

**Minutes of the Education Master Plan Committee Meeting
September 8, 2016
Roberta Tragarz and Aaron Voelcker, Co-Chairs**

Attendance: Debra Brooks, Marilyn Flores, Anne Hauscarriague, Silvia Lopez, Alex Tabor, Roberta Tragarz, Aaron Voelcker, Lana Wong, Maria Chaidez

Absent: Lynda Armbruster

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Approval of Minutes	Postponed until the next meeting.	
2. Review of EMPC Mission, Responsibilities, and Membership	The SCC mission statement, the EMPC mission, responsibilities, and membership were discussed. The start of the academic year is when governance committees are to review and suggest changes in their mission, responsibilities and membership to the Academic Senate. The consensus was to keep the EMPC mission, responsibilities, and membership unchanged.	
3. Governance Committee Reports	Aaron Voelcker reported that PIE held its first meeting of the year and reviewed processes and procedures. EMPC needs a representative to attend College Council. Debra Brooks and Aaron Voelcker expressed interest, but need to check schedules before making commitments.	
4. EMP Goals	President's Cabinet, the Academic Senate Leadership, the Divisions of Continuing Education and Student Services submitted feedback on the draft SCC 2016-2022 EMP Goals completed last semester. The feedback for each goal was discussed and changes were made to some of them by consensus. Aaron Voelcker will electronically distribute the final version to committee members before the next meeting.	Submit final version of the SCC 2016-2022 EMP Goals to the Academic Senate and College Council.
5. DPP Action Items Updates?	Discussion was initiated on having College Council use the DPPs for data.	

6. TIE Task Force	<p>A task force for examining technology for institutional effectiveness (TIE) is being established this coming spring to work in partnership with a partnership resource team (PRT) from the Institutional Effectiveness Partnership Initiative (IEPI).</p> <p>The model is similar to an accreditation site visit. A PRT will visit SCC and work with the TIE task force to determine SCC's needs for software to organize, store, and retrieve data necessary to create an institutional effectiveness portal. A major outcome will be the decision as to whether it would be better for SCC to purchase existing software or build and maintain in-house software tools to create such a portal. This will require vetting software to possibly replace what is currently used for the DPPs, SLOs, and program review.</p>	EMPC will recommend membership for the TIE task force to College Council.
7. Minutes	The Fall Semester schedule for EMPC minute-taker was presented.	

Meeting adjourned at 4:30 pm – Brooks moved, Hauscarriague seconded.