

Santiago Canyon College Academic Senate

8045 East Chapman
Orange, CA 92869

(714) 628-4831
academic_senate@sccollege.edu

SENATORS

Business and Career Education

Deeley, Steve 2020
Salcido, Andrew 2021

Continuing Education (OEC)

Oase, Daniel 2020
Quimzon, Eden 2021

Counseling & Student Services

Chaidez, Maria 2020
Crabill, Phil 2020
Graham, Song Le 2021

Humanities and Social Sciences

Dela-Cusack, Lisa 2021
Govea, Melissa 2020
Howell, Scott 2020
Murphy, Ryan 2021
Siddiqui, Shereen 2020
Umali Kopp Christine 2021
Valdos, Yanina 2020

Library

Sproat, Barbara 2020

Mathematics and Sciences

Cummins, Shawn 2021
Danova, Veselka 2021
Johnson, Kim 2020
Kramer, Jessica 2020
Smith, Mark 2020

Adjunct

Chavez, Ricardo 2020
Dahl, Michael 2020

EXECUTIVE BOARD MEMBERS

President

DeCarbo, Michael 2020

Vice President

Taylor, Mike 2020

Secretary/Treasurer

Scott, Randy 2020

Curriculum Chair

Diaz, Darlene 2021

Agenda
15 October 2019
1:30 – 3:00 p.m.
Academic Senate Room A-211

I Welcome

II Approval of the Minutes

A 1 October 2019

III Public Comments (2 minute limit per person)

IV AS Executive Board Reports (5 minutes)

V ASG Report (5 minutes)

VI Discussion Items

- A *Tenure Process Task Force Report* (15 minutes) Members of the Tenure Process Task Force will report on results of investigation.
- B *Smoke and Tobacco Free District* (15 minutes) Professor Hoffman will discuss the results of the RSCCD Smoking Assessment Data Summary and proposal to make Rancho Santiago Community College District smoke, vape and tobacco free.
- C Signature Programs – English as a Second Language (15 minutes) Professor Quimzon will present the Continuing Education Programs & Services Signature Program – English as a Second Language.

VII Action Items (15 minutes)

Final Reading

- A **Resolution F2019.05 – Affirmation of Revisions to the Distance Education Collegial Governance Committee Handbook Description and Meeting Time**
- B **Resolution F2019.06 – Affirmation of Revisions to the Planning and Institutional Effectiveness Collegial Governance Committee Handbook Description**
- C **Resolution F2019.07 - Support for the Request for Authorization to Apply for the Veterans' Student Support Services (TRiO) Grant**

VIII Discussion Items Cont.

- D *Area D Report and Fall Plenary Resolutions* (15 minutes) Vice President Taylor will report back from the Area D meeting and present the Fall 2019 Plenary resolutions.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)

BP 2410 Board Policies and Administrative Regulations

Reference: Education Code Section 70902;

ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended at any regular board meeting by a majority vote. Any adoption and/or approval of new Board policies or changes to existing Board policies must take place as part of a two meeting approval process. The first meeting will be considered the "**FIRST READING, INFORMATION ONLY**" of the policy or change to existing policy for the purpose of review, questions and answers, and other considerations of the recommendation. At the second meeting, it will be considered the "**SECOND READING, ACTION ITEM.**" The Board will consider the item for action, which may have been modified at either the first or second reading. If the modification at the second reading is major, as determined by the Board, such a reading will be termed a first reading and introduced at a subsequent Board meeting as a second reading. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

***For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

- 1) *Curriculum, including establishing prerequisites and placing courses within disciplines;*
- 2) *Degree and certificate requirements;*
- 3) *Grading policies;*
- 5) *Standard or policies regarding student preparation and success;*
- 8) *Policies for faculty professional development activities;*

For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:

- 4) *Educational program development;*
- 6) *District and college governance structures, as related to faculty roles;*
- 7) *Faculty roles and involvement in accreditation processes, including self study and annual reports;*
- 9) *Processes for program review;*
- 10) *Processes for institutional planning and budget development.*

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative regulations should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all board policies and administrative regulations shall be readily available to District employees through the District website.

Revised and Retitled: June 15, 2015 (Previously BP9001 and BP9023)