

Santiago Canyon College Academic Senate

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M I N U T E S

Academic Senate Retreat

6 February 2008
9:00 am – 1:30 pm
E-203

Present:

Nena Baldizon-Rios
Morrie Barembaum
Joanne Benschop
Lynnette Beers
Linda Cucovatz
Michael DeCarbo

Rosi Enriquez
Corinna Evett
Jane Francis
Leah Freidenrich
Eric Hovanitz
Ethel Jordan

Regina Lamourelle
Stephen Reed
Bev Pirtle
Randy Scott

Absent:

Shawn Cummins
Joe Geissler

James Isbell
Danny Martino

Guests

Rick Adams
Mary Halvorson
Steve Kawa
Stella Kim

Craig Nance
John Smith
Craig Rutan
Flo Zysman

I. Call to Order: Senate President Rosi Enriquez called the meeting to order at 9:05 am

II. Order of the Agenda

A. No changes

III. President's Comments

- A.** Prof. Enriquez distributed a list of the current senate representatives and the years that their current term expires.
- B.** Prof. Enriquez expressed her concern that the term for all officers expires at the end of the current academic year.
- C.** It was suggested that the SCC Academic Senate (perhaps in conjunction with the SAC Senate) request the state academic senate to send (or recommend someone) to give a Governance 101 flex activity.
- D.** Prof. Enriquez has begun discussing with FARSCCD adding to the senate FTE release.
 - 1.** SAC has requested an increase to fund a coordinator for a special project (similar to SCC EMP).

2. SCC has requested an increase resulting from the decisions the officers made in the fall to increase the compensation for the Chairs of CIC (from 3 LHE/semester to 6 LHE/semester).
 - a. The resulting increase to CIC chair depleted release time used for summer projects. The requested increase would be used to maintain the release time for the CIC chairs as well as replace the LHE release for summer projects.
 - b. A question was asked whether the increase in release time would result in fewer faculty hires.
 - c. A discussion regarding senate release was held, and the senate release will be reevaluated.
- E. Elections for the senate should be held in March.

IV. Curriculum

- A. Prof. Pirtle reported that WEBCms will not interface with Datatel.
 1. There will be a presentation of another curriculum management software (Curricunet).
- B. CIC website will be linked to the senate website.
 1. From the CIC website, the Curriculum Handbook would be available as a pdf file.
- C. Division Curriculum structure
 1. Prof. Pirtle described the current process for curriculum.
 - a. Curriculum experts meet with their counterparts at SAC.
 - b. After agreement of curriculum, the experts meet with their curriculum committee (clusters).
 - c. After the committee approves the curriculum changes, the curriculum is sent to the dean.
 - d. After the dean approves it, the curriculum is sent to the CIC for approval.
 2. Prof. Pirtle proposes to add another layer to the process: a meeting of the division curriculum representatives.
 3. Prof. Pirtle stressed that:
 - a. At no point may a dean deny curriculum
 - b. At no point may a department or program inhibit a piece of curriculum from going to the CIC.
 4. A discussion of the current process and proposed revision took place. Several ideas came to the forefront.
 - a. Maintain the status quo – but enforced.
 - (i) The Technical Committee would return substandard curriculum to the originator.
 - b. Train the curriculum representatives.
 - c. Start division curriculum meeting of curriculum representatives.
 - (i) The representatives would review the curriculum and meet with those proposing new and/or revised curriculum.
 - d. The Curriculum representatives would be held responsible for the curriculum.

V. Joint Senate Department Chairs Meeting

- A. SCC President Juan Vazquez
 1. Forensics had several 1st place winners in their most recent competition.
 2. The latest guesstimates have the district needing to cover a \$9.5 million shortfall over the next 18 months
 - a. \$3.2M in reduced revenue for the current academic year.
 - b. \$3.1M in increased expenses for the next academic year.
 - c. \$3.2M in reduced revenue for the next academic year.
 3. There are no plans to cut back on the class schedule (other than for efficiency).

- a. Took 2-3 years to recover the last time there were schedule cutbacks due to budget issues.
 - 4. Some categorical funding may be cutback.
 - 5. The district is promising not cut any jobs for any permanent employees.
 - 6. The district has approximately \$24M in reserves (better than most colleges)
 - a. There is a required reserve of 3% of expenditures. The district currently has reserves at 5% of expenditures..
 - 7. President Vazquez requested that faculty look for ways to help students with textbook costs (following recommendations form the textbook taskforce).
- B. Vice President of Instruction Mary Halvorson**
- 1. Discussed some sources of funding still available to the college
 - a. Title III, Basic skills initiative, career technical, lottery, and the state equipment grant (which will roll-over to next year).
 - 2. The grading for the science building began today.
 - 3. The self-study draft should be done by the end of the month (for the steering committee).
 - a. We will need to review and respond to the eleven recommendations from the WASC report.
- C. Datatel Update, Stuart Davis**
- 1. Datatel is running into major problems.
 - a. A recommendation was made to delay the implementation of Datatel for the student information services for one year (for summer 2009).
 - 2. Thirty-nine community colleges use Datatel
 - 3. Faculty will use Webadvisor, a web-based user interface.
 - 4. There are 2100 customizations needed for Datatel (mostly specialized reports).
- D. Scheduling Matrix, Craig Nance**
- 1. Prof. Nance presented a scheduling matrix to resolve conflicts that have arisen since the transition to the current compressed calendar.
 - 2. The matrix does not solve all problems. There are still issues with science labs and the late start for evening classes (7:15 pm).
 - a. As the campus adds classrooms, some of these issues will resolve themselves.
 - b. This matrix is a first attempt to address some of the scheduling conflicts that students are complaining about. As we try this schedule, modifications will be made as input is received regarding how well it works.

Meeting adjourned at 2:50 pm

Respectfully Submitted,
 Morrie Barembaum
 Santiago Canyon College
 Academic Senate
 Secretary Treasurer, 2007-2008
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