

Santiago Canyon College

Standard Syllabus Statement for Face to Face Instruction During COVID-19 Pandemic

FALL 2020

The nature of the current pandemic requires awareness of everyone who is physically present in a college classroom or laboratory. In order to achieve the learning objectives of this course, it is necessary to conduct a number of activities on campus while observing full safety protocols. Students will attend these required on-campus class sessions in small groups as assigned by the instructor and must observe all safety and health precautions at all times while on campus.

Prior to Arrival

Each student must conduct self-symptom monitoring. You must be free of ANY symptoms potentially related to COVID-19. At this time, these symptoms include:

- Cough
- Shortness of breath or difficulty breathing
- Fever – Greater than 100 degrees
- Chills
- Muscle pain
- Sore throat
- Loss of taste or smell

If you have any symptoms:

1. You are required to contact a physician or visit a COVID-19 testing facility for assessment of symptoms before you will be able to return to campus.
2. You should self-isolate until cleared by your doctor prior to returning to any on-campus class sessions.
3. Inform your instructor and do NOT attend any on-campus class sessions.

During Class

The following hygiene protocols must be observed at all times:

1. Maintain a minimum 6 ft distance from all others.
2. Wear a face mask, covering your nose and mouth at all times. You may be required to wear other personal protective equipment during specific class sessions.
3. Regularly wash hands for 20 seconds with warm water and soap.
4. Cover all coughs and sneezes.
5. Avoid touching your eyes, mouth and nose.

You will be provided “Sanitizing Procedures” for each on-campus class session, and all students will be required to complete their part.

Important Note:

All students must understand their instructor may deny them access to the classroom or laboratory in order to preserve the health and safety of other students and staff. If you are asked to go home due to symptoms or for not following other safety rules, please leave the campus **immediately**. Any questions or concerns can be addressed in follow-up communication with your instructor. A non-compliant student will be escorted off campus by Campus Safety Officers.

During this pandemic, students may be denied entrance to the campus, classroom, and/or laboratory, or students may miss class due to quarantine. **If you are experiencing COVID-19 symptoms or are awaiting COVID-19 test results, please contact your instructor about alternative assignments to permit you to continue in the course.**

There is always the possibility that the class will be required to move away from any on-campus class sessions and to become fully remote. Please be aware of this possibility and expect changes to assignments if the course is required to move to remote instruction.

Santiago Canyon College has implemented modified procedures and deadlines for requesting an excused withdrawal (EW) or for requesting that a class be taken using the Pass/No Pass option. These options are available until December 18, 2020. More information can be found at Admissions and Records:

<https://www.sccollege.edu/StudentServices/Admissions/Pages/default.aspx>

Supported by SCC Academic Senate (July 2020)

Considerations for F2F Classes (from SAC)

- Promote options for small f2f classes outside or in large lecture halls with social distancing
- Up to ~450 LHE campus total inside depending on scheduling and instructor availability
- Continue to offer appointments in Academic Computing Center etc
- Work group with faculty representation with experience teaching outdoors to develop and update protocols
- Voluntary faculty participation and no pressure on faculty who determine their classes won't be able to benefit from a socially distanced f2f class or have personal health concerns
- Department input on offering f2f courses regardless of whether individual faculty want to teach it (decide which course are f2f)
- Strict adherence to PPE availability and cleaning protocols by campus maintenance staff (Chairs and desks cleaned between classes, social distancing)
- Resources to implement f2f classes, especially staff for cleaning and PPE. Quantify staff-hours needed and ensure adequate staffing willing to work on-campus.
- Address environmental factors such as heat and air quality
- Microphones and PA system with support available as needed