

**Minutes of the Education Master Plan Committee Meeting
October 13, 2016
Aaron Voelcker & Roberta Tragarz, Co-Chair**

Attendance:

Meeting started at 3:15 pm and adjourned at 4:55 pm.

Anne Hauscarriague, Marilyn Flores, Alex Taber, Lana Wong, Roberta Tragarz, David Sanchez, Silvia Lopez, Haydeh Kaveh

Absent:

Debra Brooks, Maria Chaidez

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Approval of Minutes: October 13, 2016	Item moved by Marilyn Flores, Second by Anne – passed.	Motion to approve by Marilyn Flores, Second by Anne Motion passed
2. Collegial Governance Committee Reports	College Counsel: Aaron has met with the College Counsel to receive feedback on the TIE Task Force membership recommendation. PIE: Roberta and Aaron updated the committee that PIE is evaluating the prioritization rubric formula.	Aaron Reported Roberta Reported

3. Assignment of Responsible Parties to EMP Action Items	<p>The EMPC worked on each action item of the Educational Master Plan Goals set. Responsible parties were suggested and added to each action item. The recommendation will be reported to Academic Senate and College Council for review, input, and feedback.</p> <p>Anne moved to approve, second by Taber -passed.</p>	<p>Motion to approve the addition of responsible parties made by Anne, second by Alex.</p> <p>Motion approved without descent.</p>
4. TIE (Technology for Institutional Effectiveness) Task Force Recommendation Update	<p>College Counsel feedback on TIE Task Force membership recommendation:</p> <p>Aaron has met with the College Counsel. Feedback was that the task force needs student representation, and more classified staff. Any additions will be arranged by College Council. The EMPC was thanked for their work in constructing a draft membership for the TIE Task Force.</p>	
5. Fall Semester Meetings (Minute-Taker)	<p>10/27 (Alex) 11/10 (Lana) 12/8 (Maria)</p>	
Next meeting	October 27, 2016	

Meeting Adjourned at 4:55 pm – Aaron moved, Anne seconded.

Minutes submitted by Silvia Lopez