

**Santiago Canyon College  
Academic Senate**

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**M I N U T E S**

**Academic Senate Retreat**

2 October 2007

1:15 pm – 2:30 pm

B-103

**Present:**

Nena Baldizon-Rios  
Morrie Barembaum  
Lynnette Beers  
Joane Benschop  
Shawn Cummins

Michael DeCarbo  
Rosi Enriquez  
Corinna Evett  
Jane Francis  
Leah Freidenrich

James Isbell  
Ethel Jordan  
Regina Lamourelle  
Danny Martino  
Randy Scott

**Absent:**

Joe Geissler  
Eric Hovanitz  
Stephen Reed

**Guests**

Linda Cucovatz  
Stella Kim

Bev Pirtle  
John Zarske

**I. Call to Order:** Senate President Rosi Enriquez called the meeting to order at 1:18 pm

**II. Order of the Agenda**

**A.** No Changes

**III. Approval of the Minutes**

**A.** Minutes for 9/18/2007

- 1.** Profs. Martino and Beers moved and seconded a motion to approve the minutes with minor corrections.
  - a.** Motion passed unanimously

**IV. Reports**

**A.** ASG

- 1.** Latino Heritage month celebration will be tomorrow.
  - a.** ASG will be supporting AB540.

- b. Faculty will be able to purchase a combo of 3 tacos and a drink for \$5.
- c. ASG will be sponsoring a tailgate for soccer next week.
- d. The foundation will be supporting a tailgate for soccer in two weeks.

**B. President's Report**

- 1. Prof. Enriquez requested that the senate review the goal.
- 2. It was suggested that a grid should be developed regarding when various committees and task forces should report to the senate.
- 3. Prof. Enriquez reported that the district is 18 faculty over its obligation
  - a. Last year, when 12 new faculty were hired for this year, the district was four FTE under its obligation
- 4. Prof. Enriquez reported that the executive board will meet with President Vasquez next Tuesday (10/09) regarding faculty hire.
  - a. The prioritized list for faculty hire is due to President Vasquez by the last Thursday in October (10/25).
- 5. Prof. Enriquez reported that President Vasquez would like information regarding community organizations that the faculty may be participating in.
- 6. The district is looking into a service wherein the college could send text messages to student, faculty, and staff via cell phones (regarding school closures, emergencies, etc).

**C. Curriculum**

- 1. The college will be certified to develop stand-alone courses.

**D. EMP**

- 1. The first meeting will be next Thursday.
- 2. The EMP narrative will be going to print.

**E. Technology**

- 1. The committee would like to add a policy regarding student conduct in computer labs in the Student handbook & Planner. However, it was felt that the senate should approve such a policy first.
- 2. A discussion was held regarding the necessity for more information regarding online classes in the printed schedule.

**F. Facilities**

- 1. The board of trustees should approve bids on the science building at the end of October.
- 2. The Humanities building should be going to DSA next quarter
- 3. The Performing Arts building should be going to the state soon.
- 4. Temporary parking should cease in a couple of weeks.

**G. College Council**

- 1. A brief discussion was held regarding the reorganization of the Instructional Center specialist into a Director of Academic Learning Centers.

**V. Action Items**

- A. No items

**VI. Discussion**

**A. Curriculum Policy**

- 1. The curriculum policy will be placed in the handbook.
  - a. This policy will respond to the change in BP 6117
  - b. The board will receive a copy of the revised handbook.

- 2.** The majority of the CIC approved the policy
    - a.** Counseling has concerns regarding the policy.
  - 3.** The SAC CIC has already passed the policy.
- B.** Policy for grade change
- 1.** Nearly all senators reported that their constituents preferred a time limit of one year for students to challenge a grade.
  - 2.** There were some concerns raised regarding students
    - a.** whose incomplete grade was not properly changed to a letter grade after they had completed the necessary work
    - b.** students who are on military deployment and cannot check their grades and/or cannot challenge the grade within the 1-year time limit
  - 3.** It was suggested that the policy could also be added to instructor's syllabi.
- C.** Textbook Taskforce
- 1.** Prof. Lamourelle gave a report from the taskforce
    - a.** The taskforce is requesting a resolution from each senate supporting their work.
    - b.** It was requested that senators should get recommendations from their respective constituents.

Meeting adjourned at 2:45 pm

Respectfully Submitted,  
Morrie Barembaum  
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Academic Senate  
Secretary Treasurer, 2007-2008  
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approved 11/06/2007