

# Santiago Canyon College Academic Senate

8045 East Chapman  
Orange, CA 92869

(714) 628-4831  
FAX (714) 532-2055

## SENATORS

### *Business and Career Education*

Deeley, Steve 2016  
Salcido, Andrew 2017

### *Continuing Education (OEC)*

Quimzon, Eden 2017

### *Counseling & Student Services*

Aguilera, Leonor 2017  
Baldizon-Rios, Nena 2016  
Crabill, Phillip 2016

### *Humanities and Social Sciences*

Cannon, Cari 2017  
Howell, Scott 2016  
Dela-Cusack, Lisa 2017  
Reed, Stephen 2017  
Umali Kopp, Christine 2016

### *Fine & Performing Arts and Communication*

Womack, Melinda 2016

### *Library*

Freidenrich, Leah 2016

### *Mathematics and Sciences*

Bailey, Denise 2017  
Cummins, Shawn 2016  
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Taylor, Mike 2017  
Frost, Alicia 2017

### *Adjunct*

Parent, Nancy 2016  
Lorton, Melinda 2016

## EXECUTIVE BOARD MEMBERS

### *President*

Evelt, Corinna 2016

### *Vice President*

Mettler, Mary 2016

### *Secretary/Treasurer*

DeCarbo, Michael 2016

### *Curriculum Chair*

Wagner, Joyce 2016

## AGENDA

19 April 2016

1:30 pm – 3:15 p.m.

Academic Senate Room A-211

### **I. Welcome**

### **II. Approval of Minutes**

A. 15 March 2016

### **III. Public Comments (2 minute limit per person)**

### **IV. AS Executive Board Reports (15 minutes)**

President, Vice President, Secretary/Treasurer, CIC Chair

### **V. ASG Report (5 minutes)**

### **VI. Discussion Items (35 minutes)**

- A. **A Look at Modern Open Educational Resources (OER):** Distance Education Coordinator James will present details about how current OER texts have improved in quality while also maintaining affordability for students. (1, 4, & 5) (10 minute presentation with 5 minute discussion)
- B. **ASCCC Resolutions:** Highlight of resolutions to be discussed at the plenary session to be held in Sacramento led by SCC Delegate & VP Mary Mettler. (1-10 +1) (5 minute presentation with 5 minute discussion)
- C. **EMP Document Goals:** Discussion of suggested goals for the Academic Senate to forward to the EMPC for inclusion in the next EMP Document led by President Evelt. (4 & 10) (5 minute presentation with 5 minute discussion)

### **VII. Action (35 minutes)**

First Reading

- A. **Resolution S2016.9:** Affirmation of the Revised Faculty Recognition Committee Spring 2016 Governance Handbook Description

Second Reading

- B. **Resolution S2016.7:** Adoption of the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Process
- i. **S2016.7.01 Amend Resolution S2016.7**
  - ii. **S2016.7.02 Amend Resolution S2016.7**
  - iii. **S2016.7.03 Amend Resolution S2016.7**
  - iv. **S2016.7.04 Amend Resolution S2016.7**

- v. **S2016.7.05 Amend Resolution S2016.7**
- vi. **S2016.7.06 Amend Resolution S2016.7**
- vii. **S2016.7.07 Amend Resolution S2016.7**
- viii. **S2016.7.08 Amend Resolution S2016.7**

C. **Resolution S2016.8:** Declaration of an Annual Date & Time for the Faculty Excellence Presentation

**VIII. Summary Reports Discussion** (5 minutes total)

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/13)*

# **Rancho Santiago Community College District BP2410 (previously BP9001) (Setting Policy)**

**Adopted 03/17/97**

**Revised March 28, 2011**

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).\*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

**\*For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

1) Curriculum, including establishing prerequisites and placing courses within disciplines; 2) Degree and certificate requirements; 3) Grading policies; 5) Standard or policies regarding student preparation and success; 8) Policies for faculty professional development activities;

**For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:**

4) Educational program development; 6) District and college governance structures, as related to faculty roles; 7) Faculty roles and involvement in accreditation processes, including self study and annual reports; 9) Processes for program review; 10) Processes for institutional planning and budget development.

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all policies and administrative procedures shall be readily available to District employees through the District website.

**Reference:** Education Code Section 70902; Accreditation Standard IV.B.1.b & e.

**Senators Present**

Leonor Aguilera  
Nena Baldizon-Rios  
Denise Bailey  
Cari Cannon  
Phillip Crabill  
Shawn Cummins  
Steve Deeley  
Lisa Dela Cusack  
Leah Freidenrich  
Alicia Frost  
Scott Howell  
Eric Hovanitz  
Melinda Lorton  
Nancy Parent  
Eden Quimzon  
Stephen Reed  
Andrew Salcido  
Mike Taylor

**Absent**

Christine Umali Kopp  
Melinda Womack

**Senate Executive Board**

President Corinna Evett  
Vice President Mary Mettler  
CIC Chair Joyce Wagner  
Sec/Treas. Michael DeCarbo

**ASG Representative**

Seham Nabils

**Guests**

Lucy Carr-Rollitt  
Scott James

**II Approval of Minutes**

March 15, 2016 (Cummins/Parent) approved without dissent.

**III Public Comments**

- 1 Professor Aguilera discussed losing priority registration and BOG eligibility:  
If students complete 12 units with a 2.0 or lower GPA, they must attend an intervention workshop that informs them of future consequences  
Counselors are available and eager to attend classes to discuss education plans and eligibility.  
If a student does lose eligibility they can appeal to the EAR  
Admissions and records, in anticipation of the current policy, has sent emails to those students that will be impacted.  
EOPS/CARE, Cal Works have a specialized orientation that informs their students of the SSSP and BOG policy.  
DSPS also informs students of probation policies.
- 2 Professor Quimzon reports that Student Equity funds have yet to be allocated to Continuing Education but there will be funding earmarked for such in the future.

**IV AS Executive Board Reports**

**A President**

- 1 Professor Denise Foley has been officially nominated for the OCTOY. Please feel free to congratulate her. She is certain to be a most competitive candidate.
- 2 The Executive Board elections are complete:  
Professor Mike Taylor is Secretary/Treasurer elect  
Professor Joyce Wagner is the CIC elect

Professor Mary Mettler VP elect.

Professor Michael DeCarbo is the President elect.

They are certain to effectively lead the faculty in a positive direction in the coming years.

3 FRC and Budget

FRC recommended that the stabilization fund be used to offset the deficit.

The Chancellor rejected the recommendation and said that some of the deficit will be from the stabilization fund (\$2 million) and the remainder from cuts at the colleges and district.

The litigation over OEC may yield some money to offset the deficit.

The deficit may not materialize at predicted amount.

Predicted and expected efficiencies at the colleges may be based upon over inflated class sizes that are pedagogically unsound and a recalibration may need to take place.

4 Board meeting

In accord with Women's history month VP Aracely Mora and Professor Bonnie Jaros were recognized for their many years of service to the RSCCD. Many congratulations to them.

5 Chancellor's Update

The Chancellor allocated over \$85,000 to the RSCCD Foundation to offset litigation costs over the Saudi Arabia program.

The Saudi determined start date for the program falls after September, RSCCD may not participate.

BP 3821 Gifts to Employees and Officials is going through many drafts, faculty are concerned about the impact this may have with gifts from vendors, stipends and student gifts.

Faculty are in favor that the policy stipulate that it apply only to those that fill out the 700 form.

6 The Hawk Tribute Newsletter was written by the students for the students and is protected under the freedom of press, the administration was aware.

7 The Basic Skills grants was approved by College Council and will be moving forward.

8 Facilities

In accordance with ADA requirements do not move furniture in any of the classrooms.

9 The annual accreditation progress reports are due March 31, 2016

10 PIE ranked 76 items and forwarded that to the Budget committee for review and upon input from Budget will make adjustments and forward the list to College Council.

**B Vice President**

1 Division elections will be taking place.

CTE - Professor Salcido will hold the nomination for one position.

Counseling - Professor Aguilar will hold the nomination for two positions.

HSS - Professor Reed will hold the nomination for two positions.

F&PAwC – Professor Womack will hold the nomination for one position.

MS - Professor Bailey will hold the nomination for three positions.

Library – Professor Freidenrich will hold the nomination for one position.

Send out call for nominations next week and elections the following, with decisions made prior to spring break.

**C Secretary/Treasurer**

No report

**D CIC**

No report

**V ASG Report – Vice President Seham Nablisi**

1 No report

**VI Action**

*First Reading:*

**A Resolution S2016.6:** *Adoption of the Procedures for the Providing Academic Adjustments to Students with Disabilities* (Mettler/Baldizon-Rios)

Discussion

The resolution is needed to operate in accordance with state and federal mandates.

A motion to waive the second reading (Frost/Quimzon) passed without dissent.

The motion passed without dissent.

**B Resolution S2016.7:** *Adoption of the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Process* (Wagner/Mettler)

Discussion

Continuing Education amended the list to remove ASG.

Some faculty were concerned that perhaps not all faculty are well versed enough in CE to vote on the respective programs.

Continuing Education suggested that faculty visit the CE website to discover more about CE programs.

Some faculty argued that STEAM does not really exist, as Art has yet to be incorporated

Some faculty argued that MaSH and Writing Center are not specific to transfer, they are support centers.

Some faculty suggested that the STAR center would be a comparable exchange for STEAM.

President Evett directed the senate to submit any possible amendments to the resolution no later than Wednesday April 13, 2016 so they may be included in the April 19 agenda.

**C Resolution S2016.5:** *Declaration of an Annual Date & Time for the Faculty Excellence Presentation* (DeCarbo/Wagner)

Discussion

The past scheduling of the Faculty Excellence Award is complicated and difficult, as this is an annual tradition, the Faculty Recognition Committee suggested the third Thursday as the one that meets various criteria and schedules.

An evening time was rejected due to poor turn out and morning was rejected due to conflict.

The Faculty Recognition Committee selected to move it from the third Thursday of November to the third Thursday of October so as not to get lost between the two holiday weeks, to better accommodate administrator/staff schedules and because many faculty expressed that three weeks

before finals week overtaxed students.

Faculty asked whether this would require the faculty member to cancel her/his class, should they be teaching during the designated time, the answer is yes.

Faculty asked why it was necessary to set a date with resolution; responses included, the incredible challenge of finding a date when a majority of the college could attend, the establishment of tradition, the ability to predict and schedule.

Some faculty expressed that faculty in the sciences often teach during those periods.

*Second Reading:*

**A Resolution S2016.3: Support for the Creation of an Office of Evening and Weekend Instruction** (Reed/Freidenrich)

Discussion

Some faculty are concerned that the combined position would require a library technician to extend library hours and an administrative position that would serve the faculty.

The resolution is exploratory, if passed and it is determined that such a position should be created, the position would have to filter through the planning process.

Some faculty suggested this also brings attention to the need for on-line support.

It was noted that a typographical error needed correction, that all mention of instructor should not differentiate, full and/or part time.

Passed without dissent (one abstention Freidenrich)

Motion to extend (Frost/Aguilera) the time to 3:15 passed without dissent.

**VIII Discussion Items**

**A Equal Employment Opportunity & Equity in Faculty Hiring Regional Training Update** (Appendix 1)

Professor Crabill presented the data that supports that minority students taught by minorities perform better.

Discussed the differences between explicit and implicit biases and how this bias may come into play in hiring practices.

Some pointed out perhaps the approach should be to examine and remove biases rather than specifically hiring minorities.

Some faculty pointed out that race is not the only form of bias that need be addressed.

**B A Look at Modern Open Educational Resources (OER)**

Postponed

**IX Moved to adjourn** (Baldizon-Rioz/Cummins) passed without dissent.

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## Resolution S2016.9

### **Affirmation of the Revised Faculty Recognition Committee Spring 2016 Governance Handbook Description**

Moved: Professor DeCarbo

Seconded:

Whereas, It is the charge of every committee to review its membership, roles, and responsibilities; and

Whereas, The Faculty Recognition Committee has reviewed its membership, roles, and responsibilities;

Resolved, That the Academic Senate of Santiago Canyon College affirm the proposed Spring 2016 revisions to the Faculty Recognition Committee Governance Handbook Description.

Date Presented: 19 April 2016

Date Approved:

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## **Faculty Recognition Committee**

### **Mission**

To recognize and celebrate excellence in faculty accomplishments, achievements, and contributions that serve to advance the mission of Santiago Canyon College and reflect our institutional values.

### **Responsibilities**

~~To define the roles and responsibilities of committee members~~

To honor both individuals and teams of faculty for exemplary accomplishments, *recognition* and/or service

To administrate the Faculty Excellence Awards

To create an annual catalog of faculty awards and milestones

To foster an environment in which faculty accomplishments and contributions are valued and shared

To ensure parity for memorial and service awards

### **Chair**

A faculty member appointed by the Senate ~~and Senator~~ will serve as ~~co-chairs~~ chair.

### **Membership**

One faculty member from each of the following instructional areas ~~and one member at large~~:

*Business and Career Education*

Continuing Education

*Counseling and Student Services*

*Fine & Performing Arts and Communication*

Arts, Humanities and Social Sciences

*Library*

~~Business, Math and Science~~ *Mathematics and Sciences*

O.C.Ed.

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## Resolution S2016.7

### **Support for the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Process**

Moved: Professor Wagner

Seconded: Professor Mettler

Whereas, The Academic Senate of Santiago Canyon College was tasked in the 2012-2016 Educational Master Plan (EMP) to "Identify signature programs that support achievement of student academic goals" in an effort to "Promote a college identity of high quality, academic excellence, and personalized education";

Whereas, The Academic Senate of Santiago Canyon College engaged in a number of inclusive conversations centered around defining and identifying signature programs at Santiago Canyon College; and

Whereas, Through a vote of the entire faculty, the Academic Senate of Santiago Canyon College completed the EMP directed task by generating a list of signature program banners and related programs;

Resolved, That the Academic Senate of Santiago Canyon College adopt the attached list of signature program banners and related programs and that the Academic Senate President forward the faculty list to College Council and to administration; and

Resolved, That the Academic Senate of Santiago Canyon College adopt the attached signature program review and marketing process and that the Academic Senate President forward the review and marketing process to College Council and to administration.

Date Presented: 15 March 2016

Date Approved:

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## Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Process

### Faculty Identified Signature Programs

The **banners** (domains/titles) delineate the areas to be highlighted (on the SCC website and elsewhere). The programs listed under each banner signify faculty identified signature programs.

#### Transfer Program

1. Transfer Success Center
2. Honors Program
3. Pathways to Teaching
4. STEAM
5. MaSH
6. Writing Center

#### Career Technical Education Program

1. Water Utility
2. Robotics
3. Apprenticeship
4. Survey/Mapping
5. Gemology
6. Cosmetology

#### Continuing Education Program

1. Career Technical Education
2. STARS
3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. Associate Student Government
7. Communicator's Club

#### Student Endeavors Program

1. Athletics
2. Forensics
3. Model United Nations
4. Student Leadership
5. Associated Student Government
6. CAMP

### Faculty Signature Program Review and Marketing Process

1. The banners and related programs are to be highlighted on campus, on the SCC website, and in the community on a six-year basis, following the SCC Educational Master Plan cycle.
2. The intention is to annually rotate through the programs listed under each banner, following the numbered order of the programs.
3. Every three years, the Academic Senate of Santiago Canyon College will review and revise the banners and their signature programs, allowing for newly identified signature programs to be emphasized in a timely manner.

*Academic Senate Approved*  
*Characteristics of a Signature/Highlighted Program—12/2015*

**Unique**

- Not at every other community college, being one of a select few
- Uniquely successful in the local area
- A small subset of all programs at SCC

**Attractive (to students and the community)**

- Increases positive public visibility and representation of SCC beyond the on-campus community
- Brings positive attention to the college through noteworthy achievements
- Contributes to the positive, long-standing legacy of SCC as being an exceptional place
- Helps with recruitment—pulls students from area HS as well as throughout the county
- Attracts and retains a diverse audience of students (the program should strive for equity like our campus as a whole is attempting to do). When they show they are “closing the equity gap” then the program is important for the college as a whole.
- Serves the community that supports us—perhaps has several community projects

**Successful/Recognized**

- Nationally recognized faculty/leaders in their field
- Earns regular and consistent awards regionally/statewide
- Excels above other surrounding colleges
- Results in strong course and program completion rates

**Enriching**

- Takes education beyond the classroom and provides opportunities for personal growth
- Utilizes innovative methods, materials, and technology – programs that create a positive college experience for students
- Supports student success

**Beneficial**

- Provides academic support and transfer opportunities that greatly increase student success and reach to the universities such as preferential or priority admission, scholarship opportunities, and recruitment.
- Leads to career connections and opportunities
- May result in additional credentials besides an SCC’s degree or certificate
- Results in a strong record of success after completion (get jobs, transfer to university or other defined measures of success)

**Sustainable**

- Facilities/Equipment/Supplies—in place or easily acquired/modified

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## S2016.7.01 Amend Resolution S2016.7

### Resolution S2016.7

#### Change the name:

#### **Support for the Academic Senate of Santiago Canyon College Generated List of Signature ~~Programs and Related Process~~ Services**

#### Replace third whereas:

Whereas, ~~Through a vote of the entire faculty,~~ the Academic Senate of Santiago Canyon College completed the EMP directed task by generating a list of signature program banners and related programs;

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/13)*

**S2016.7.02 Amend Resolution S2016.7:** Please replace the list mentioned in the first resolved of Resolution S2016.7: Support for the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Progress with the attached list.

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### Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Process

#### Faculty Identified Signature **Programs Services**

The **banners** (domains/titles) delineate the areas to be highlighted (on the SCC website and elsewhere). The programs listed under each banner signify faculty identified signature programs.

#### Transfer **Program Support Services**

1. Transfer Success Center
2. Honors Program
3. Pathways to Teaching
4. STEM
5. MaSH
6. Writing Center

#### Career Technical Education Program

1. Water Utility
2. Robotics
3. Apprenticeship
4. Survey/Mapping
5. Gemology
6. Cosmetology

#### Continuing Education **Program Services**

1. Career Technical Education
2. STARS
3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. Associate Student Government
7. Communicator's Club

#### Student Endeavors **Program**

1. Athletics
2. Forensics
3. Model United Nations
4. Student Leadership
5. Associated Student Government
6. CAMP

#### Faculty Signature **Program Services Review and Marketing Process**

1. The banners and related **programs services** are to be highlighted on campus, on the SCC website, and in the community on a six-year basis, following the SCC Educational Master Plan cycle.
2. The intention is to annually rotate through the programs listed under each banner, following the numbered order of the **programs services**.
3. Every three years, the Academic Senate of Santiago Canyon College will review and revise the banners and their signature **programs services**, allowing for newly identified signature programs to be emphasized in a timely manner.

**S2016.7.03 Amend Resolution S2016.7:** Please replace the list mentioned in the first resolved of Resolution S2016.7: Support for the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Progress with the attached list.

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Cannon, Cari 2017  
Howell, Scott 2016  
Dela-Cusack, Lisa 2017  
Reed, Stephen 2017  
Umali Kopp, Christine 2016

#### *Fine & Performing Arts and Communication*

Womack, Melinda 2016

#### *Library*

Freidenrich, Leah 2016

#### *Mathematics and Sciences*

Bailey, Denise 2017  
Cummins, Shawn 2016  
Hovanitz, Eric 2016  
Taylor, Mike 2017  
Frost, Alicia 2017

#### *Adjunct*

Parent, Nancy 2016  
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### EXECUTIVE BOARD MEMBERS

#### *President*

Evett, Corinna 2016

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### Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Process

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6. Writing Center

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1. Water Utility
2. Robotics
3. Apprenticeship
4. Survey/Mapping
5. Gemology
6. Cosmetology
6. Biotechnology

#### Continuing Education Program

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2. STARS
3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. Associate Student Government
7. Communicator's Club

#### Student Endeavors Program

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Orange, CA 92869

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### SENATORS

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Deeley, Steve 2016  
Salcido, Andrew 2017

#### *Continuing Education (OEC)*

Quimzon, Eden 2017

#### *Counseling & Student Services*

Aguilera, Leonor 2017  
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Womack, Melinda 2016

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6. Cosmetology

#### Continuing Education Program

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3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. ~~Associate Student Government~~
6. Communicator's Club

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5. Associated Student Government
6. CAMP

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**S2016.7.06 Amend Resolution S2016.7:** Please replace the list mentioned in the first resolved of Resolution S2016.7: Support for the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Progress with the attached list.

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3. Pathways to Teaching
4. **STEAM** **STEM**
5. MaSH
6. Writing Center

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3. Apprenticeship
4. Survey/Mapping
5. Gemology
6. Cosmetology

#### Continuing Education Program

1. Career Technical Education
2. STARS
3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. Associate Student Government
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**S2016.7.07 Amend Resolution S2016.7:** Please replace the list mentioned in the first resolved of Resolution S2016.7: Support for the Academic Senate of Santiago Canyon College Generated List of Signature Programs and Related Progress with the attached list.

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Reed, Stephen 2017  
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5. **MaSH** **EOPS**
6. Writing Center

#### Career Technical Education Program

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3. Apprenticeship
4. Survey/Mapping
5. Gemology
6. Cosmetology

#### Continuing Education Program

1. Career Technical Education
2. STARS
3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. Associate Student Government
7. Communicator's Club

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4. STEAM
5. MaSH
6. ~~Writing Center~~ **Early Welcome**

#### Career Technical Education Program

1. Water Utility
2. Robotics
3. Apprenticeship
4. Survey/Mapping
5. Gemology
6. Cosmetology

#### Continuing Education Program

1. Career Technical Education
2. STARS
3. Adult High School Diploma
4. English as a Second Language
5. RS Adult Education Consortium
6. Associate Student Government
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## EXECUTIVE BOARD MEMBERS

### **President**

Evelt, Corinna 2016

### **Vice President**

Mettler, Mary 2016

### **Secretary/Treasurer**

DeCarbo, Michael 2016

### **Curriculum Chair**

Wagner, Joyce 2016

## Resolution S2016.8

### Declaration of an Annual Date & Time for the Faculty Excellence Presentation

Moved: Professor DeCarbo

Seconded: Professor Wagner

Whereas, Faculty recognition plays a vital role in creating culture and standards of excellence and the Faculty Excellence Presentation should be scheduled so that as many as possible may participate in this culture building tradition; and

Whereas, The Faculty Recognition Committee has investigated various options and has determined that the third Thursday of October, from 1:30 p.m. to 3:00 p.m. is the best ongoing date;

Resolved, That the Academic Senate of Santiago Canyon College declare that the third Thursday of October from 1:30 p.m. to 3:00 p.m. shall henceforth be designated as the annual date and time for the Faculty Excellence Presentation.

Date Presented: 15 March 2016

Date Approved:

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/13)*

## Academic Senate Summary Reports for 19 April 2016

### **Professional Development Committee:** Minutes from the March 22, 2016 meeting

Present: Elizabeth Baez, Lynnette Beers-McCormick, Terry Flores, Jacque Myers, Martin Stringer, Jim Isbel, Vanessa Jones, and Tiffany Gause

Guest: Joseph Alonzo

Note-taker: Tiffany Gause

1. Lynnette updated the committee on the Flex calendar/proposals. First call was sent out. Second call will be sent after spring break.
2. Kimberley Papillion will potentially come the Tuesday of Fall Flex. Joseph is confirming.
3. The committee reviewed the revised Flex Evaluation Form. Some changes were made for clarity.
4. Martin suggests that the Senate and management team should be made aware of the PDC form for activities and sessions. It was also suggested that this form be presented at the Classified Hawks meeting.
5. Joseph Alonzo was able to make contact with Kimberley Papillion. SCC would like to reach out to SAC for collaboration and to invite them to attend the training as well.
6. Tiffany asked if it was possible to move toward a real time website, rather than an email blast about upcoming events.
7. Martin and Jim agreed that both the website and the email blast is important. Martin inquired about incorporating both, if we had the tech access to do so.
8. Vanessa asked if we could all gain tech access to update a potential live calendar. Jacque agreed that is not unrealistic to update.
9. Martin asked about setting up a training with Don Busche over Flex week to get the committee prepared for updating.
10. Vanessa will check Sharepoint to see what capabilities exist.
11. Joseph suggested sending all conference opportunities to him to determine what can be funded through equity.
12. Martin feels there should be more repetition with the emailed information.
13. The cyberbullying activity is being investigated for the beginning of Fall 16. Andrew Parker from the OCSD will present to staff and faculty that deal with the public, and face potential bullying situations.
14. Joseph Alonzo is seeking to bring the VetNet Ally training to SCC

### **Summary of Student Success & Equity Meeting**

**Date: Monday, March 28**

1. Rudy Tjiptahadi provided more data about the impact that SI has on Math 080 students. Although it does seem that the more hours a student spends in SI, the higher the chance of success, overall, the needle is not moving significantly for Math 080 success rates. A discussion took place about whether SI should continue in its current form. Some suggested that perhaps it should be mandatory; however, research points to how

students have to choose to take advantage of SI or it is not effective. Follow-up conversations about the role of SI with this math level will take place in the near future.

2. Those who attended the Student Success Conference in Sacramento shared their insights and impressions: Tiff Gause, Rudy Tjiptahadi, Joseph Alonzo, John Hernandez, Maureen Roe, and Frank Rivera. The consensus was that SCC's efforts were affirmed because our school is doing many of the things that other campuses boast about as best practices—bridge programs, acceleration, multiple measures, student ambassadors, integrated counseling. However, we also acknowledge that we can do more with collaborating with non-credit and moving students into the work force. We also should focus on scaling up the programs we already have.
3. John Hernandez mentioned that EMP is asking that each committee propose two institutional goals by April 22. Diana Babayan, Kate Kosuth-Wood, Christine Umali Kopp, and Joseph Alonzo will work together to draft those goals by April 15 and send to the group for review, comment, and approval.
4. Maureen Roe reported that the Community Colleges Basic Skills & Student Outcomes Transformation Program grant was finished and submitted to the Chancellor's Office. Intent to fund will be sent out on Friday, April 1. (UPDATE: SCC did get the grant! We found out at 6:23PM on 4/1). Some upcoming professional development activities include OnCourse (April 7-9)—with five SCC faculty members attending and an Acceleration Workshop on Sept 9-11 at Merced College—with a small team of English and math faculty attending.
5. Ruth Babeshoff was absent but will discuss the Disproportionate Impact Study of English CTEP Test and Math MDTP Test at the next meeting.
6. Other topics that will be addressed at the next meeting include the following: Foster Youth, Framework of Indicators & New ACCJC Standards, and Development of a CAI/MMAP Work Group.

## **Honors Program Committee (HPC)**

**March 16, 2016**

### **Reports**

1. Chair
  - a. Approval of Feb. 2016 minutes
  - b. PIE report: ranking completed
2. Co-Coordinator Report: none

### **Discussion**

1. AHI Senate Resolution
2. Confirmation of HPC voting membership
3. Update on Waltmar Scholarship changes

### **Action Items**

1. Approved Spring 2017 Honors Schedule, pending two possible changes coming in April

2. Approval of STEM Task Force's recommendations
  - a. to reduce unit requirement to 15 units to complete the program and to require classes from three educational categories
  - b. to remove the "continuity" requirement and make the changes in the catalogue
  - c. to require a meeting with the Honors Program counselor before participating in Pre-Selection
3. Recommendation to appoint Dana Jean Smith as Communications Representative on HPC

## **Faculty Recognition Committee – February 25, 2016 – Summary Report**

### **Old Items:**

#### *1 2015-16 Faculty Excellence selection process*

Lisa Dela Cusack presented the deadline, upon discussion, some modifications were made and the revision will be electronically distributed.

Lisa Dela Cusack discussed the nomination ballot, modifications were suggested and a revision will be electronically distributed for revision/approval.

#### *2 Committee description*

Michael DeCarbo presented the previous discussed changes to the committee description and the accompanying resolution to forward to the Senate; the committee unanimously agreed to the revisions and resolution.

#### *3 Website*

Song Graham discussed that she had made changes to the website that were somehow supplanted; as there are current changes to the OC Teacher of the Year award, she explained that she will wait for resolution to those changes before making any more changes.

#### *4 Date for the Faculty Excellence Presentation*

Michael DeCarbo presented the resolution to have the Senate permanently set the date for the Faculty Excellence Presentation (3<sup>rd</sup> Thursday of October). The committee unanimously agreed to the revisions and resolution.

### **New Items:**

#### *Orange County Teacher of the Year change of process*

1 The OCTOY has returned back to awarding every community college, rather than one per district. The committee had a lengthy discussion about what a future process would look like.

Michael DeCarbo introduced a resolution to maintain the current system of drawing a name from random.

A name was drawn from random to move forward for this year's OCTOY nomination.

## **SAC SENATE SUMMARY REPORT**

March 22, 2016

### **III Public Comments**

1 Faculty were urged to vote in the FARSCCD elections, a plug was made to back the current leaders.



2 Faculty said they are concerned Campus Security was not available Saturday afternoon, March 20.

3 Alistair Winters provided a report about a suspicious person reported on campus March 20, 2016.

An unknown man was seen in the hallways, when approached he left and was later seen in a classroom, in that classroom, he left a note with some language that caused a faculty member concern.

The faculty member left to call security and reached the voicemail.

One officer was off site checking other facilities

There are recorded messages on the voice mail, but the security officer on duty reports that the cell phone did not ring.

When the faculty member did not reach the security officer, she collected her nine students, locked them in a secure location and called 911.

The faculty member was commended for performing exactly as she should have.

Security is tracking down this student with security footage and will speak to him once found.

The Santa Ana Police Department, upon reviewing the note, did not determine that a crime occurred.

Despite reports on various social media outlets, there is no evidence that a gun was on campus.

The District Security Office has discussed that matter in various channels and is more than willing to answer questions.

Upon CESA approval of the job description, an armed supervisor will be present on Saturdays.

Security Officers have been instructed to ensure that all cell phone communication be tested throughout the shift.

The District phones are being tested to be outfitted with a “panic” button.

## **VII Resolution**

### ***A AB798 Academic Senate Resolution***

1 A resolution in support of efforts to increase students access to high-quality OER was presented.

2 Faculty cautioned that there should be equal efforts for electronic and traditional textbooks.

## **VII Reports**

### ***A President***

1 The Board Safety committee is look for competing services for SafeTrack with LiveSafe.

2 This summer parking permits will be available for purchase on line.

3 The Chancellor has rejected the FRC recommendation that the possible \$4 million deficit come from the stabilization fund and will grant only \$2 million.

Any other funds must be come from cuts that will be made with a hiring freeze of classified and administrators.

4 The OER Task Force has created a FAQ page for the faculty/staff area.

5 Spring plenary is forthcoming and resolutions are open for discussion.

6 A Senate By-laws work group is being formed.

7 SAC Presidential search is moving forward.

**B ASG**

1 ASG will be moving out of the Spot.

2 Nominations are being accepted for exceptional SAC women.

3 March 24, two Townhalls will take place.

4 ASG officer elections will begin next week.

5 Two or three sexual assault and prevention trainings will take place April 20, more info forthcoming.

**C Secretary/Treasurer**

1 Distinguished faculty awards committee will be meeting.

**E Facilities**

1 Faculty concerns about tree removal were discussed.

**G TAC**

1 Moving from an administrated services to cloud services; additional security and less maintenance.

2 Portal prototypes are soon to be tested, as well as on-line education plans.

**H Student Success and Equity**

1 Many new members and staff have been hired with SSSP and Equity money.

2 Faculty are encouraged to use Early Alert.

3 Services to meet nutritional needs of students are being explored.

**I BSI/Faculty Development**

1 Student Success Recap will occur March 23, 2016

2 BSI and SSSP are working on an integrated proposal form.

**K TracDat**

1 The goal is to have all faculty in TracDat by semester's end.

**L FARSCCD**

1 Please vote by noon March 24, 2016.

2 The Chief Negotiator reports that no contract has yet been accepted.

3 Any contract must be approved by the Faculty.

4 There is no discussion about removing the 9<sup>th</sup> place ranking.

5 This will be the first time there will be a two year contract.

**M SCC**

1 Resolution to split social sciences

2 Resolution in support of an office of weekend and evening instruction.

3 Community Science Night on March 17 was a huge success

4 A substantive report from the Equal Opportunity and Equity in hiring training was presented.