

# Santiago Canyon College Academic Senate

8045 East Chapman Avenue  
Orange, CA 92869-6689

(714) 628-4831  
FAX (714) 744-9285

## M I N U T E S

**Academic Senate**  
4 December 2007  
1:15 pm – 2:30 pm  
B-103

**Present:**

Morrie Barembaum  
Joane Benschop  
Lynnette Beers  
Michael DeCarbo  
Rosi Enriquez

Corinna Evett  
Jane Francis  
Leah Freidenrich  
Eric Hovanitz  
James Isbell

Ethel Jordan  
Danny Martino  
Stephen Reed  
Randy Scott

**Absent:**

Nena Baldizon-Rios  
Shawn Cummins

Joe Geissler  
Regina Lamourelle

**Guests**

Mary Halvorson  
Steve Kawa

Stella Kim  
Meg Rothi

John Zarske

**I. Call to Order:** Senate President Rosi Enriquez called the meeting to order at 1:17 pm

**II. Order of the Agenda**

**A.** No changes.

**III. Approval of the Minutes**

**A.** Minutes for 11/20/2007

Profs. Hovanitz and Evett moved and seconded a motion to accept the minutes as corrected.  
The motion passed unanimously.

**IV. Action Items**

No items.

**V. Reports**

**A.** ASG

1. Last Friday, ASG attended a leadership retreat.
2. ASG supports RSSCD in its compliance with prop. 39.
3. Talk to the bookstore to start a book rental program at OEC for the spring.

**B.** President's Report

1. Vice President of Administrative Services Steve Kawa
  - a. Fire alarms are tested annually.
    - (i) A 3<sup>rd</sup> party tests the alarms room by room.
    - (ii) All alarms ring when it is triggered (last done April 2)

- (a) 5 locations did not function.
- (b) A 2<sup>nd</sup> contractor was brought in to correct the issues.
- (iii) About a year ago, all buildings were tied together to “one panel” so that any alarm that is triggered on campus would be noted at one location.
- (iv) There are sprinklers located in A & B buildings that are not occupied and as well as in D, E & library.
- (v) OEC was also tested (with 70 pull-boxes).

**b. Science Building**

- (i) Two of the thirteen bids came in excessively high (structural steel and glass and glazing).
- (ii) The entire bid package goes to the board December 10.
- (iii) Anticipated ground breaking in late January or February

**2. Vice President of Instruction Mary Halvorson**

**a. Best faculty bar none**

- (i) Since coming to SCC (Fall 2001), there was only one dean, completed two mater plans and a technology plan and built and opened the E-building and the library.
- (ii) In the Fall, we will have the fourth site-visit in seven years.

**3. Faculty Textbook copies**

- a.** A discussion occurred regarding copies of textbooks that are mailed to faculty from the publishers.
- b.** There was a suggestion of a resolution that faculty would not sell textbooks for profit.
- c.** There were concerns expressed that when the bookstore sells instructor desk copies, this could also contribute to rise of textbook costs.
  - (i) Funds derived from the sale are used to help students purchase texts they could not ordinarily purchase.

**C. College Council**

**1. The AlertU system was discussed. There were questions asked by senators regarding the system.**

- a.** What is the cost of the system?
- b.** What emails will be sent?
  - (i) It was suggested that no ads or other reminders be sent
- c.** Who has access to the numbers?
  - (i) It was noted that only AlertU would have access.

**D. Curriculum**

- a.** The changes to Title V would affect whether students can automatically get an associates degree when they transfer.

**E. EMP**

Nothing to report.

**F. Technology**

Focusing on the tech series for spring flex.

**G. Facilities**

No report.

**H. SAC Senate**

- 1.** Have been discussing the fee payment / drop policy
- 2.** Training for SIMS (simulated emergency)
- 3.** They received an outstanding presentation regarding basic skills.

4. New panels have been placed in to non-operational buildings
5. The District is conducting an investigation as to how the situation regarding the fire alarms got to point where we are.
6. There is also some concern that fire hoses have no pressure.

## **VI. Discussion**

### **A. Faculty Hiring Timeline**

- a. A discussion took place regarding faculty hiring
- b. Profs. DeCarbo and Freidenrich moved and seconded a motion to suspend the rules to consider adoption of the faculty hire prioritization list
  - (i) Motion unanimously passed.
- c. Profs. DeCarbo moved to adopt the faculty hire prioritization list.
  - (i) A number of concerns were expressed regarding the Distance Education Coordinator position as to whether it should be an administrator as opposed to a faculty position.
  - (ii) It was noted that it is easier to get a faculty member than an administrator.
    - (a) It was noted that the district has the leanest administration.
  - (iii) Motion passed with 2 abstentions

### **B. Scheduling survey**

1. Prof. Enriquez will send potential questions to the senate that would be eventually sent to the counselors.

### **C. Flex Calendar**

1. A draft of the flex calendar was distributed. The technology committee created a strand of activities.
2. SAC has been able to allocate 12 LHE for a Faculty Development Coordinator.
3. Faculty Development money was reportedly used for the all-district convocation that took place February 2007.
4. There are facilities on campus that can be used for faculty development.
  - a. The Faculty Development Center in the library
  - b. The Student Innovation Zone with high-end computers
5. OEC will have their flex days on January 1,2,3 & 4 at OEC

## **VII. Public Comments**

### **A. Student Meg Rothi, Student senator at the State Student senate**

1. Ms. Rothi expressed concerns that only 5% book requests for the spring 08 semester had been turned in by the 10/15 deadline.
  - a. Currently, 30% had been turned in.
2. With such late submissions, it is difficult for the bookstore to order books in a cost effective manner.

Meeting adjourned at 2:50 pm

Respectfully Submitted,

Morrie Barembaum

Santiago Canyon College

Academic Senate

Secretary Treasurer, 2007-2008

Barembaum\_Morrie@sccollege.edu

(714) 628 – 4895

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