

# Santiago Canyon College Academic Senate

8045 East Chapman  
Orange, CA 92869

(714) 628-4831  
academic\_senate@sccollege.edu

## SENATORS

### *Business & Career*

#### *Education*

Gates, Alana 2022  
Salcido, Andrew 2023

### *Continuing Education*

Oase, Daniel 2022  
VanDyke-Kao, Rita 2023

### *Counseling & Student*

#### *Services*

Aguilera, Leonor 2022  
Crabil, Philip 2022  
Graham, Song Le 2023

### *Humanities & Social Sciences*

Castellanos, Ralph 2022  
Gonzalez, Sara 2022  
Govea, Melissa 2022  
Howell, Scott 2023  
Murphy, Ryan 2023  
Valdos, Yanina 2022

### *Library*

James, Scott 2022

### *Mathematics & Sciences*

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Frost, Alicia 2023  
Henry, Amanda 2022  
Johnson, Kimberly 2022  
Kramer, Jessica 2022

### *Adjunct*

Chavez, Ricardo 2022  
Snow, Margie 2022

## Officers

### *President*

Rutan, Craig 2022

### *Vice President*

Taylor, Michael 2022

### *Secretary/Treasurer*

Kubicka-Miller, Tara 2022

### *Curriculum Chair*

Diaz, Darlene 2024

## Agenda

07 September 2021

1:30 p.m. – 3:15 p.m.

Academic Senate Zoom

<https://cccconfer.zoom.us/j/97887328787>

## I Welcome

## II Approval of Agenda

## III Public Comments (2-minute limit per person)

## IV Approval of Minutes

- A 01 June 2021
- B 18 August 2021

## IV Reports (25 minutes)

- A President
- B Vice President
- C Secretary/Treasurer
- D CIC Chair
- E Santa Ana College
- F Associated Student Government

## V Action Items

### *Approval*

- A **Resolution S2021.22** – Support for a Variety of Class Modality Offerings in the Class Schedule

### *First Reading*

- B **Resolution F2021.01** – Antisemitism Instruction and Holocaust Remembrance

## VI Discussion Items

- A **Continued Discussion on Communication** – Secretary/Treasurer Kubicka-Miller will continue our discussion about communication.
- B **Planning for 2021-22** - Vice President Taylor will begin discussions about the work that the Senate will be doing in the year ahead.

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved 12/05/17)*

## **BP 2410 Board Policies and Administrative Regulations**

*Reference: Education Code Section 70902;*

*ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)*

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended at any regular board meeting by a majority vote. Any adoption and/or approval of new Board policies or changes to existing Board policies must take place as part of a two meeting approval process. The first meeting will be considered the "**FIRST READING, INFORMATION ONLY**" of the policy or change to existing policy for the purpose of review, questions and answers, and other considerations of the recommendation. At the second meeting, it will be considered the "**SECOND READING, ACTION ITEM.**" The Board will consider the item for action, which may have been modified at either the first or second reading. If the modification at the second reading is major, as determined by the Board, such a reading will be termed a first reading and introduced at a subsequent Board meeting as a second reading. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

The RSCCD Board of Trustees believes that a major trustee role is to set policy for the District. In setting policy, the Board wants to create and work within a participatory environment with respect for students and all employee groups. For developing policies regarding the academic and professional matters numbered 1, 2, 3, 5, and 8, the Board will consult collegially with the faculty by relying primarily on the advice and judgment of the Academic Senate (per previous agreement with the Senate).\*

For developing policy regarding the other five academic and professional matters, the Board will consult with the faculty through the mutual agreement process previously agreed upon. At RSCCD, the mutual agreement process is the use of the shared governance structure consisting of councils, committees, and the District Council. Further, representatives of staff and student groups are encouraged to work within the established processes to address the issues of the District.

The Board of Trustees values consensus building; however, it realizes its legal responsibility to make final decisions regarding policy.

**\*For the following items the Board of Trustees will rely primarily upon the advice of the Academic Senate:**

- 1) *Curriculum, including establishing prerequisites and placing courses within disciplines;*
- 2) *Degree and certificate requirements;*
- 3) *Grading policies;*
- 5) *Standard or policies regarding student preparation and success;*
- 8) *Policies for faculty professional development activities;*

**For the following items, the Board of Trustees will come to mutual agreement with the Academic Senate:**

- 4) *Educational program development;*
- 6) *District and college governance structures, as related to faculty roles;*
- 7) *Faculty roles and involvement in accreditation processes, including self study and annual reports;*
- 9) *Processes for program review;*
- 10) *Processes for institutional planning and budget development.*

Administrative regulations are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative regulations shall be consistent with the intent of Board Policy. Administrative regulations may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative regulations should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all board policies and administrative regulations shall be readily available to District employees through the District website.

*Revised and Retitled: June 15, 2015 (Previously BP9001 and BP9023)*

**SCC Academic Senate Business Meeting Minutes – DRAFT v1  
June 1, 2021, 1:30-3:15 pm, ConferZoom**

**Senators Present**

Aguilera, Leonor  
Castellanos, Ralph  
Chavez, Ricardo  
Crabill, Phil  
Danova, Veselka  
Dela Cusack, Lisa  
Gates, Alana  
Gonzalez, Sara  
Govea, Melissa  
Graham, Song  
Henry, Amanda  
James, Scott  
Johnson, Kim  
Kramer, Jessica  
Murphy, Ryan  
Umali Kopp, Christine  
Valdos, Yanina

**SCC-AS Executive Board Present**

Rutan, Craig, President  
Taylor, Mike, Vice President  
Scott, Randy, Secretary/Treasurer  
Evet, Corinna, CIC Chair

**Senators Absent**

Cummins, Shawn  
Oase, Daniel  
Salcido, Andrew  
VanDyke-Kao, Rita

**ASG and SAC-AS Representatives**

Isbell, Jim  
Sarfraz, Aqsa  
Yi, Nathan

**Guests**

Breeden, Emma  
Martin, Linda  
Smith, Mark  
Stringer, Martin  
Voelcker, Aaron  
Wagner, Joyce  
Lemen, Katherine  
Proppe, Jean  
Rivera, Tamara  
Chris ?  
Ms Carrie

**I. Welcome**

Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:30 pm on Tuesday, 1 June 2021.

**II. Public Comments**

Senator Ricardo Chavez spoke about the limitations of VARS data, ultimately concluding the correlation is not causation.

**III. Approval of the Minutes**

18 May 2021 approved unanimously. (Moved by Gates, seconded by Johnson.)

#### **IV. SCC-AS Executive Board Reports**

##### **SCC-AS President Rutan**

SCC-AS President Rutan discussed the controversy surrounding Board Policy 5215, expressing dismay at the short time frame provided to discuss such an important topic. President Rutan pointed out that the current version of the policy only suggests vaccination.

SCC-AS President Rutan pointed out the significant decline in enrollment for the 2020-2021 academic year, and discussed the negative effect on faculty hiring. President Rutan indicated that even with the retirements in response to the Supplementary Retirement Plan 2 (SRP2), SCC is over its Faculty Obligation Number (FON). Rutan also explained that by the time faculty hiring is resumed, the SCC-AS will need to complete a new faculty prioritization scheme.

Finally, President Rutan reiterated his previous statements about the budget model negotiations, and again stated that he anticipates no change from the status quo.

##### **SCC-AS Vice President Taylor**

SCC-AS Vice President Taylor discussed committee assignments for Fall 2021, and indicated that a review of the governance structure was in order due to the decrease in faculty members.

##### **SCC-AS Secretary/Treasurer Scott**

SCC-AS Secretary/Treasurer Scott attended the SAC-AS meeting on 18 May 2021, and generously left the report to SAC-AS President Elect Isbell.

##### **CIC Chair Evett**

CIC Chair Evett extended her sincerest thanks to the CIC for a successful year of work, and offered her best wishes for the new CIC Chair and committee for Fall 2021.

## **V. SAC Report**

SAC-AS President Elect Jim Isbell reported that SAC-AS discussed the possible continuation of the RemoteLIVE! Format after December 31, 2021, and if so continued, what kind of distance education certification would be required.

## **VI. ASG Report**

ASG Vice President Nathan Yi introduced Aqsa Sarfraz, who will be the ASG representative for the SCC-AS in Fall 2021, and had no other report, succinctly stating “Dude, it’s finals!”

## **VII. Summary Reports**

SCC-AS President Rutan indicated that the SCC-AS and various governance committees will work towards an increased completion rate for summary reports.

## **VIII. Action Items**

### *Final Reading*

#### **A. Resolution 2021.21 – Support Applying for Title III Grant**

Moved by Evett, seconded by Aguilera, approved unanimously.

### *Second Reading*

#### **A. Resolution S2021.15 – Support for Approval of AR 4110**

This resolution supports the implementation of honorary degrees and completes the implementation of posthumous degrees which was begun in 2019.

Moved by Gates, seconded by Gonzalez, approved unanimously.

**B. Resolution S2021.17 – Adopt Recommendations from COVID-19 Task Force**

Moved by Gates, seconded by Evett, approved unanimously.

SCC-AS Vice President Taylor stated that the last sentence of recommendation #12 had been struck by agreement of the task force.

**C. Resolution S2021.18 – Endorse the Approval of BP 5215**

Moved by Castellanos, seconded by Gates.

SCC-AS President Rutan began the discussion by pointing out that there have been extensive changes to every part of BP 5215 since we discussed it at our SCC-AS meeting on 18 May 2021. President Rutan described the Board of Trustees meeting on 31 May 2021, including a couple of hours of public comments and no indication of unanimity among the board members. Data from a student survey showed that 75% of noncredit students were in favor of a mask mandate, while 70% of credit students were in favor. The current proposed BP 5215 encourages vaccination and requires students to wear masks according to three options to be chosen by the administration of the colleges.

Senator Kimberly Johnson asked if this would take effect before July, and what the options for the mask requirement are up to teacher preference.

Senator Christine Umali Kopp pointed out that in her role as department chair for psychology, she had met with her dean to strategize about class numbers to allow for acceptable social distancing.

Senator Phillip Crabill asked if we were doing a first or second reading, considering the extensive modification to the previously presented policy.

SCC-AS President Rutan stated that the options will be covered in the corresponding academic regulation.

Senator Christine Umali Kopp, focusing on a vaccine mandate, asked how the faculty would know if a particular student has been vaccinated. Senator Umali Kopp also pointed out that a student not wearing a mask would be singled out, contrasted RSCCD's response to CSU/UC's response, reiterated concerns about social distancing, and queried about the student vs employee mandate for masks/vaccines.

SCC-AS President Rutan pointed out that our concern is focused on our district/college.

Senator Ralph Castellanos asked about the applicability of the policy in non-emergency situations—President Rutan replied that it will not apply—and brought up the possibility of forced exposure if we must admit students who refuse to wear a mask. President Rutan pointed out that the faculty has the right to determine the modality for their course.

Katherine Lemen, a member of the public, asked why the discussion is about requiring masks for unvaccinated students to protect vaccinated students, seemingly forgetting that masks will help protect other unvaccinated students who are the responsibility of the Board of Trustees.

Senator Phillip Crabill pointed out that the faculty has a safety net and hopes that student services can provide the same to our students. In addition, Senator Crabill pointed out that while classroom faculty can socially distance themselves as they see fit, the student services faculty are required to continue meeting with students in a face-to-face setting.

Senator Kimberly Johnson pointed out that online is not her modality of choice for lab classes, that she desires to return to face-to-face classes on campus, and that all concomitant concerns deserve to be heard before a policy is finalized.

There was some general discussion about postponement versus approval or rejection.

SCC-AS Secretary/Treasurer Scott moved to postpone the vote on Resolution 2021.18, which was seconded by Senator Ricardo Chavez. There was 1 ayes and 13 noes with the remainder abstaining, so the motion postpone was rejected.

President Rutan called the question. There were 9 ayes and 0 noes with the remainder of the senators abstaining, so Resolution 2021.18 Endorse the approval of BP 5215 is adopted.

#### **D. Resolution S2021.19 – Create Cultural Curriculum Audit Program**

Moved by Evett, seconded by Gonzalez, adopted unanimously.

This resolution has been recommended by the CIC. SCC-AS Secretary/Treasurer Scott expressed concerns about the intrusiveness of a similar training plan presented at SAC-AS. CIC Chair Evett explained the differences in approach to

training between the two colleges and indicated that SCC will provide training to build on what the individual faculty member chooses to implement. Secretary/Treasurer Scott seemed reassured.

**E. Resolution S2021.20 – Endorse the SCC Institutional Self Evaluation Report and Quality Focus Essay**

Moved by Evett, seconded by Gates, adopted unanimously.

*First Reading*

**A. Resolution 2021.22 – Support for a Variety of Class Modality Offerings in the Class Schedule**

Moved by Evett, seconded by Taylor.

FARSCCD President Mark Smith pointed out that faculty has the right to choose course modality.

IX. Discussion Items

A. Annual Committee Evaluation.

SCC-AS President Rutan led the Senate in a discussion of and completion of the form for annual committee evaluation. Conclusion: We survived a full academic year working through a pandemic and no one burst into spontaneous human combustion.

Meeting adjourned, 3:19 pm. (Moved by Gates, second by Gonzalez, approved by simultaneous clicking of the “Leave Meeting” button.)

Submitted by Randy Scott, SCC-AS Secretary/Treasurer

# SCC Academic Senate Retreat Minutes (Draft)– August 18, 2021, 9:00am-12:00pm, ConferZoom

## **Senators Present**

Aguilera, Leonor  
Castellanos, Ralph  
Chavez, Ricardo  
Crabill, Phillip  
Cummins, Shawn  
Frost, Alicia  
Gates, Alana  
Gonzalez, Sara  
Govea, Melissa  
Graham, Song Le  
Henry, Amanda  
Howell, Scott  
James, Scott  
Johnson, Kimberly  
Kramer, Jessica  
Murphy, Ryan  
Oase, Daniel  
Salcido, Andrew  
Snow, Margie  
Valdos, Yanina  
VanDyke-Kao, Rita

## **Guests**

Barembaum, Morrie  
Breedon, Emma  
Campitelli, Melissa  
Fajardo, Lourdes  
Granitto, James  
Hauscarriague, Anne  
Kim, Ashley  
Laney, Marianne  
Navanjot, Batth  
Ralston, Pamela  
Reed, Stephen  
Roe, Maureen  
Umali-Kopp, Christine  
Wagner, Joyce  
Wilson, Jeremy

## **SCC-AS Executive Board Present**

Rutan, Craig, President  
Taylor, Mike, Vice President  
Kubicka-Miller, Tara, Secretary/Treasurer  
Diaz, Darlene, CIC Chair

### **I. Welcome**

- A. Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 9:03am on Wednesday, August 18, 2021

### **II. Welcome from President Ralston**

- A. Santiago Canyon College President Pamela Ralston enthusiastically greeted the senate expressing “cautious joyful optimism” as we move into the fall semester. President Ralston thanked the senate for their work and opened time for questions. None were asked.

### **III. President’s Report**

- A. Senators shall keep the 5th Tuesday of August open, but September 7, 2021 is expected to be the first Academic Senate meeting of the fall 2021 semester.

- B. Trustee David Crockett will attend the September 7th meeting and SCC-AS President Rutan encouraged senators to not be intimidated and reluctant to speak.
- C. Some faculty will be returning to campus, many have chosen not to. Other campuses in Southern California such as South Orange County have moved back to remote learning and with the state of the pandemic SCC-AS President Rutan is not convinced we will not do the same.
- D. The Board passed the employee mandate for getting the Covid-19 vaccine when the vaccine receives official FDA approval
- E. Twenty-eight districts have already approved a policy mandating the vaccine for employees and students. 30% of RSCCD students surveyed communicated they would not return to campus if the vaccine was mandated for students.
- F. The district has not yet developed a plan if something went wrong with the virus this semester.
- G. Returning to campus has not helped enrollment as hoped. The district is sending emails and making phone calls to students who have dropped or may not be able to afford tuition.
- H. The state has given a one-time \$100 million budget for full time hires allowing SCC to hire approximately 5-7 full time faculty. For the first year we will be paying the new hires as well as those faculty who retired under the SRP.
- I. Because SCC shrunk less than SAC last year money has shifted from SAC to SCC for this fiscal year. In order to keep these funds enrollment needs to go up. SCCAS will need to have discussions on how to increase enrollment.
- J. RSCCD also received a slightly over 5% COLA.
- K. RSCCD hopes to hire a permanent president at SAC beginning Spring 2022.
- L. Unless the Executive order authorizing legislative bodies under The Brown Act to conduct meetings remotely gets extended, the SCCAS, CIC, and College Council will need to return to in person meetings on September 30, 2021. Other college committees may remain in the remote setting for the fall 2021 semester.
- M. SCC-AS President Rutan asked senators to remind committees to post agendas before meetings, post minutes following meetings, and to send summaries to AS Vice President, Mike Taylor.
- N. One of the reasons SCCAS has not given decision making abilities to committees is because people are generally unaware of what is going on in those committees, but they are made aware as to what is happening in senate meetings.
- O. Former Senate President Michael DeCarbo will be honored for his service at the Fall 2021 Convocation.
- P. The accreditation report did arrive at the commission. SCC is expected to receive questions in October and the site-visit will take place in spring 2022. Questions will only be asked on topics that were reported to need greater clarification.
- Q. Remember to register in the new professional development system in order to receive flex credit.

**IV. Effective Communication During Meetings**

- A. Secretary/Treasurer Kubicka-Miller led a discussion on ethical and effective human communication within interpersonal, small-group, public speaking, and organizational communication contexts. The main area of focus was understanding the perception process. Future possible discussions will focus on listening and other skills and strategies for ethical communication.

**V. Senate Authority and College Governance**

- A. AS President Rutan led a discussion on the authority of the Academic Senate and the role of governance committees in supporting the work of the Senate; including the history and growth of the role of the Academic Senate as described in the 10+1 agreement spelled out in Board Policy 2410 and that the Academic Senate and College Council are at the same level in structure allowing both make recommendations to The Board or Board representative.
- B. The Academic Senate will be reviewing our governance committees this year to see if all of them are still needed.
- C. AS President Rutan discussed scenarios wherein if a departments were reorganized into different divisions senate representation could potentially change and the SCCAS would need to discuss and weigh in.

**VI. Planning for 2021-22**

- A. Discussion led by AS Vice President Mike Taylor will take place at the next Academic Senate meeting.

**Meeting adjourned, 12:03 pm.**

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Taylor, Michael 2022

### *Secretary/Treasurer*

Kubicka-Miller, Tara 2022

### *Curriculum Chair*

Diaz, Darlene 2024

## Resolution S2021.22

### Support for a Variety of Class Modality Offerings in the Class Schedule

**Moved:** CIC Chair Evett

**Seconded:** Vice President Taylor

Whereas, The pandemic revealed that the college needs to be more intentional with providing a variety of course modalities for single courses with multiple sections. Offering a course in a single modality severely limits opportunities for student choice, access, and success;

Whereas, The online delivery modality requires significant student resources and institutional support that may negatively affect student enrollment and completion rates, and data from recent student surveys for preferred modalities for remote instruction and anecdotal evidence from communication between students and instructors/counselors reflect students' desire for courses being offered in multiple teaching modalities; and

Whereas, SCC has a strong commitment to student equity, access, and success, and this commitment should be reflected in a class schedule that is student focused with classes offered in a variety of modalities among single courses with multiple sections (e.g., COURSE 109 has 13 sections listed) so that all students can access classes according to the optimum modality for their individual learning and their comfort levels;

Resolved, The Academic Senate for Santiago Canyon College support the creation of procedures or significant requirements for remote instruction that include the offering of single courses with multiple sections offered in a variety of teaching modalities as deemed feasible; and

Resolved, The Academic Senate of Santiago Canyon College work with the department chairs and administration to ensure that the Santiago Canyon College Class Schedule displays a variety of course modality offerings to increase access and equity for all students.

**Date Presented: 01 June 2021**

**Date Passed:**

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### *Curriculum Chair*

Diaz, Darlene 2024

## Resolution F2021.01

### Antisemitism Instruction and Holocaust Remembrance

#### Moved:

#### Seconded:

Whereas, Antisemitism<sup>i</sup> across the US, and the world, is on the rise and hate crimes against Jews in the US comprise 62.5% of hate crimes based on religion – and that hate crimes, regardless of category, against Jews is second only to hate crimes against Blacks<sup>ii</sup>, even though Jews represent only 2% of the population;

Whereas, Throughout history, antisemitism has resulted in atrocities against Jews such as pogroms and, specifically, the Holocaust, which resulted in the murder of six million Jews between 1939 and 1945; and

Whereas, The Holocaust ended over 75 years ago, the memory of the atrocities of the Holocaust fades, current surveys show two-thirds of young adults do not know that six million Jews as well as 5 million non-Jewish people<sup>iii</sup> were murdered during the Holocaust, and 23% of young adults today believe that the Holocaust was a myth, exaggerated, or are not sure<sup>iv</sup>;

Resolved, The Academic Senate of Santiago Canyon College direct the Curriculum and Instruction Council to work with the History Department and other appropriate groups to survey the curriculum and discuss whether a sufficient emphasis on Holocaust education is taking place in the curriculum and to report back to the Academic Senate prior to the last meeting of the Spring 2022 semester their findings and recommendations;

Resolved, The Academic Senate of Santiago Canyon College direct the President of the Academic Senate to work with the College President, the Chancellor, and the Board of Trustees to establish an annual commemoration of the Holocaust to coincide with the United States Holocaust Memorial Museum's "Days of Remembrance"<sup>v</sup>;

Resolved, The Academic Senate of Santiago Canyon College direct the President of the Academic Senate to work with administration to ensure that such an annual commemoration seeks partners from the community (e.g., Chapman University<sup>vi</sup>, University of California Irvine<sup>vii</sup>, Anti-defamation League<sup>viii</sup>, and others); and

Resolved, The Academic Senate of Santiago Canyon College direct the President of the Academic Senate to urge the Board of Trustees to adopt a resolution denouncing antisemitism and support the establishment of a District-wide annual commemoration of the Holocaust

#### Date Presented:

#### Date Passed:

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<sup>i</sup> "Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."  
[https://www.holocaustremembrance.com/sites/default/files/press\\_release\\_document\\_antisemitism.pdf](https://www.holocaustremembrance.com/sites/default/files/press_release_document_antisemitism.pdf)

<sup>ii</sup> <https://ucr.fbi.gov/hate-crime/2019/topic-pages/victims>

<sup>iii</sup> <https://www.ilholocaustmuseum.org/holocaust-misconceptions/>

<sup>iv</sup> <https://www.theguardian.com/world/2020/sep/16/holocaust-us-adults-study>

<sup>v</sup> <https://www.ushmm.org/remember/days-of-remembrance>

<sup>vi</sup> <https://www.chapman.edu/research/institutes-and-centers/holocaust-education/index.aspx>

<sup>vii</sup> <https://www.humanities.uci.edu/jewishstudies/>

<sup>viii</sup> <https://orangecounty.adl.org>