

**Minutes of the Planning & Institutional Effectiveness (PIE) Committee Meeting
October 1, 2014
Corinna Evett and Aaron Voelcker, Co-Chairs**

Attendance: Jose Vargas, Joyce Wagner, Rudy Frias, Joe Geissler, Craig Rutan, Rudy Tijptahadi, Roberta Tragarz, Steven Deeley, Scott Howell, Mary Mettler, Corinna Evett, Steve Kawa, Craig Rutan, Aracely Mora, Rudy Frias, Steven Deeley, Aaron Voelcker, John Hernandez, Craig Nance, Rudy Tijptahadi, Mary Mettler, Matthew Valazquez (student representative)

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Welcome		
2. Announcements	<p>Corinna reported that the President/Administration will decide how to communicate with PIE. PIE will send the prioritized list to College Council and the entire College community.</p> <p>Aaron Voelcker reported that, according to Steve Kawa, the funds for the approved equipment and supplies for 2014-2015, are available now. Those requestors who submitted approved requests should provide:</p> <ul style="list-style-type: none"> • Quote from vendors • An account to transfer funds 	
3. Reports from Governance Committees	<p>Joint Chairs/Aaron Voelcker:</p> <ul style="list-style-type: none"> • What to expect from accreditation visit and post-visit was presented • Planning • Budget • PIE process: Explained that there is a separate form for resource requests and facility needs. Faculty who have issues with the PIE process are invited to PIE meetings where they can provide alternative/solutions for their issues. <p>Craig Rutan added that writing Programs Reviews makes it easier and less time consuming to pull information for completing the PIE request forms</p>	
4. Approval of 17 September 2014		The minutes were approved without dissent (moved by Steven Deeley and seconded by

		Force and was approved without dissent (moved by John Hernandez and seconded by Rudy Tjptahadi).
7. Weights for Resource Request Rubric	<p>Aaron asked what was most important to the process.</p> <p style="text-align: center;">ON BOARD</p> <ol style="list-style-type: none"> 1. Mission – if safety is not an imminent issue (y/n) 2. Safety 3. Legal mandated <ul style="list-style-type: none"> • Can every request be a potential legal mandate? • Have to have other funds to meet a mandate, so you need funding to stay in compliance. 4. SCC goals 5. Unit ranking 6. Program Review <ul style="list-style-type: none"> • Craig Rutan stated that Program Reviews are set but that DPPs can be revised with no limitation 7. DPP 8. Outcomes Assessment 9. Replacement Need 10. Technology Master Plan (y/n) 11. Facilities Master Plan (y/n) <p>Aaron asked the Committee members to work on weight/rank for next meeting as homework.</p>	
8. Adjourned Next Meeting	<p>The meeting was adjourned at 4:59 p.m.</p> <p>October 15, 2014, 3:30 to 5:00 p.m., Room E-206</p>	The motion was passed unanimously (moved by Steven Deeley and seconded by Jose Vargas).