

SCC Academic Senate Minutes - APPROVED

March 20, 2018 1:30 – 3:00 A-211

Senators Present

Nena Baldizon-Rios
Emma Breeden
Ricardo Chavez
Phillip Crabill
Shawn Cummins
Steven Deeley
Lisa Dela Cusack
Alicia Frost
Alana Gates
Song Graham
Scott Howell
Vanessa Jones
Jared Kubicka-Miller
Daniel Oase
Eden Quimzon
Randy Scott
Barbara Sproat
Christine Umali Kopp
Jeffrey Wada

Senators Absent

Cale Crammer
Andy Salcido
Shereen Siddiqui

Senate Executive Board Present

President Michael DeCarbo
Vice President Mary Mettler
Secretary/Treasurer Mike Taylor
CIC Chair Darlene Diaz

ASG Representative

Christian Vargas

Guests

Scott James

II. Approval of the Minutes

- A. Approval of the minutes from the March 6, 2018 senate meeting, with edits to the section on Campus Safety. (Frost/Breeden). Passed, no dissent.

III. Public Comments

- A. Professor James mentioned the event: Basic Principles of Instructional Design, will occur on Thursday, March 22 at 2:00pm in L-115. RSVP at IDC@sccollege.edu
- B. Professor James also mentioned that Blackboard will be permanently unavailable a week after the Spring semester ends; please make sure to archive courses as soon as the semester ends. Email Professor James with questions.
- C. Professor Graham mentioned the Faculty Excellence nominations are due by Tuesday, March 20th.
- D. Professor Umali Kopp announced that Jane Elliot is coming to H106 on March 29 from 11:50-1:15.

IV. Academic Senate Executive Board Reports

President:

- A. Magnetic strips for the doors have arrived and only keep previously locked doors open. It was mentioned that keys could be an issue and that faculty will need them to enter the rooms initially, unless they were kept open with the strips. A concern was raised about leaving rooms unlocked that contain equipment, like laboratories. Room safety will be done in 3 phases:
 - Phase 1: Adding magnetic strips to the doors, this will be done during Spring break.
 - Phase 2: To look at all rooms on campus for whether they can be locked or unlocked. This will occur over summer.
 - Phase 3 is to institute a lock down drill in the fall.

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President DeCarbo will ask the Facilities Committee to look into whether there is a policy for window blinds and report back to the senate.

- B. IEPI software demonstrations in H106 on Tuesday (3/20) at 2:45 and Wednesday (3/21) at 1:30
- C. There was recognition for Rosi Enriquez at the last Board of Trustees meeting, an employee of the district since 1974.
- D. The Land Survey department was one of 10 national colleges to be honored by the National Council of Examiners for Engineering and Surveying and was recognized at the Board of Trustees meeting. SCC is the only community college honored and the only college in California to receive this recognition.
- E. Also, at the Board of Trustees meeting, Professor McLean gave a presentation about the Water Utility Science department.
- F. Due to a recent retirement, President Hernandez has awarded a new hire to the #7 senate-ranked Water Utility Science. A one-year math substitute position is being pursued.

Vice President:

- A. No report

Secretary/Treasurer

- A. Update from SAC Senate meeting on 3/14/18
 - There was a request to look into opening registration earlier to be competitive with other colleges.
 - The SAC Academic Freedom Workgroup is interested in having a discussion with our group on how to collaborate. Contact Maria Aguilar Beltran (beltran_maria@sac.edu) for more information.
 - It was mentioned that there could be problems with OER-labeled course sections and changes in instructors. How do we deal with those changes before and after the schedule has gone out? Also, how are those sections designated and who is the contact to get courses labeled as OER?
 - It was mentioned to be careful on giving Incompletes in Blackboard-given courses this Spring since Blackboard will be shut off and students may not be able to finish the incomplete later. One fix could be to migrate courses to Canvas to have materials present before Blackboard is shut down.

CIC

- A. No report

V. ASG Report

- A. March for Our Lives on March 24. A bus will be chartered to take students to the event in Los Angeles.
- B. Health and Wellness week is coming.
- C. A retreat to Santa Barbara for a leadership conference is upcoming.
- D. Vagina Monologues will be March 28 and 29.
- E. Survey for health services will be given to students to gauge their knowledge of what the campus offers.

VI. Summary Report Discussions

- A. The Technology Committee gave unanimous support for the senate resolution for joining the OEI.

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VII. Discussion Item

- A. Senator and Executive Board Elections** – A presentation was given on how the election was conducted and how votes were tallied. All ballot emails were printed (without looking who sent the ballot by right-clicking and Quick Printing the attachment), ballots were shuffled, then tallied. It has been suggested that the process should be done by hand and not done electronically. Comments:
- Hand-written ballots are less anonymous since ballot envelopes had to be signed.
 - Hand-written ballots are not convenient for faculty that do not work on this campus. Since they have to make a special trip to deliver it, electronic is more convenient.
 - Unlike an electronic vote, hand-written ballots do not guarantee the signature is valid.
 - Hand-written ballots can lead to pressured voting as faculty can campaign in person and present a blank ballot to be completed while others are observing the vote.
 - It was suggested that voting could be done either electronically or to hand-written accommodate everyone. It was noted that it is inconvenient and time-consuming to check that multiple votes were not cast by the same person.
 - It was suggested to create a course in Canvas for the election, where Canvas records who voted. The senators were asked if a task force should be created to visit this topic, the group was against this idea. It was agreed that the idea of using Canvas will be explored, Professor James agreed to look into the process.

VIII. Action Items

Second Reading

- A. Resolution 2018.04 – Adoption of the 2018-2019 Santiago Canyon College Plan for the California Community Colleges Pathways Program (DeCarbo/Taylor)**

Discussion: no discussion

Vote: Passed, no dissent

First Reading

- A. Resolution 2018.05 – Adoption of Changes to the Academic Senate Discipline Groupings (Kubicka-Miller/Quimzon)**

Discussion: Change of text in discipline groupings to “Library and Support Services”.

Communications, Library, and Distance Education (the groups affected by the change) are all in favor of the changes in the discipline groupings. **Motion to wave the first reading to expedite the senator elections, which are affected by this resolution (Mettler/Baldizon-Rios).** Passed, no dissent.

Vote: Passed, no dissent.

- B. Resolution 2018.06 – Application for Santiago Canyon College to Become a Consortium Member in the Online Education Initiative Course Exchange (Deeley/Frost)**

Discussion: Professor James gave an overview of the OEI (online education initiative) and the benefits to our students. He also gave some drawbacks including strains to our support services. Professor James feels that we, as a campus, can overcome the drawbacks. Points of note:

- 20% of our online course offerings (20 or so classes at this time) would have to be made available to the exchange.
- The OEI expects doubling of courses put into the exchange every year, although SCC would not be held to this.

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- Only classes targeted are those that are already online. This will not force anyone to have to teach online or teach in the exchange.

Motion to waive the first reading (Diaz/Cummins). Discussion: Due date to apply has been here for a while, we should stick to process and therefore not waive the first reading.

Vote: Passed, Dela Cusack dissent.

Vote on Resolution: Passed, Dela Cusack abstain.

IX. Moved to adjourn (Scott/Frost). Passed, no dissent.