

**SCC Academic Senate Retreat Minutes**  
**September 20, 2022, 1:30pm-3:15pm, E-306 & Zoom**

<b>Senators Present</b>	<b>Senators Absent</b>
Castellanos, Ralph	Rodriguez, Silvia
Crabill, Phillip	
Cummins, Shawn	
El Said, Nahla	
Gates, Alana	<b>Guests</b>
Gonzalez, Sara	Arias Miller, Tina
Graham, Song Le	Cosmas, Joshua
Hauscarriague, Anne	Daugherty, Seth
Howell, Scott	Felix, Ryan
James, Scott	Foley, Denise
Johnson, Kimberly	Harlan, Ethan
Martino, Danielle	Hanna, John
Murphy, Ryan	Letourneau, Alex
Salazar de la Torre, Rosa	Salcido, Denise
Salcido, Andrew	Shields, Jolene
Strickland, Jonelle	Voelcker, Aaron
Tragarz, Roberta	
Valdos, Yanina	
Van Dyke-Kao, Rita	
<b>SCC-AS Executive Board Present</b>	
Rutan, Craig, President	
Taylor, Mike, Vice President	
Kubicka-Miller, Tara, Secretary/Treasurer	
Diaz, Darlene, CIC Chair	

**I. Call to Order**

Santiago Canyon College Academic Senate (SCC-AS) President Craig Rutan called the meeting to order at 1:32 pm on Tuesday, September 20, 2022.

**II. Approval of the Agenda**

20 September 2022 agenda approved unanimously (Move by A. Gates, Seconded by J. Strickland)

**III. Public Comments**

- A. Evidence and commentary shared supporting the need for a full-time hire in non-credit. Handout provided, see attachment.

- B. Evidence and commentary shared supporting the need for a full-time hire in the Counseling Department in Continuing Education.
- C. Trustee Hanna discussed the legislation that impacts faculty, recognized the significance of AS President Rutan's perspectives, and commented on the differences that exist within the contract negotiations.
- D. Trustee Arias Miller shared her excitement for the new academic year, the importance of the GED program and other non-traditional enrollment programs like dual enrollment.
- E. Science Night is returning on April 28, 2023. Please consider helping the event and an email will come out to call for volunteers.
- F. R. Castellanos spoke on behalf of SCC forensics sharing unprecedented awards from last year and requested the board support the team with funding.

#### **IV. Approval of Minutes**

06 September 2022 minutes approved unanimously. (Moved by A. Gates, Seconded by R. Salazar de la Torre)

#### **V. Reports**

##### **A. President**

1. Adopted budget approved at the last Board meeting. All indications are that we are out of hold harmless for this year meaning we are eligible for growth funding. There are ongoing discussions relating to money from the supplemental retirement plans and how that can help the colleges grow.
2. There were several public comments at the board meeting regarding vaccination policies for students and the board is discussing suspending the requirement. Answering a senator's question if the policy for students would be different for employees AS President Rutan stated he will speak to having the policy be consistent no matter what the decision is.
3. As the board had to postpone their closed session discussion, public comments on those items can be made on September 28th.
4. AS President Rutan encouraged attendance to the board meeting being held at SCC in October to support Faculty Excellence winner S. Deeley and experience a board meeting.
5. This will be Trustee L. Labrado's last few months as a trustee. He has been influential in the development of this campus. If Trustee S. Tinajero is elected mayor, we will get two new trustees.
6. Faculty hiring prioritization ranks are due by Monday, September 26, 2022, at 5pm. It is possible we can expect up to five faculty hires for SCC and 15-20 faculty for SAC.
7. Details and concerns about the full-time and part-time faculty hiring processes were shared.
8. Per senator's request a refresher on using the ranking report and prioritization rubric was given.
9. Area D meeting will be on Zoom Oct 15<sup>th</sup> from 10:00am-3:00pm.

##### **B. Vice President**

1. Regarding the faculty hiring process, the past five years of faculty hires and separations page needs a couple of alterations. In the 2019/2020-year J. Coto went from counseling to administration and in the 200/2021-year J. Perry's title changed from education to counseling.
2. Committee vacancy update -
  - a) SCC Technology Committee (meets 3<sup>rd</sup> Thursday 1:30-3pm) needs any faculty member
  - b) District Technical Advisory Group (meets 2<sup>nd</sup> Thursday 3-4:30pm) needs a member
  - c) District sustainability committee (meets 3<sup>rd</sup> Wednesday from 3-4pm) needs a member.
3. Lists from senators on the people they represent is needed by end of day September 28<sup>th</sup>.

### **C. Secretary/Treasurer**

#### **1. SAC Senate –**

- a) Department reorganizations were presented
- b) Process for submitting faculty hiring requests were discussed.

#### **2. SCC Tech –**

- a) Reviewed the mission, responsibilities, and membership.
- b) Using Canvas Inbox to discuss grades is not FERPA compliant. Discussed many solutions such as requiring students use their SCC email, making statements on syllabi, adding a check box to the CCC application, etc.
- c) Creating letters that must be signed by peoples in observer access roles stating they agree to protect student data and comply with FERPA.
- d) Continued discussion on how SCC will grow our technology to create the most effective teaching modalities. Examining the metaverse.
- e) Celebrated receiving funding for the system refresh.
- f) Sneak peek at our new webpage that A. Carpenter is working tirelessly on.
- g) There will be a special meeting on October 13 from 1:30-3pm with Microsoft to review their metaverse products. If you would like to attend, send S. James and email.

### **D. CIC Chair –**

#### **1. Enrollment Management**

- a) First meeting of the semester is tomorrow 9/21/22.
2. Yesterday was CIC's first meeting. Thanks were given to members for the attending the long meeting.
  - a) SCC will be applying for the creation of a bachelor's degree possibly beginning with Water Technology, Geomatics, and Social Media.
  - b) Attached to the email that is sent out with the CIC agenda there are links to surveys from the Chancellors office on topics like Cal-GETC and AV1111 (The Common Number System), AB928, and Ethnic Studies for people to provide feedback.

- c) There is also a link on the agenda that links to DEI information presented at the Curriculum Institute. Title V may be updated to require faculty to include any DEI work.
- d) Plan D timeline was presented. Approving courses will take place this fall. CIC would like to see discussions on Plan D take place in departments with feedback given to CIC by October 27.

E. SAC – not in attendance

F. ASG – For many committees the contact information, meeting times and location are not up to date. The ASG is not able to communicate with committees to assign representatives and aside from the few committees who reach out to ASG for a rep there are many committees without student reps.

## VI. Summary Reports

## VII. Action Items

### *First Reading*

#### **A. Resolution F2022.1 – Adoption of Revised Program Review Template**

(Moved by K. Johnson, Seconded by A. Gates)

Co-Chair of the Educational Master Plan Committee presented the revised template. Data training will be provided throughout the fall semester and into early spring 2023 so that data collection will be done in the fall so that narratives can be written in the spring. The program review cycle is proposed to be moved from a three-year cycle to a four-year cycle and as under purview of the academic senate, AS President Rutan will support that change.

Please review all the questions in the document and communicate any questions or concerns before the next AS business meeting

#### **B. Resolution F2022.2 – Academic Senate Support for Students in Collegial**

**Consultation** (Moved by A. Hauscarriague, Seconded by S. Gonzalez)

Summary provided with clarification that AS Secretary/Treasurer will begin discussion with the ASG President, and it will be the ASG President's decision who will communicate with the AS Secretary/Treasurer.

#### **C. Resolution F2022.3 – Implementation of Collegial Governance Task Force**

**Recommendations** (Moved by N. El Said, Seconded by S. James)

The first step is for the task force to meet again to define what a council, committee, subcommittee, advisory, workgroup, and task force are. The next step is to send the recommendations to each governance committee to obtain feedback.

## **VIII. Discussion Items**

- A. Creating ZCT Pathways at SCC** – Professor Daugherty (SCC’s OER Liaison) led a discussion about the creation of Zero Textbook Cost (ZTC) degree programs and funding available from the California Community Colleges Chancellor’s Office.
1. The district is getting a grant to support us creating ZTC degrees and pathways. AS President Rutan is advocating that we get equal apportionment as SAC.
  2. Ultimately, to get the full money available degrees and pathways would need to be created. Senators are asked to discuss this with their constituents and decide if creating a ZTC degree is something they may want to do.

Motion to extend the meeting by 15 minutes - moved by A. Gates, seconded by R. Tragarz.

- B. Senate Goals** – President Rutan continued the discussion of one to three specific goals or areas of focus that will help establish the vision from the college as we return from COVID.
1. Senator shared wanting a more robust student orientation week and the senate to be a leader promoting faculty cohesion through social gatherings and other avenues.
  2. Senator shared that because we are a Hispanic Serving Institution, we would like a Puente Program - Email Kathy Silvey for meeting on October 5<sup>th</sup>.
  3. Senator would like to see a land acknowledgment on campus and other meaningful efforts. A great teacher’s conference was discussed that the college can fund for faculty to attend as a “real” retreat such as going to the mountains.

**Meeting adjourned, 3:30pm.** (Moved by S. Gonzalez, Seconded by R. Salazar de la Torre)