

Santiago Canyon College
Education Master Plan Committee
Minutes from Meeting on 3-23-2017

Attendance:

Meeting started at 3:05 pm

Maria Chaidez, Marilyn Flores, Anne Hauscarriague, Haydeh Kaveh, Yasmine Lahdab, Silvia Lopez, Alexander Taber, Aaron Voelcker, Lana Wong

Absent:

Roberta Tragarz, Debra Brooks

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

Table 1: Minutes from Ed Plan Meeting

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW UP
1. Approval of Minutes of March 9, 2017	Moved by Anne Hauscarriague and seconded by Yasmine Lahdab. Opposed: 0 Abstained: 0 Minutes approved.	
2. Governance Committee Reports	College Council : Aaron reported to College Council on the progress of the EMP document. PIE: PIE is in the middle of the request prioritization process. Requests will be sent to the Budget Committee. Total of all requests is approximately \$2.5 million including personnel and benefits. How much can be covered from IELM and lottery funds will be announced at the next meeting. Unfunded items may be funded later if funds are subsequently available.	
3. Governance Committee Follow-Up Survey Results	Survey results were presented at College Council. Committees <u>can</u> submit resource requests.	
4. Mission Review Survey	SCC's mission statement is due for review every two years. Aaron will re-send mission survey together with standard IA.	EMPC will look at this next meeting.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW UP
<p>5. EMP Draft Review and Time-line Discussion</p>	<p>EMPC members will review the draft of the EMP document in its entirety looking for redundancy/repetition, contradictions, and factual errors.</p> <p>Marilyn Flores asked if the EMP document needs a section listing major accomplishments. The discussed this and decided that such a section is not necessary and that the decision to omit this section represented a format change.</p> <p>EMPC members reading the EMP document should utilize Track Changes in Microsoft Word for edits to the wording of the narrative. General comments should be addressed in the body of emails. At this stage, members are to focus on content rather than grammatical issues.</p> <p>Feedback is due back to Aaron by Thursday April 20, 2017.</p>	
<p>6. Other</p>	<p>ASG representative Yasmine Lahdab requested an amendment to the agenda to include an announcement from ASG.</p> <p>The motion was moved by Marilyn Flores and seconded by Anne Hauscarriague.</p> <p>ASG will hold a town hall on April 9, 2017, and Yasmine asked EMPC members to suggest questions to ask of students. Yasmine requested that the questions be submitted by email by April 3, 2017.</p>	
<p>7. Spring Semester Meetings</p> <ul style="list-style-type: none"> a. 4/27: Lana b. 5/11: Lynda c. 5/25: Haydeh 	<p>Motion to adjourn moved by Maria Chaidez and seconded by Yasmine Lahdab.</p> <p>Opposed: 0</p> <p>Abstained: 0</p> <p>Motion to adjourn approved.</p>	