

Santiago Canyon College Academic Senate

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M I N U T E S

Academic Senate Retreat

16 October 2007
1:15 pm – 2:30 pm
B-103

Present:

Nena Baldizon-Rios
Morrie Barembaum
Lynnette Beers
Joane Benschop
Shawn Cummins

Michael DeCarbo
Rosi Enriquez
Joe Geissler
Eric Hovanitz
Leah Freidenrich

Ethel Jordan
Regina Lamourelle
Danny Martino
Randy Scott

Absent:

Corinna Evett
Jane Francis

James Isbell
Stephen Reed

Guests

Stella Kim

Jeff McMillan

Bev Pirtle

I. Call to Order: Senate President Rosi Enriquez called the meeting to order at 1:21 pm

II. Order of the Agenda

A. Action items were moved to before reports.

III. Approval of the Minutes

A. Minutes for 10/02/2007

a. Profs. Barembaum and Hovanitz moved and seconded a motion to table the minutes.

IV. Action Items

A. Curriculum Policy 6117

1. Profs. Barembaum and Hovanitz moved and seconded a motion to approve the Policy Attendant to Board Policy 6117 as approved by the Curriculum and Instruction Council.

2. Motion passed with one nay vote.

B. Grade Change Time Frame

1. Profs. Cummins and DeCarbo moved and seconded a motion to use the period of 1 calendar year as the time frame students have to grieve a grade.
 2. Motion passed unanimously
- C. Textbook Taskforce**
1. Profs. DeCarbo and Lamourelle moved and seconded the following motion
 - a. We, The Academic Senate at Santiago Canyon College, support the efforts made by the Textbook Taskforce to recommend policies that result in the reduction of the cost of textbooks.
 2. Motion passed unanimously

V. Reports

A. ASG

1. ASG will be going to a Leadership conference this weekend in Sacramento.
2. The governor signed AB 1548.
3. The governor vetoed SB 832.

B. President's Report

1. Prof. Enriquez reported from the Distance Ed. Taskforce (DET).
 - a. The DET has formed three workgroups: Technology & Software, Online Certificates & Degrees, Online Student Orientation
2. Prof. Enriquez reported that, at this time, out-of-state online instructors, for their convenience, would be hired as independent contractors.
3. Prof. Enriquez would like to rotate attendance to the SAC senate meetings.
 - a. SAC senate meetings take place the 2nd and 4th Tuesday of the month (opposite SCC senate) in S-210 from 1:30 – 3:30
 - b. Prof. Jordan stated that she would be able to attend the second Tuesday in November
 - c. Prof. DeCarbo stated that he would be able to attend both meetings in May 2008.
4. Prof. Enriquez requested that the senate review the college mission statement be reviewed as part of the annual review process.
5. Prof. Enriquez reported that this Saturday, the Area D meeting would take place from 10 am - 3 pm.
6. Prof. Enriquez reported that some possible topics for a district senate meeting could be finals, grade grievance policy, and textbook taskforce

C. College Council

1. It was announced that the groundbreaking for the science building may not take place until early spring.
2. The parking situation was discussed.

D. Curriculum

1. Working to implement the changes to Title V.
2. Will be testing the division curriculum model. In the Spring, the curriculum will first go through a committee of the division with the Dean chairing the committee.
 - a. This should produce a more structured review that should result in fewer returned curriculum outlines.
 - b. Should also produce a broader review of SLOs

E. EMP

1. Prof. Taber will be leading the EMP Committee.
2. Last Thursday, the EMPC met jointly with SLO Committee.

- a. The consensus was that only program SLOs will appear in the EMP.
- F. Technology**
 - 1. No Report
- G. Facilities**
 - 1. Prof. DeCarbo expressed his request that bulletin boards be placed in the E-building. Thumbtacks are being inserted into the walls of the E-building which is damaging the walls.

VI. Discussion

A. Faculty Hires

- 1. The administration has developed a draft prioritized faculty hire list
 - a. The top choice is a Distance Education Specialist
 - (i) The person would support faculty who are or wish to teach online courses.
 - (ii) It was discussed that this is a high priority position since the college (and the district as a whole) is far behind other colleges in offering online courses.
 - (iii) Prof. Jacque Olea holds a similar position at SAC.
 - b. While the administration would have a hard time justifying some positions, there is no position that the administration could not support at all.
 - c. The list is only a draft recommendation, it was discussed that senators should vote as they and their constituents see best.
 - d. After the vote is tabulated, the senate executive board will work the President Vazquez to develop a final list that will be sent to Chancellor Hernandez.
- 2. The voting for the faculty hires was discussed.
 - a. There will be no ties.
 - (i) There are 16 requested positions and each position should receive a unique rank (from 1-16).
 - b. Ballots with incomplete rankings will not be counted.
 - c. The ballots must be placed in envelopes, sealed, and the reps must sign the seal of the envelope.
 - d. All ballots must be sent to Prof. Enriquez by 5 November 2007.

B. Textbook Taskforce

- 1. Focus areas discussed were:
 - a. Set upper price on textbooks (and do not adopt texts whose price is above this limit).
 - b. Patronize low price publishers
 - c. Online Texts
 - d. Incorporate price into text considerations
 - e. Writing own text
 - f. Student book swap (setup message board website)
 - g. Rental system
 - h. Educating Faculty about textbook costs
 - i. Legislation eliminating the sales tax from textbooks sold in campus bookstores.
 - j. Investigating whether changes in the tax code (as they relate to publishers) has caused publishers to run smaller publishing runs for texts – thus driving up the price. Perhaps there is federal legislation that would be needed to correct for this.

Meeting adjourned at 2:40 pm

Respectfully Submitted,
Morrie Barembaum
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Academic Senate
Secretary Treasurer, 2007-2008
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approved 11/6/2007