

Santiago Canyon College Academic Senate

8045 East Chapman
Orange, CA 92869

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SENATORS

Business and Career Education

Deeley, Steve 2014
Salcido, Andrew 2015

Continuing Education (OEC)

Shields, Jolene 2015

Counseling & Student Services

Aguilera, Leonor 2015
Carrion, Rudy 2014
Mettler, Mary 2014

Humanities and Social Sciences

Deaver, Doug 2014
Elchlepp, Elizabeth 2015
Cannon, Cari 2015
Dela-Cusack, Lisa 2015
Shekarabi, Nooshan 2014

Fine & Performing Arts and Communication

Freidenrich, Leah 2015

Library

Sproat, Barbara 2015

Mathematics and Sciences

Cummins, Shawn 2015
Hovanitz, Eric 2014
Taylor, Mike 2015
Nance, Craig 2014
Frost, Alicia 2015

Adjunct

Matthews, Evangeline
2014
Shoro, Natasha 2014

OFFICERS

President

Evelt, Corinna 2014

Vice President

DeCarbo, Michael 2014

Secretary/Treasurer

Wagner, Joyce 2014

Curriculum

Rutan, Craig Chair 2016

Resolution F2013.5

Adoption of Committee Senate Summary Report Submission Process

Moved: Professor DeCarbo

Seconded: Professor Rutan

Whereas, Democracy functions at its best when there is transparent and consistent communication;

Whereas, The Santiago Canyon College Academic Senate strives to ensure that all Faculty members are aware of the communication that occurs within the participatory governance structure; and

Whereas, The initial year of the Academic Senate Summary Reports produced positive results;

Resolved, That the Academic Senate of Santiago Canyon College require the Faculty Committee Chairs submit a Senate Summary Report to the SCC Academic Senate Vice President within three business days upon the conclusion of every meeting.

Date Presented: 13 September 2013

Date Approved: **1 October 2013**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/13)

Summary Report for the Senate Sample

Purpose:

- 1 To improve the Faculty's awareness regarding the needs of the college.
- 2 To streamline the channel of communication between the committees and the senate.
- 3 To synthesize a committee's minutes into a brief snapshot.

Summary Report

Committee:

Meeting date:

Content

1 Discussion items:

List the general topic areas, provide detail arguments ONLY if needed

2 Duties met:

What committee responsibilities have been carried out?

3 Actions proposed:

What actions will you soon be recommending to the Senate?

What actions do you think the Senate may need to consider?

4 Events Planned:

What events do you have planned that have not already been announced?

What events do you need assistance with in promoting/staffing?

5 Resources needed/acquired/allocated:

What additional resources are needed for the committee to perform its work?

What resources have been acquired that may be used throughout the college?

What resources have been acquired that can be taken off the committee's needs list.

What resources have you distributed throughout the College?

Summary Report

Committee:

Meeting date:

Content

1 Discussion items:

2 Duties met:

3 Actions proposed:

4 Events Planned:

5 Resources needed/acquired/allocated: