

**Santiago Canyon College**  
**Education Master Plan Committee**  
**Minutes from Meeting on March 8, 2018**

**Attendance:**

A Voelcker, M. Shirah, H. Hernandez, D. Brooks, M. Chaidez, E. Gutierrez, L. Wong, A. Taber, H. Kaveh, Silvia Lopez  
 J. Gilbert (minutes)

**Absent:** R. Tragarz, A. Hauscarriague, E. Arteaga

**Santiago Canyon College**  
**Mission Statement**

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.*

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW UP
<b>1. Welcome</b>		
<b>2. Approval of Minutes:</b>	November 9, 2017  February 22, 2018	Tabled  Erika moved to approve minutes, Alex seconded and the minutes were unanimously approved.
<b>3. Governance Committee Reports</b>	-PIE: Met 3/7 to reintroduce the evaluation survey for resource requests and process. Survey to be distributed to college community in April. Resource request ranking going to Budget community on 3/20. PIE Community final vote on resource requests March 28 <sup>th</sup> .	Review top 5
<b>4. Hybrid Program Review Draft Discussion</b>	Group discussion with suggested changes to program review template. Incorporated Debbie's suggestions to part IV.  Part III: Academic Senate will need to review Institution- set standards in the future.  Part IX: Include campus wide initiatives	Aaron to incorporate formatting changes discussed.  Create two versions of Part IV for review and feedback.
<b>5. Program Review Due Date Discussion</b>	Discussion to separate adjustment of program review timing and template approval process.	Debbie moved to send adjustment of program review

	Work w/Roberta regarding Resolution of Approval and Recommendations.	timing and template approval process through approval separately. Lana seconded and the motion was approved with six votes, four abstentions.
<b>6. Other:</b>	2018-2021 Program Review Panel Discussion: Consider Program Review due dates as part of the process to be discussed with Michael/Academic Senate.  Product demo on March 16 <sup>th</sup> , 20 <sup>th</sup> and 21 <sup>st</sup> .	
<b>7. Spring 2018 Semester Meetings</b>	3/22 4/12 4/26 5/10 5/24  Roberta: Out on 3/8 Aaron and Haydeh: Out 4/12	Aaron moved to adjourn meeting at 4:02PM, Debbie seconded and the vote passed unanimously with no abstentions.