



Agenda
Planning & Institutional Effectiveness (PIE)
Committee Meeting
Wednesday, 4 November 2015
3:00 p.m. – 4:30 p.m., Room E-206

1. Welcome
2. Announcements
3. Reports from Governance Committees
4. Approve 7 October 2015 Minutes
5. Vote on Definitions for PIE Eight Prioritization Groupings
 - a. Instructional Supplies: Items that are directly used for the classroom. Limited to \$200 per item. (Including but not limited to one-time consumable items, such as beakers, bulletin boards, calculators, maps, volleyballs, rocks, minerals, etc.)
 - b. Noninstructional Supplies: Items that are NOT directly used for the classroom. Limited to \$200 per item. (Including but not limited to one-time consumable items, such as vacuum cleaners, chairs, name plates, bulletin boards, etc.)
 - c. Instructional Equipment: Items that are directly used for the classroom. Over \$200 per item. (Including but not limited to items, such as autoclaves, microscopes, teacher stations, instruction tables, student desks, sound systems, soccer goals, study carrels, white boards, podiums, projectors, DVD players, etc.).
 - d. Noninstructional Equipment: Items that are NOT directly used for the classroom. Over \$200 per item. (Including but not limited to items, such as employee desks, office shelves, filing cabinets, book cases, carts, tools, event chairs and tables, pop-up tents, etc.)
 - e. Personnel: Vacancies, Replacements, and New Positions
 - f. Instructional Technology: Technology items that are directly used for the classroom. (Including but not limited to items, such as computers, computer monitors, document cameras, software, etc.)

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved 9/10/2013)

- g. Noninstructional Technology: Technology items that are NOT directly used for the classroom. (Including but not limited to items, such as computers, computer monitors, copiers, software, scanners, printers, etc.)
- h. Contract Services: Includes contracts for repairs, maintenance, licensing, & support. (Including but not limited to items, such as copier maintenance agreements, security system agreements, consultants, independent contractors, software maintenance agreements, transportation agreements, memberships, travel expenses, conference fees, etc.)

6. Institutional level goals that we might propose as a committee for inclusion in the EMP

- a. Review previous SCC Prioritization Lists to inform goal setting
- b. Review goals from all college plans to inform goal setting

7. Discuss and Make Any PIE Grant Process Changes

- a. Immediate Implementation: Includes possible call for face-to-face meetings on Wednesdays, Thursday, and/or Fridays
- b. Future Implementation

Next Meeting: 2 December 2015

For that meeting, please consider the following:

- Review the following: PIE Prioritization Process, Priority Groupings, and Priority Rubrics
- Review virtual and independent work that the committee will engage in (Review and Rank Requests) during late January and that will be due by the end of February