Minutes of the Education Master Plan Committee Meeting

February 23, 2017 Roberta Tragarz and Aaron Voelcker, Co-Chairs

Attendance: Maria Chaldez, Anne Hauscarriague, Haydeh Kaveh, Sylvia Lopez, Alex Tabor, Roberta Tragarz, Aaron Voelker, Lana Wong Absent: Linda Armbruster, Debbie Brooks, Marilyn Flores

Santiago Canyon College Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Approval of Minutes	Item moved with corrections by Anne Hauscarriague, second by Maria.	,
12/8/16	Opposed: 0 Abstained: 0	
2. Governance Committee	Aaron: POE committee- discussed aligning district and college planning,	
Reports	outlining the timelines, prioritizing resource requests	
	Aaron: Enrollment Management Committee: Nothing to report.	
	Aaron: College Council: No report to share from EMPC.	
3. IEPI Partnership	The first team visit is March 29 to ask questions and learn how they can help us. Second visit is May 31 to help put the plan together. The finished plan will be sent to the Chancellor's office for approval. If approved, we could get \$200K in seed money. Our goal is to have a one-stop shop for things like SLO assessment, planning, resource allocation, etc. to route requests to the appropriate venues, which will minimize time and work during the year.	
4. Annual Committee Evaluation Follow-up Survey	We completed the evaluation, identifying a need to fill vacancies within our committee as well as indicating a need to identify the process governance committees need to do to request resources.	
5. EMP document updates	As a group, we discussed questions and clarified issues regarding updating the EMP document. It was decided that we will aim to have a revised draft by March 9, and a further revised document by March 23 to be able to send it out to the college community for feedback. It will then be sent for first and second readings in May.	Revise the EMP document for our March 9 meeting.
6. Spring Semester Meetings:	Next meeting is 3/9: Silvia takes notes 3/23: Alex 4/27: Lana 5/11: Linda 5/25: Haydeh	

Meeting adjourned at 4:45 pm – Lana moved, Roberta seconded.