

# Santiago Canyon College Academic Senate

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## SENATORS

### **Business and Career Education**

Deeley, Steve 2014  
Salcido, Andrew 2015

### **Continuing Education (OEC)**

Shields, Jolene 2015

### **Counseling & Student Services**

Aguilera, Leonor 2015  
Carrion, Rudy 2014  
Mettler, Mary 2014

### **Humanities and Social Sciences**

Deaver, Doug 2014  
Elchlepp, Elizabeth 2015  
Cannon, Cari 2015  
Dela-Cusack, Lisa 2015  
Shekarabi, Nooshan 2014

### **Fine & Performing Arts and Communication**

Freidenrich, Leah 2015

### **Library**

Sproat, Barbara 2015

### **Mathematics and Sciences**

Cummins, Shawn 2015  
Hovanitz, Eric 2014  
Taylor, Mike 2015  
Nance, Craig 2014  
Frost, Alicia 2015

### **Adjunct**

Matthews, Evangeline  
2014  
Shoro, Natasha 2014

## OFFICERS

### **President**

Evett, Corinna 2014

### **Vice President**

DeCarbo, Michael 2014

### **Secretary/Treasurer**

Wagner, Joyce 2014

### **Curriculum**

Rutan, Craig Chair 2016

## Resolution F2013.13

### **Affirmation of the Enrollment Management Committee Mission and Responsibilities**

Moved: Prof. Rutan

Seconded: Prof. Freidenrich

Whereas, Santiago Canyon College (SCC) created an Enrollment Management Committee (EMC) during spring 2013 by joint agreement between the Academic Senate and college administration;

Whereas, EMC serves as a resource for department chairs and administration to ensure that class offerings are consistent with providing students with the options necessary to achieve their educational goals; and

Whereas, EMC has developed the committee's mission, responsibilities, and membership to support the needs of SCC;

Resolved, That the Academic Senate of Santiago Canyon College support the Enrollment Management description; and

Resolved, That the Academic Senate of Santiago Canyon College urge the College Council to approve the Enrollment Management description.

Date Presented: 3 December 2013

Date Approved: 18 February 2014

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/13)*

# **ENROLLMENT MANAGEMENT**

## **Mission**

With a primary focus on sustaining long-term student success and in accordance with Santiago Canyon College's mission and core goals, the Enrollment Management Committee (EMC) will develop a holistic and integrated approach to enrollment management that supports college-wide collaboration, engagement, creative-thinking and consensus building.

The purpose of the EMC is to discuss enrollment strategies and to make recommendations that contribute to student access, recruitment, persistence, completion, and lifelong learning through diverse program offerings.

## **Responsibilities**

- Evaluate on-going enrollment trends, activities, and initiatives
- Initiate research on scheduling and instruction at the department and division levels as well as within and outside the district
- Use high-quality qualitative and quantitative data to inform recommendations
- Collaborate with college constituencies to develop, implement, and evaluate enrollment management goals and strategies that align with SCC's Education Master Plan
- Assess, evaluate, and make recommendations for student support strategies to enhance student access, success, persistence, and goal attainment
- Report and make recommendations to Curriculum and Instruction Council and the Planning & Institutional Effectiveness Committee
- Monitor and evaluate progress toward strategic enrollment planning goals

## **Chair**

Curriculum and Instruction Council Chair and One Administrator will serve as co-chairs

## **Membership**

- All Division Deans (Credit and Noncredit) or Designee
- Associate Dean of Admissions and Records or Designee
- Registrar or Designee
- Academic Senate President or Designee
- Articulation Officer
- Curriculum and Instruction Council Chair or Designee
- 2 Classified Staff
- 1 Student
- 2 Faculty from Arts, Humanities, and Social Sciences and Library Division
- 2 Faculty from Mathematics and Sciences Division
- 2 Faculty from Business and Career Technical Education Division
- 1 Faculty from Continuing Education Division
- 1 Counselor
- 1 Librarian
- 1 Faculty from Disabled Students Programs and Services (DSPS)
- 1 At Large Faculty Member