that 29 sections were added in order to relieve the pressure on Faculty to enroll over cap.
   The discussion concluded with the agreement that scheduling should be done to capture targets on the front end, rather than immediately during the first weeks of the semester.
2  The baccalaureate degree is still a topic of interest for the members of the board, and they are looking for the colleges to show an interest in pursuing the possibility.
3  The safety report referenced by the Chancellor’s Newsletter was circulated.
B  Vice President
1  The list of committee membership has gone out; the finalized list will be forthcoming.
   This year, committees will be asked to add alternates to their committees so as to ensure faculty representation during votes.
C  Secretary/Treasurer
1 Presented a handout to assist with filling out the Hiring Packet Request (Appendix 1)
   This year, all data for sections 4 and 5 and parts of 7 will be collected by the AS Sec/Treas.
   All requests for data must be made by September 24, 2014.

D  CIC
1 There has yet to be a meeting, but there will be a lot of curriculum at the first meeting due to the June deadline.
2 On deck for the year: prerequisites by content review, course capacity, cleaning up curriculum to meet the Chancellor’s Office increased scrutiny, and making sure units match hours.

V  ASG Report
A  Planning is now taking place for the academic year.
B  The welcome back booth was particularly effective and successful.
C  There are 75 applicants for this year’s council.
D  A movie night will happen in the end of the summer.

VI  Action
First Readings:
A  Resolution F2014.1 (Dela-Cusack/Rutan)
1 Professor Roe, coordinator of the Basic Skills Initiative, spoke in support of the resolution.
   The resolution is a commitment to the State that SCC will seek to sustain current BSI programs.
   Her report can be found at:
2 History of the Grant:
   A five year grant that is now in its sixth year.
   SCC receives $180,000 annually, broken down into Program/Curriculum Development,
   Advisement/Counseling, Supplemental Instruction/Tutoring, Professional Development.
   The Writing Center is one area that could be institutionalized.
   If a Center Technician is provided the Center could extend hours from 3 to 15 hours.
   Additional hours could be added if a Coordinator, Instructional Assistant and faculty overload were funded.
   To maintain the Center as is $25,000 is needed, for ideal functioning, $72,000 is needed.
   Since its inception, the Center has shown success in English 061 and N60 by 8% and 4% respectively.
3 Math CROSSroads is another opportunity to institutionalize the Initiative.
   The program allows incoming fall freshman the opportunity to prepare in the spring prior to entry into SCC for the upcoming math placement test.
   62.5% of participants placed into a math higher than they would have prior to the program.
4 SOAR offers students who place into MATH 080 to prepare in the summer for the fall 080 class.
   The program is in its infancy and has yet to be statistically validated, but participants indicate that the intervention is successful.
5 English CROSSroads allows incoming fall freshman the opportunity to prepare in the spring for the upcoming English Placement test.
   In 2013, 74% tested into English 101 and in 2014 that number grew to 84%.
6 SCC Family Night is another opportunity
Family members of the surrounding high school senior classes are invited to SCC.
In 2013, 170 guests attended; in 2014 298 attended.

6 The goal of BSI programs is student success; in summary the projects:
   Link to approved curriculum
   Increase student success
   Create clear pathways from high school to SCC
   Are supported by our EMP and DPPs
   Complement goals of SSSP and Student Equity
   Are designed with the objective of Institutionalization.

Discussion:
1 Is there a list of priorities for institutionalization?
   Because the Writing Center is Curricular, the State would probably ask for this first.
   If it be the will of the Senate to prioritize the programs, that could be done.
2 Could a timeframe of weaning off be created?
   All of the programs/services could be itemized at the next BSI meeting.
   Ideally we would have had a timeline for institutionalization in place at the onset of the grant, but we
   should be prepared for the ebb and flow of funding as the years progress.
3 What would the impact be for planning in other areas across the college?
   If this were to be approved at the Senate level that would mean it would take priority over other
   programs/services in other committees (i.e. budget and planning).
4 Could we declare our support for the BSI without having to commit general funds at this moment?
   It is possible that the Senate could pass a resolution declaring support without delineating specifically
   how that program would be institutionalized.

B Resolution F2014.2 (DeCarbo/Freidenrich)
1 Sec/Treas. DeCarbo presented the perceived need that committee work across the college may be
   unequally shared by the Faculty.
   To that end, a Task Force is proposed to investigate whether the perception is accurate and if it is, to
   present some alternatives for a more equal disbursement of committee responsibilities.
Discussion:
1 Even though committees may have a disparate amount of work, how do we get the Faculty members
   involved prior to the need?
   Faculty can access the committee matrix on the SCC Website under College Councils, Committees,
   Task Forces and Groups to plan committee work a year in advance.
2 The general will seems to be in agreement with the Task Force formation and Sec/Treas. DeCarbo
   will bring names of proposed members to the next meeting.

VII Discussion Items
A AB 86 Progress
1 The State has dramatically changed how Adult Education will be funded and has asked regions of the
   State to determine how best to meet the need.
   There are now 70 consortiums within State proposing plans for their respective areas.
2 The current jurisdiction of RSCCD will make up our regional consortium.
   It will consist of: SAC, SCC, CE, OEC; Unified School Districts of Orange, Santa Ana and Garden
   Grove; Orange County Department of Education; and Orange County Sheriff’s Department.
All current efforts can be found at [http://www.ranchosantiagoadulted.com/](http://www.ranchosantiagoadulted.com/). The groups meet to unify/coordinate the offering of services/programs and curriculum.

3 The five primary areas of service will be:

4 A report must be submitted to the State by October 31 to delineate the service members, areas and programs needed.
   The report must be a comprehensive meaningful plan to address all of the needs within the service areas.
   The group is not just looking at educational needs but all things necessary for student success, such as transportation, child care, and DSPS.

B Academic Senate/Castle Foundation Scholarship Criteria Brainstorm:

1 So as to create consistency and predictability the Senate should create criteria by which to grant the award.
   Current requirements are a BOG (Board of Governor’s Waver), 3.5 grade point average, and a continuing student.

2 Here are some of the ideas during the brainstorm:
   Must be enrolled in 12 units
   Must be enrolled in 12 units on average per semester.
   Could we stipulate those 12 units be completed at SCC?
   Involvement in leadership and student programs
   Can we remove the continuing student requirement, so as to award it to a transfer student?
   Could it be work/extracurricular leadership?
   Is there a desired major? Or lifetime profession?
   Would we like to include a list of preferred majors?
   If we are to use leadership, could we define it better?
   Leadership could be in a club, ASG, church, work, community, volunteers.

3 The general will seems to be:
   12 units completed at SCC
   Demonstrated leadership at SCC or some other aspect of life
   Remove the continuing student requirement.

4 Sec/Treas. DeCarbo will summarize the brainstorm session criteria and draft a resolution by the next Business Meeting.

VIII Summary Report Discussion
   No discussion.

IX Moved to adjourn (Womack/Deeley)
SCC Faculty Request Form Cheat Sheet

Section 1 DPP Goal
Insert the goal(s) exactly as it appears in the DPP, do not add any narrative.
This is to prove that the position has been a part of the planning process.

Section 2 Educational Services
Answer each question directly and succinctly.

Section 3 History of the Request
A replacement position is any like faculty position that has been vacated in the department.
A brand new position would be an entirely new department (i.e. geography).
Is this a non-classroom faculty position refers to instructional verses non instructional hours.
Fill in requests and ranks as best you can.

Section 4 Full to Part Time Ratio
This data will be retrieved this year by the AS Secretary/Treasurer,
you must allow at least one week for data collection.
Enter the data accordingly once received.

Section 5 DPP Enrollment Demand Instruction
This data will be retrieved this year by the AS Secretary/Treasurer,
you must allow at least one week for data collection.
Enter the data accordingly once received.

If you wish to gather the data on your own for comparison, the first 5 questions will look to Fall 2013 and Spring 2014 (Intersession will not be considered a part of Spring 2014)
For the last question regarding census, the average of comparing Fall 2013 to Fall 2014 and Spring 2013 to Spring 2014 will be used (Intersession will again be excluded).

Section 6 Library Ratios
Contact AS Secretary/Treasurer directly should you need assistance.

Section 7 Counseling Ratios
Contact AS Secretary/Treasurer to gather the data needed for parts A, B and C,
you must allow at least one week for data collection.