

SCC Academic Senate Retreat Minutes
 October 18, 2022, 1:30pm-3:15pm, E-306 & Zoom

Senators Present	
Castellanos, Ralph	
Crabill, Phillip	
Cummins, Shawn	
El Said, Nahla	Guests
Gates, Alana	Alonzo, Joseph
Gonzalez, Sara	Betts, Matthew
Graham, Song Le	Castro, Melba
Hauscarriague, Anne	Cosmas, Joshua
Howell, Scott	Escobar, Dora
James, Scott	Felix, Ryan
Johnson, Kimberly	Hilburn, Pam
Kibler-McNerney, Joanna	Letourneau, Alex
Martino, Danielle	Voelcker, Aaron
Murphy, Ryan	Wagner, Joyce
Salazar de la Torre, Rosa	
Salcido, Andrew	
Strickland, Jonelle	
Tragarz, Roberta	
Valdos, Yanina	
Van Dyke-Kao, Rita	
SCC-AS Executive Board Present	
Rutan, Craig, President	
Kubicka-Miller, Tara, Secretary/Treasurer	
Taylor, Mike, Vice President	
Diaz, Darlene, CIC Chair	

- I. **Call to Order**
 Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:31 pm on Tuesday, October 18, 2022.
- II. **Approval of the Agenda**
 18 October 2022 agenda approved unanimously (Move by J. Strickland, Seconded by Y. Valdos)
- III. **Public Comments**
 None
- IV. **Approval of Minutes**

4 October 2022 minutes approved unanimously. (Moved by R. Salazar de la Torre, Seconded by A. Hauscarriague) Abstentions: A. Gates, M. Taylor

V. Reports

A. President

1. Over 3000 families came to trunk or treat last week. In some ways this was the largest event ever on campus. Fantastic exposure to the community.
2. 2nd meet and greet with security today 10/18 at 5:00pm
3. Town Hall with President Perez Thursday 10/27 at noon in the H-Building atrium.
4. College Council is back to meeting in person. Senate will be back to meeting in person at the next scheduled business meeting. CIC can continue to meet remotely through the end of the fall semester but will have to meet in person in the spring.
5. The reception hosted by ASG before last week's board meeting was very successful.
6. Faculty recognition luncheon will take place this semester.
7. One of the trustees would like us to divest from foreign companies. The board policy committee has requested more information on whether other colleges are doing this.
8. SCC's enrollment is up. Credit up 5% from last fall. Noncredit up 2.5% from last fall. We are not growing at the same rate as SAC, but we did not fall at the same rate either.
9. We still do not have a number for how many faculty we will hire. Fiscal services came back with a total of four for the district. Campus presidents are not happy with that number, so more information to come. AS President Rutan will immediately begin forming hiring committees once he finds out which positions will be posted. Both the computer science position and the Allied Health position in continuing ed are still not complete.
 - a) Senator asked where we stand regarding the penalty for not hiring the correct amount of full-time faculty. AS President Rutan explained that because the FON was not as high as expected we would have to pay a smaller fine than anticipated. College presidents do not want to pay the fine at all and have advocated we hire the full-time faculty because both campuses are growing.
 - b) Senator asked what fiscal services says about the hiring of administrators. AS President Rutan explained that all the manager hires have been in People and Culture. He also shared that he has communicated the concerns with processing part-time faculty hires with the chancellor.
 - c) Senator asked about the structure of people and culture and how it makes sense that there is a vice chancellor, four assistant vice chancellors, two managers and a director? AS President Rutan

shared that it appears all employees need to be either managers or confidential.

- d) Senator commented that it seems the district has an extraordinarily higher level of discretionary funding than we have, which they consider to be either an error in the funding formula or something that needs to be evaluated. AS President Rutan stated the process for requesting a new position at the district office goes to the planning and organizational effectiveness committee. If all the faculty, classified professionals, and students attend the meeting and vote together, a position can be voted down. If they are not in attendance or do not understand what they are voting on there are enough administrative votes to move it forward. The same thing can happen at District Council. Once a district position is approved the campuses are responsible for paying for it. He shared that both campuses are concerned about the efficiency of what is happening with the number of hires in People and Culture
- e) Senator asked if there is any light at the end of the tunnel to the backlog regarding hiring new adjuncts. AS President Rutan asked senators to send him a list with anyone who is still having trouble getting adjunct hiring completed.
- f) Senator asked where hiring a position through a grant stands in priority. AS President Rutan stated that it is not higher or lower in priority, but it should have already happened.
- g) The Vice Chancellor of Fiscal Services will be doing a hybrid presentation of the budget on Thursday, November 3rd at 4pm.
- h) There was some confusion with the deadline to submit faculty hire applications. Please understand these come solely through the Academic senate and not through PIE.

B. Vice President – no report

C. Secretary/Treasurer

1. SAC Senate

- a) Discussion on the culture of fear that exists on campus and at the district to not speak to El Don reporters. Classroom instruction is being impacted by the new protocol that public information officers coordinate access of administration from El Don reporters. Faculty are questioning where the protocol came from and when or if it was approved.
- b) Processes for department reorganization were approved.
- c) They discussed their timeline for submitting faculty hiring request rankings.

D. CIC Chair

1. Enrollment Management –

- a) We will see a rough draft of the plan tomorrow and hope it will be at the next senate meeting. The plan is to have it ready by early next year.

2. CIC –

- a) The class capacity form has been approved and will be posted soon.
- b) Ana is on leave until mid-January next year. Quetzy will serve as the interim starting next week.
- c) eLumen updated the language on the program outlines from units to credits.
- d) SLO only revision workflows are now available for credit, honors, and non-credit.
- e) Senator added that the Distance Ed addendum has new checkboxes for the modality that will be used.

E. SAC – not in attendance

F. ASG – R. Felix speaking on behalf J. Cosmos. ASG is making progress in filling senate seats. The governance calendar needs to be updated with dates and emails.

VI. Summary Reports

VII. Action Items

Action

A. Resolution F2022.5 – Approval of 2022-25 Santiago Canyon College Student Equity Plan

No discussion. Adopted by unanimous consent.

B. Resolution F2022.6 – Adoption of the Revised Enrollment Management Committee Governance Handbook Description (Moved by, D. Diaz, Seconded by, A. Gates)

Changes in red were discussed.

Senator questioned why divisions have two faculty representatives and continuing education has one. AS President Rutan explained that continuing education stated they do not have the faculty to attend so it was reduced to one. If continuing education would like two, that can happen, but those positions would need to be filled. Senator stated that they would like to be heard, that

continuing education does not have enough full-time faculty to attend committees with inequitable representation.

No opposition. Adopted by unanimous consent.

VIII. Discussion Items

A. Accessibility – The Senate discussed accessibility requirements and what types of support faculty require to ensure our college is able to support students.

SCC does not have the instructional designers and accessibility specialists support that other campuses do. Therefore, the work falls to the faculty. Senator S. James discussed the background of expectations in accessibility both legally and ethically.

The question is what we do about needing to meet accessibility standards and not having the specialists on campus to assure that we are. Distance Ed has had hiring an ADDA specialist in their annual plan for years. But it is important that the senate discuss what faculty need to adhere to standards.

Senator commented that in the sciences there are visual elements that must be accessible for site impaired students and support on how to provide that is needed. S. James shared that visual aspects that cannot be made accessible should be discussed in question seven of the DEA. Additionally, plans should already be in place for students who request accommodations for any online elements. It takes a lot of time to create elements like tactile graphs accessible. There are a lot of considerations we need to put thought and action to. Each class should go through an accessibility review at some point. A lot of colleges put rubrics to help guide that process. We could also impose a primary accessibility review before a class goes public. But we need the staff.

AS President Rutan stated if it is the district's desire to increase online offerings then it is their responsibility to provide the support to make those classes accessible. It is an equity issue for both students and faculty. With more than 50% of classes remaining in some form of distance education we need the support.

AS president Rutan asked if we have reached agreement with SAC on training requirements for synchronous remote instruction. Senator S. James will investigate

Senator S. James noted that even if we get the staff to support faculty it is not enough. We need professional practices for how to use those individuals. This is a very complex issue and could go all the way through bargaining.

This discussion will continue.

B. Area Meeting Debrief - AS VP Taylor provided an update from the ASCCC Area D meeting, and an overview of the resolutions discussed.

An updated resolution packet will be sent to senators to review. There were nine new resolutions added. Please discuss resolutions with constituents and advise how we would like Craig and Mike to vote in Plenary. Plenary is November 3-5 in Sacramento.

Meeting adjourned, 3:01pm. (Moved by K. Johnson, Seconded by A. Gates)