

# Santiago Canyon College

## 2016-2022 Educational Master Plan Goals

### I. Support a college culture of academic excellence and personalized education

| Action Item  | Responsible Parties  |
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| 1. Ensure the catalog is user-friendly and fully accessible to users | <ul style="list-style-type: none"> <li>• Academic Affairs</li> <li>• Curriculum &amp; Instruction Council</li> </ul>                                     |
| 2. Support signature programs and the college's identity             | <ul style="list-style-type: none"> <li>• Academic Senate</li> <li>• Office of the President i.e. President's Cabinet and Marketing Task Force</li> </ul> |

### II. Support student success and equity by enhancing the integration of student services, instructional areas, and institutional initiatives

| Action Item   | Responsible Parties  |
|---|--|
| 3. Increase awareness, access, and utilization of student services and instructional programs among students, faculty, and staff                        | <ul style="list-style-type: none"> <li>• Student Services</li> <li>• Academic Affairs</li> <li>• Continuing Education,</li> </ul>  |
| 4. Integrate planning and coordination of SSSP, BSI, and Student Equity initiatives and activities and incorporate them into current planning processes | <ul style="list-style-type: none"> <li>• Initiatives Integration Task Force</li> <li>• Student Success &amp; Equity Committee</li> </ul>                                   |
| 5. Develop and implement strategies to minimize achievement gaps among disproportionately impacted students   | <ul style="list-style-type: none"> <li>• Office of Student Equity &amp; Success</li> <li>• Student Success &amp; Equity Committee</li> </ul>                               |
| 6. Ensure access to comprehensive student services support for all students (distance education, face-to-face, etc.)                                    | <ul style="list-style-type: none"> <li>• Learning Support Service</li> <li>• Student Services</li> <li>• Continuing Education</li> <li>• Information Technology</li> </ul> |
| 7. Expand opportunities for student involvement both inside and outside of the classroom  | <ul style="list-style-type: none"> <li>• Student Life &amp; Leadership</li> <li>• Professional Development Committee</li> </ul>  |

### III. Focus on student completion of pathways

| Action Item  | Responsible Parties  |
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| 8. Increase student access to college credit and noncredit courses   | <ul style="list-style-type: none"> <li>• Enrollment Management Committee</li> <li>• Student Services</li> <li>• Continuing Education</li> </ul>      |
| 9. Increase student completion rates   | <ul style="list-style-type: none"> <li>• Student Services</li> <li>• Academic Affairs</li> <li>• Continuing Education</li> </ul>                     |
| 10. Provide innovative and accelerated pathways to course and program completion   | <ul style="list-style-type: none"> <li>• Academic Affairs</li> <li>• Continuing Education</li> <li>• Curriculum &amp; Instruction Council</li> </ul> |
| 11. Research and develop online-specific pathways  | <ul style="list-style-type: none"> <li>• Institutional Effectiveness &amp; Research</li> <li>• Distance Education Program Committee</li> </ul>       |
| 12. Increase the number of students who earn degrees and certificates after completing basic skills or noncredit courses | <ul style="list-style-type: none"> <li>• Student Success &amp; Equity Committee</li> <li>• Basic Skills Committee</li> </ul>                         |

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| 13. Provide students with innovative and relevant workforce training which aligns with local and regional needs | <ul style="list-style-type: none"> <li>• Career Technical Education</li> <li>• Continuing Education</li> <li>• Community Services</li> </ul> |
| 14. Minimize economic barriers and increase access by supporting Open Educational Resources                     | <ul style="list-style-type: none"> <li>• Academic Affairs</li> <li>• Academic Senate</li> <li>• Bookstore</li> </ul>                         |

**IV. Improve communication within the college community**

| Action Item  | Responsible Parties  |
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| 15. Evaluate current communication practices   | <ul style="list-style-type: none"> <li>• President</li> <li>• College Council</li> <li>• Technology Committee (WebCom)</li> <li>• ASG</li> <li>• Student Services</li> <li>• Information Technology</li> </ul> |
| 16. Analyze the current governance structure to determine how the committees could better communicate and support each other | <ul style="list-style-type: none"> <li>• College Council</li> <li>• Academic Senate</li> </ul>   |

**V. Support faculty and staff development**

| Action Item  | Responsible Parties  |
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| 17. Provide broader access to professional development for faculty and staff                               | <ul style="list-style-type: none"> <li>• Professional Development Committee</li> <li>• Student Success &amp; Equity Committee</li> </ul>                             |
| 18. Increase faculty development opportunities in the areas of innovative pedagogies and curriculum design | <ul style="list-style-type: none"> <li>• Professional Development Committee</li> <li>• Academic Senate</li> <li>• Student Success &amp; Equity Committee</li> </ul>  |
| 19. Provide training opportunities to make online instruction more effective                               | <ul style="list-style-type: none"> <li>• Distance Education</li> <li>• Distance Education Program Committee</li> <li>• Professional Development Committee</li> </ul> |

**VI. Optimize access to physical, technological, human, and fiscal resources through data-informed, integrated planning and resource allocation processes**

| Action Item  | Responsible Parties  |
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| 20. Establish structural procedures for using data in decision making processes across the college       | <ul style="list-style-type: none"> <li>• College Council</li> <li>• Institutional Effectiveness &amp; Research</li> </ul>                    |
| 21. Provide training to staff and faculty in use of data for planning and continuous quality improvement | <ul style="list-style-type: none"> <li>• Institutional Effectiveness &amp; Research</li> <li>• Professional Development Committee</li> </ul> |

**VII. Maintain and**

| Action Item | Responsible Parties |
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**enhance the college's technological infrastructure and facilities**

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| 22. Optimize the college's use of technology in learning environments   | <ul style="list-style-type: none"> <li>• Technology Committee</li> <li>• Professional Development Committee</li> <li>• Information Technology</li> </ul> |
| 23. Identify and prioritize safety and maintenance needs and ensure compliance with applicable regulations and building codes | <ul style="list-style-type: none"> <li>• Administrative Services</li> <li>• Facility, Safety &amp; Emergency Preparedness Committee</li> </ul>           |
| 24. Expand sustainable green practices  | <ul style="list-style-type: none"> <li>• Administrative Services</li> <li>• Facility, Safety &amp; Emergency Preparedness Committee</li> </ul>           |

**VIII. Strengthen and refine the processes that integrate planning and resource allocation**

| <b>Action Item</b>  | <b>Responsible Parties</b>  |
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| 25. Allocate resources in alignment with SCC goals and priorities                                       | <ul style="list-style-type: none"> <li>• Planning &amp; Institutional Effectiveness</li> <li>• Budget Committee</li> </ul>  |
| 26. Expand the use of data to all levels in resource allocation decisions                               | <ul style="list-style-type: none"> <li>• Institutional Effectiveness &amp; Research</li> <li>• Planning &amp; Institutional Effectiveness</li> <li>• Educational Master Planning Committee</li> </ul> |
| 27. Assess the effectiveness of resource allocation processes and make improvements as necessary        | <ul style="list-style-type: none"> <li>• Planning &amp; Institutional Effectiveness</li> </ul>  |
| 28. Continue to monitor the SCC budget to ensure the alignment of expenditures with revenue             | <ul style="list-style-type: none"> <li>• Administrative Services</li> <li>• Budget Committee</li> <li>• Office of the President</li> </ul>  |
| 29. Identify and leverage existing resources to produce alternative, unrestricted revenues              | <ul style="list-style-type: none"> <li>• Foundation</li> <li>• Resource Development</li> </ul>  |
| 30. Educate the campus community about the availability, procedures and processes for acquiring funding | <ul style="list-style-type: none"> <li>• Foundation</li> <li>• Resource Development</li> <li>• College Council</li> </ul>   |
| 31. Streamline the grant application process  | <ul style="list-style-type: none"> <li>• Planning &amp; Institutional Effectiveness Committee</li> <li>• Academic Senate</li> <li>• College Council</li> </ul>  |

**IX. Enhance and expand the college's community presence**

| <b>Action Item</b>  | <b>Responsible Parties</b>   |
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| 32. Ensure the website and student portal connect information successfully and easily | <ul style="list-style-type: none"> <li>• Information Technology</li> <li>• Student Services</li> <li>• Technology Committee</li> <li>• Distance Education Program Committee</li> </ul> |
| 33. Strengthen outreach and recruitment endeavors                                     | <ul style="list-style-type: none"> <li>• Student Services</li> <li>• Office of the President i.e. Marketing Task Force</li> <li>• Continuing Education</li> </ul>                      |
| 34. Strengthen partnerships with key community stakeholders                           | <ul style="list-style-type: none"> <li>• Office of the President</li> <li>• Foundation</li> <li>• Administrative Services</li> </ul>   |

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|   | <ul style="list-style-type: none"> <li>• Continuing Education</li> </ul>   |
| <p>35. Strengthen regional partnerships with industries, businesses, four-year universities and community-based organizations</p> | <ul style="list-style-type: none"> <li>• Office of the President</li> <li>• Foundation</li> <li>• Administrative Services</li> <li>• Continuing Education</li> <li>• Academic Affairs</li> <li>• Student Services</li> </ul> |