

Santiago Canyon College Academic Senate

8045 East Chapman
Orange, CA 92869

(714) 628-4831
FAX (714) 532-2055

SENATORS

Business and Career Education

Deeley, Steve 2014
Salcido, Andrew 2015

Continuing Education (OEC)

Shields, Jolene 2015

Counseling & Student Services

Aguilera, Leonor 2015
Carrion, Rudy 2014
Mettler, Mary 2014

Humanities and Social Sciences

Deaver, Doug 2014
Elchlepp, Elizabeth 2015
Cannon, Cari 2015
Dela-Cusack, Lisa 2015
Shekarabi, Nooshan 2014

Fine & Performing Arts and Communication

Freidenrich, Leah 2015

Library

Sproat, Barbara 2015

Mathematics and Sciences

Cummins, Shawn 2015
Hovanitz, Eric 2014
Taylor, Mike 2015
Nance, Craig 2014
Frost, Alicia 2015

Adjunct

Matthews, Evangeline
2014
Volz, Matt 2014

OFFICERS

President

Evet, Corinna 2014

Vice President

DeCarbo, Michael 2014

Secretary/Treasurer

Wagner, Joyce 2014

Curriculum

Rutan, Craig Chair 2016

Resolution SP2014.7

Adoption of Spring 2014 Budget Committee Governance Handbook Description

Moved: Professor DeCarbo

Seconded: Professor Deeley

Whereas, Participatory governance is not a static process;

Whereas, The roles and responsibilities of committees should reflect practice and need; and

Whereas, The Budget Committee has reviewed its mission and description to ensure that it reflects current practice and need;

Resolved, That the Academic Senate of Santiago Canyon College adopt the Spring 2014 Budget Committee Governance Handbook Description.

Attachment: Spring 2014 Budget Committee Governance Handbook Description

Date Presented: 1 April 2014

Date Approved: **15 April 2014**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/13)

BUDGET COMMITTEE

Mission

The mission of the SCC Budget Committee is to provide fiscal analysis of college planning and advocate greater efficiency and effectiveness of budget resources. The Budget Committee facilitates communication about budgetary matters between college constituents and the District.

Responsibilities

1. Reviews requests for additional funding to determine fiscal impact.
2. Monitors long range fiscal plans to determine if college and district long-term priorities are funded.
3. Regularly reviews college revenues and expenditures and communicates concerns to constituent groups; proposes adjustments to budgets as requested.
4. Monitors the budget development process and the on-going implementation of the annual college budget.
5. Reviews requests to pursue grant funding opportunities and provides fiscal analysis.
6. Reviews the district and college budget allocation models and recommends changes if necessary.
7. Ensures the exchange of information between the Budget Committee and groups such as Associated Student Government, classified staff, the District Fiscal Resources Committee, the Planning & Institutional Effectiveness Committee, the Academic Senate, and College Council.

Co-chairs

One faculty and one administrator will serve as co-chairs.

Membership

4 Faculty (one from Continuing Education)

3 Classified members (one from Continuing Education) (*appointed by CSEA*)

4 Vice Presidents or designee (Administrative and Student Services, Academic Affairs, and Continuing Education)

1 Student

BUDGET COMMITTEE

Mission

The mission of the SCC Budget Committee is to ~~ensure a link between the college budget and~~ ~~planning. The Budget Committee makes recommendations to the College Council that~~ **provide fiscal analysis of college planning and advocates greater efficiency and effectiveness of budget resources. The Budget Committee facilitates communication about budgetary matters between college constituents and the District.**

Responsibilities

1. ~~Reviews requests for additional funding to ensure alignment with Department Planning Portfolios and Program Reviews and recommends priorities and processes for the annual budget, to determine fiscal impact.~~
2. ~~Monitors long range fiscal plans to determine if college and district long-term priorities are consistent with long term district and college planning, funded.~~
3. Regularly reviews college revenues and expenditures and *communicates concerns to constituent groups; and* proposes adjustments to budgets as ~~needed~~ *requested.*
4. Monitors the budget development process and the on-going implementation of the annual college budget.
5. ~~Reviews specific requests to pursue grant funding opportunities that fit within strategic planning goals for impact on college resources (financial, staffing, or facilities) and makes recommendations regarding the impact of these opportunities, and provides fiscal analysis.~~
6. Reviews the district and college budget allocation models and recommends changes if necessary.
7. ~~Holds regularly scheduled meetings open to college constituents and publishes minutes that are accessible through the college website.~~
78. Ensures the exchange of information between the Budget Committee and groups such as *Associated Student Government, classified staff, the District Fiscal Resources Committee, the Planning & Institutional Effectiveness Committee, the Academic Senate* and College Council, ~~the Academic Senate, classified staff and BAPR.~~

Co-chairs

One faculty and one administrator will serve as co-chairs.

Membership

4 Faculty members (one from Continuing Education)

3 Classified members (one from Continuing Education) (*appointed by CSEA*)

4 Vice Presidents or designee (Administrative and Student Services, Academic Affairs, and Continuing Ed)

1 Student