I Welcome

II Approval of Minutes
September 1, 2015 (Frost/Womack) approved without dissent.

III Public Comments
1 Professor Cannon requested that at a future meeting a vote of no confidence in the chancellor be placed on the agenda.
   President Evett requested that the person interested in this agenda item come prepared to a future meeting with a course of action as this request has been alluded to in the past without ample follow through; in order for this action to be taken seriously by the Board, there must be sufficient evidence.
2 Professor Freidenrich asked that the Senate be educated in regards to what a vote of no confidence entails.
3 Professor Freidenrich reported that the President’s newsletter was not accurate and that the Library air conditioning is not yet operating correctly.
4 Professor James reported that SAC has been working on a degree pathway that uses solely OER and that WebAdvisor has been programmed to route students to OER courses; courses at SCC are not included but Faculty may be interesting in investigating this.
5 Professor Bailey announced that Community Science Night will take place March 18 with expanded offerings and as a result will need more volunteers.

IV AS Executive Board Reports
A President
1 PIE update
The Resource Request Form and deadlines can be found on the website.
The Resource Request Forms from last year can be cut and pasted into the latest forms that include a place for a brief narrative where requestors can discuss positive and negative impacts of their requests.
Links have been added to the forms to provide additional ease when filling out the form.
PIE will divide all requests into eight categories to distinguish by type of funding and will provide further definitions for the categories at the next PIE meeting.

2 Faculty Hire forms are different from the past, data portions have been removed.
To meet the Faculty Obligation Number SCC will need to hire 11 or 12 positions.
a This number may reach 16, with an expected four retirements.
b President Weispfenning said it is possible eight more will be added.
It is possible that four noncredit faculty will be hired with Adult Education Block Grant funding.
If a department plans on submitting a request, Professor Mettler must be notified by September 18
Faculty Hire Request forms should be submitted electronically to President Evett on Thursday, Sept. 24th.

3 A thank you letter from the Senate scholarship recipient Samira Niveo Samao was received.

4 The “College Council Record of Action Items” was circulated. (Appendix 1)

5 The “RSCCD Resource Development Grant Development Schedule” was circulated. (Appendix 2)

6 Revisions to the BAM suggested at College Council have been sent to FRC for refinement.

7 Many have heard that enrollment is soft and have been concerned that it is a result of action/inaction at SCC, President Evett announced that across the State there 10,000 less FTES.

8 The adopted budget reports $3 million more in the stabilization fund than the previous year or anticipated.

9 An ad hoc Marketing Task Force is under creation to begin looking into how to market SCC.

B Vice President
1 Changes to the internal reporting structures within Discipline Groupings was circulated and discussed; future revisions will be forthcoming (Appendix 3)

C Secretary/Treasurer
No report

D CIC
1 The Languages department will probably be adding Chinese.
2 Enrollment Management Committee will meet on September 17 at 3:00 p.m. in H209.

V ASG Report – Senator at Large Tamara Nabils
1 Club Rush will take place this week and ASG will be surveying the students regarding governance, textbooks and channels of communication.

VI Action
First Reading:
A Resolution F2015.1: Approval of the ESL/Basic Skills 2015-2016 (Womack/Quimzon)
Discussion
The date has been moved from October 10, 2015 to October 1, 2015

*Motion to suspend the rules to consider a vote (Cannon/Baldizon-Rios) passes without dissent.*

**Discussion**

It was confirmed that Continuing Education will be able to submit on time.

It was confirmed that there have been no substantive changes from previous years.

*The resolution passed without dissent*

**B Resolution F2015.2: Recommendation for the Creation of the SCC Commencement Committee (DeCarbo/Cannon)**

**Discussion**

*Many asked what was wrong in the current system that necessitated the change.*

Reasons stated were:

- The meeting schedule is not consistent
- The reporting structure is not clearly defined
- The decision making process is not clearly defined
- The practices and policies are not institutionally housed

President Evett stated that this is a group, outside of the governance framework that makes decisions for the entire college community and should thus be held accountable to the same standards that all groups that make decisions for the entire college community adhere.

*Some asked if making it a committee would hinder the process.*

The only impact may be that the group will have to meet a plan a bit earlier than normal but it would ensure that all involved could come to the decision making table.

*Some asked if whether the faculty voice could be polled and then given to the group.*

Timelines, logistical feasibility were presented as reason why this could not be so; further, other groups would then need to be polled.

*Why collegial governance and if in the handbook, and if so, why not more faculty members?*

The reason given was that this is a quasi-operational group; if there were another place to house the works of this group and ensure transparency and parity that would be fine, but as of now, no such place exists and until it does this is the only place to guarantee for equitable decision making. To that end, it is not necessary to have more faculty, just a place where faculty voice is assured, especially as “degrees and certificates” are an academic matter.

**C Draft of RSCCD Credit Instructional Calendar 2016-2017**

**Discussion**

Many asked why there is a nine week summer session 2015-16 that leads to a much later start in August 2016-17.

Many asked if intersession could begin on January 3, 2017.

In response to whether Intersession had a negative impact on enrollment, the Enrollment Management Committee determined that students perform well in intersession and it does not impact spring enrollment; however whether it is pedagogically sound remains to be determined.

Some suggested that Intersession be moved to the back end of Spring making for more summer school options.
In light of all these questions, President Evett asked Professors Umali Kopp, Bailey and DeCarbo to explore possible revisions to the proposed 2016-17 calendar and present at the next Senate meeting.

Second Reading:
None

VII Summary Reports Discussion
1 TAG – Professor DeCarbo brought the forthcoming Portal to attention and cautioned that its creation must have Faculty and Student participation from the ground floor.

VIII Discussion Items
A Continuing Education Update – Professor Quimzon (Appendix 4)
1 Presented an overview of services: high school diplomas, adult basic education, citizenship classes, CTE vocational business skills, and adult education.
2 Currently:
   Only five full time faculty
   137 part time faculty
   12,084 students served
   Currently only one CE FT faculty member in the classroom
3 The last CE hire was in 2008, in 2008-09 there were 12 full time faculty and in January there will only be four.
4 Even if four positions are funded by Adult Education Block Grant they cannot go into the classroom and generate FTES.
5 CE creates pathways to credit classes, generates 25% of FTES for SCC, and now most of the funding is at the same rate (CDCP) garnering an additional 2 million dollars.
6 The AEBG brings in 3 million of grant funding to the district.
7 Noncredit asks for the Senate to vote directly according to full to part time ratio.
8 President Evett asked that noncredit positions that will not be funded by the AEBG by noted as such in the hiring requests.

B Governance Handbook
1 Postponed

C Unity Middle High School Partnership Discussion
1 AB 288 information was presented (Appendix 5)
2 Faculty are not interested in allowing these students to have priority registration.
3 Faculty expressed that these students would not be any different than current SCC CAP students.
4 The only additional role might be disciplinary action with the Dean of Student Services.

IX Moved to adjourn (Cummins/Umali Kopp)
## SCC College Council – Record of Action items
### Status Updates February 24-September 1, 2015

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Item</th>
<th>College Council Action</th>
<th>Current</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/13/2015</td>
<td>Authorization to Apply for Federal Trio Program Grant, Student Support Services</td>
<td>Approved 1/27/15 Submitted 1/30/15</td>
<td>Grant awarded to SCC</td>
</tr>
<tr>
<td>2/10/15</td>
<td>Reorganization Request: Director, BCTE, to Associate Dean, BCTE</td>
<td>Approved 2/24/15</td>
<td>Reorganization complete</td>
</tr>
<tr>
<td>3/24/15</td>
<td>PIE Ranked Prioritization List</td>
<td>Approved 4/14/15</td>
<td>List processed</td>
</tr>
<tr>
<td>3/24/15</td>
<td>Reorganization Request: Mathematics and Sciences, Senior Clerk</td>
<td>Motion to approve failed by vote of 7-6, 4/14/15</td>
<td>President recommended approval to the Chancellor’s Cabinet. Board approved 8/17/15.</td>
</tr>
<tr>
<td>4/14/15</td>
<td>Governance Meeting Matrix</td>
<td>Approved 5/26/15</td>
<td>Collegial Governance calendar updated on college website 6/2/15</td>
</tr>
<tr>
<td>4/15/15</td>
<td>Authorization to Apply for a Grant: Latino Americans: 500 Years of History (Stephen Reed)</td>
<td>Approved 4/15/15</td>
<td>Grant not awarded to SCC</td>
</tr>
<tr>
<td>4/28/15</td>
<td>Reorganization Request: Student Equity &amp; Success</td>
<td>Approved 5/12/15</td>
<td>Hire complete</td>
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<tr>
<td>5/26/15</td>
<td>Reorganization Request: Director, Special Programs (Adult Education block Grant Program for the Rancho Santiago Adult Education Consortium (RSAEC))</td>
<td>Approved 6/9/15</td>
<td>In process</td>
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<tr>
<td>5/26/15</td>
<td>Reorganization Request: Program Specialist (Health and Wellness (HWC) and Disabled Students Programs and Services)</td>
<td>Approved 6/9/15</td>
<td>Position closes 9/14/15</td>
</tr>
<tr>
<td>5/26/15</td>
<td>Distance Education Program Committee</td>
<td>Approved 7/14/15</td>
<td>Added to Collegial Governance Handbook</td>
</tr>
<tr>
<td>Grant</td>
<td>District/College</td>
<td>RSCCD Goals</td>
<td>Due</td>
</tr>
<tr>
<td>-------------------------------------------------</td>
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<tr>
<td><strong>Submitted</strong></td>
<td></td>
<td></td>
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<tr>
<td>NSF Advanced Technology Education Grant - $562,496 over 3 years</td>
<td>SAC – Kathy Takahashi, Cher Carrera</td>
<td>Goals #3 and #4</td>
<td>October 9, 2014</td>
</tr>
<tr>
<td><strong>January/February</strong></td>
<td></td>
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<tr>
<td>Student Support Services - $1,461,700 total; $292,340 per year for 5 yrs</td>
<td>SAC – Romelia Madrigal, SSS Director</td>
<td>Goals #1, #3 and #4</td>
<td>February 2, 2015</td>
</tr>
<tr>
<td>Student Support Services - $1,100,000 total; $220,000 per year for 5 yrs</td>
<td>SCC – Maggie Cordero, UBMS Dir</td>
<td>Goals #1, #3 and #4</td>
<td>February 2, 2015</td>
</tr>
<tr>
<td>Student Support Services – Veterans $1,100,000 total; $220,000 per year for 5 yrs</td>
<td>SAC – Lilia Tanakeyowma</td>
<td>Goals #1, #3 and #4</td>
<td>February 2, 2015</td>
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<tr>
<td><strong>June 2015</strong></td>
<td></td>
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<tr>
<td>Minority Science &amp; Engineering Improvement Program (MSEIP) $250,000 - $300,000 per year for 3 years</td>
<td>SAC – Crystal Jenkins, Chemistry Professor</td>
<td>Goals #1, #3 and #4</td>
<td>June 1, 2015</td>
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<tr>
<td>Go-BIZ Capital Infusion Grant $60,000 for 1 year</td>
<td>DO – Leila Mozaffari</td>
<td>Goal #2</td>
<td>June 30, 2015</td>
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<tr>
<td>Grant</td>
<td>District/College</td>
<td>RSCCD Goals</td>
<td>Due</td>
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<tr>
<td><strong>Fall 2015</strong></td>
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<tr>
<td>NSF Advanced Technology Education From $500,000 - $900,000 over 3 years</td>
<td>SCC – Denise Foley</td>
<td>Goals #1, #3, and #4</td>
<td>October 15, 2015</td>
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<tr>
<td>Early Head Start Child Care Partnerships - $2.3 million over 5 years</td>
<td>DO - Janneth Linnell</td>
<td>Goals #1 and #2</td>
<td>Sept/Oct 2015</td>
</tr>
<tr>
<td>CAFYES (Cooperating Agencies Foster Youth Education Services) Program</td>
<td>SAC – Lilia Tanakeyowma</td>
<td>Goals #1, #2, and #3</td>
<td>November</td>
</tr>
<tr>
<td>TRIO Educational Opportunity Center $230,000 - $500,000 per year</td>
<td>SAC – Lilia Tanakeyowma</td>
<td>Goals #1, #2, #3 and #4</td>
<td>Nov/Dec</td>
</tr>
<tr>
<td>TRIO Talent Search - Provide college planning and readiness services to low-income, 1st generation, at-risk students $250,000 per year for 3 years</td>
<td>SAC – Marco Ramirez</td>
<td>Goals #1, #2, #4</td>
<td>Nov/Dec 2015</td>
</tr>
<tr>
<td></td>
<td>SAC – Marco Ramirez</td>
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<td>Nov/Dec 2015</td>
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<tr>
<td></td>
<td>SCC – Loretta Jordan</td>
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<td>Nov/Dec 2015</td>
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<tr>
<td><strong>Spring 2016</strong></td>
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<tr>
<td>Title V Hispanic Serving Institutions Grant $650,000 per year over 5 years</td>
<td>SCC – Marilyn Flores and Martin Stringer</td>
<td>Goals #1, #3, and #4</td>
<td>Likely April/May 2016</td>
</tr>
</tbody>
</table>
COLLEGE GOVERNANCE COMMITTEES

Accreditation
Budget
College Council
Curriculum & Instruction Council
Distance Education
Educational Master Planning
Enrollment Management
Exceptions to Academic Regulations (EAR)
Facilities

Honors Program (+ Valedictorian Selection)
Planning and Institutional Effectiveness
Professional Development
Safety/Emergency
Scholarship
Student Success & Equity
Technology
Web

Cont. Ed. - Facilities, Scholarship, Curriculum, Faculty Leadership

DISTRICT GOVERNANCE COMMITTEES

Assessment
District Council
District Curriculum and Instruction
Fiscal Resources
Human Resources

Planning and Organizational Effectiveness
Physical Resources
Sustainability
Technology Advisory Group
Sabbatical

RSCCD - New Faculty Institute

Senate Related (Senate group or senate assigns faculty to group)

Faculty Recognition
SCC Foundation
Graduation/Commencement Planning (SCC & Cont. Ed.)
Tenure Review
Basic Skills Task Force

Not Senate Related [SCC unless noted]

AB 540
AHSD Program (Cont. Ed.)
Club Advisors
Community Science Night
Crisis Intervention Team
DSPS Advisory
Educational Services Advisory
EOPS/CARE Advisory
Initiatives Integration
Perkins-CTE Budget Steering
Group
Safe Space Group
Speakers Symposium
S-STEM Scholarship

Student Testing & Placement
Threat Assessment Team
Title V Advisory
Transfer Advisory

Not Yet Assigned - Change to Not Assigned to Governance/Senate-Related
Division of Continuing Education

Santiago Canyon College

Orange Education Center
How we serve the community:

- All services are free
- Students must be 18 years of age and older
- Open entry/open exit
- Offered mornings, afternoons, evenings and on Saturdays
- Offered at many locations throughout the community, including work sites
Need in the Workforce

- Nearly one out of four California adults cannot read or understand an English-language newspaper.
- Orange County’s high school dropout rate in 2014 was 6.7%.
- California’s high school dropout rate in 2014 was 11.6%.
English as a Second Language

- Provides English language instruction for students at all levels of English proficiency
  - Beginning and intermediate levels
  - Pronunciation, Conversation, and Writing classes
  - 10 state-approved program certificates
  - Offered at 12 Offsites (community centers, schools, etc.)
Citizenship Services

- Provide classes and workshops to prepare for the oral citizenship interview
- Provide referrals for legal advice related to immigration and citizenship
- Host and participate in community-wide citizenship events in collaboration with non-profit agencies
Adult Basic Education

- Assists students in strengthening their skills in:
  - Reading
  - Writing
  - Spelling
  - Mathematics

- Prepares students to:
  - Obtain, keep, or improve their employment
  - Enter the Adult High School Diploma Program or take the GED test
  - Transition to college credit and vocational programs
Adult High School Diploma Program

- Prepares adults to earn a high school diploma or to prepare for the GED test
- Individualized educational plans
- Individualized and small group instruction
- Program graduates earn a high school diploma from Santiago Canyon College
- Since 2014, college students lacking a GED or high school diploma are ineligible for financial aid
CTE Vocational Business Skills

- Provides community members classes to upgrade skills needed to be competitive in the workplace.
- 25 different courses
- 7 CDCP certificate programs
- 20.4% of total noncredit FTEs
- Fall 2015, 64 sections offered at three locations
- 23 adjunct faculty; no FT faculty
Older Adult Program

- Classes at several locations in Orange (and growing!)
- Wide variety of class offerings to help develop and maintain physical and mental wellbeing during the aging process
Other Noncredit Programs

- Parenting Education
- Classes for Adults with Disabilities
- Health and Safety Education
Currently only 5 full-time faculty members for the entire CE division

- One currently on sabbatical
- One retirement, June 2015
- One upcoming retirement, December 2015
- 137+ part time faculty
- 12,084 students served (2014-15)
- Currently only one Continuing Education FT faculty member in the classroom
Full Time Faculty: A brief history

- 2014-2015, 5 FT faculty, (one retirement not replaced)
- 2013-2014, 6 FT faculty (one retirement not replaced)
- 2012-2013, 8 FT faculty (one retirement not replaced) counselor transferred to SCC
- 2011-2012, 7 FT faculty
- 2010-2011, 8 FT one transferred back to CE
- 2009-2010, 9 FT faculty (three transferred to SCC + one retirement, not replaced)
- 2008-2009, 12 FT faculty
- 2008, last FT hire
- Last year, CE faculty new hires were ranked at positions 7, 10, 12, 15, 18, 20, 21, 22, and 23 by the Academic Senate.

- However, all CE faculty were deleted from the hiring list because CE faculty does not count towards the FON.
Full Time Faculty (cont.)

- Last year’s ranking compared by FT to PT ratio from Academic Senate faculty by ranking

#1 Accounting - 50%
#2 Counseling – 10 FT
#3 Psychology – 38%
#4 Geography – 0%
#5 – Anatomy Physiology - 54.9%
#7 High school Subjects – 7.5%
#10 ESL – 0%
15# ESL counselor – 2 FT
Comparison of Noncredit to Credit

- The departmental responsibilities are the same responsibilities in credit and noncredit.
- Continuing Education has their own separate committees in addition to the college-wide committees.
- Continuing Education had to move facilities and find new facilities within the community. CE has been trying to recoup facilities and students lost during the move.
- A large portion of the BSI funds are generated by the noncredit FTES in ESL, ABE and HSS.
Comparison of Noncredit to Credit

- In addition, the full-time teaching load for Continuing Ed. 20 hours rather than the credit load of 15 hours.
- To meet college FTE targets, CE has to remain flexible to accommodate last-minute schedule changes which puts extra strain on CE administration, staff and faculty.
- Constant monitoring of class attendance counts and opening closing classes based on those counts. Continuing Education uses daily attendance rather than the census attendance model.
What CE brings to the district, college, and community

- Pathway to credit programs
- Vital services to the community
- 2014-15, generated 1807 FTES, approx. 25% of total SCC FTES
- FTES funded at the same $ rate
- Added apportionment $2,130,896 revenue to the district
- Flexibility to help meet FTE targets
What we bring to the district, college, and community

- Adult Ed. Block Grant (AEBG) previously (AB86)
- The AEBG consortium will receive over $3 million in 2015-16, shared with SAC CE.
- Asking for full-time tenured faculty to administer this new effort which includes, developing common assessments, increasing matriculation to college credit, articulation with K-12, ROP and SAC/SCC credit, aligning curriculum, committee work, etc.
Although part-time faculty offer the same quality in teaching, the benefits of a sufficient complement of full-time faculty members are numerous, from providing essential stability for planning and curriculum functions to providing the levels of availability that students need outside of the classroom.
Thank you

We look forward to your support so we can continue to do our part to support the college mission, and continue the work of the Continuing Education division.
College & Career Access Pathways
AB 288 (Holden)

- Expand access to all students and remove barriers for historically underserved students.
- Concurrent enrollment builds pathways of clear, aligned, and sequenced coursework that allow students to easily transition to college.
- Increase exposure by allowing college-level work to be offered on high schools and by demonstrating to students that they can succeed in college.

- Increase transparency by requiring CCAP to be adopted at open board meetings where the public can weigh-in.
- Collaboration & accountability through joint curriculum development and by granting school districts more authority to monitor student progress.
- Accelerate learning by earning college credits early and avoiding remedial education. CCAP allows students to take up to 15 units per semester.

- Savings to students & the state since students start college classes early, they expedite their time-to-degree, and the statewide remedial education expenses are reduced.
- Gather data that is reliable, allowing better analyses of programs to ensure teachers are not displaced and students are succeeding.
- Increase college graduation rates and grow the California economy.

CCAP! All Students Deserve Access