

**Minutes of the Planning & Institutional Effectiveness (PIE) Committee Meeting
March 4, 2015
Corinna Evett and Aaron Voelcker, Co-Chairs**

Attendance: Rudy Tijptahadi, Alice Ho, Steven Deeley, Joe Geissler, Craig Nance, Leigh Ann Unger, Mary Walker, Joyce Wagner, Arleen Satele

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Welcome		
2. Announcements	None	
3. Reports from Governance Committees	<p>Facilities/Craig Nance:</p> <ul style="list-style-type: none"> • Science Center/Humanities signage will be completed by the end of March • Architects are working on the O Building • Architects are working on re-structure of the OEC • Fume hoods in Science Center have been fixed • Language Lab computers have been installed • Commencement will be held in Vazquez Promenade • Speed bumps are working • New LED lighting has been installed <p>Corinna Evett: Facilities has their own prioritization process; it was a mistake to include facilities in the resource request. There should be a discussion about whether or not facilities should be included.</p> <p>Aaron Voelcker: There is some confusion about separating new facility requests vs. improvements to current facilities.</p> <p>Corinna Evett: I wanted to acknowledge this confusion.</p>	<p>There will be a discussion about facilities place in the PIE process at the meeting on March 18, 2015.</p>

<p>4. Approval of February 13, 2015 minutes</p>		<p>Joe Geissler moved to approve the minutes, with corrections; Leigh Ann Unger seconded the motion; the minutes were unanimously approved.</p>
<p>5. Discuss Committee Prioritization Rankings for SCC Resource Requests</p>	<p>The committee discussed the preliminary ranked list of resource requests and considered adjustments to the list:</p> <p>Vote on moving Item from #38 (ENG - Expanded Writing Center Hours) to #26, vote was not passed.</p> <p>Vote to move #12 (Computers for Credit Classrooms) to #9, vote was passed.</p> <p>Vote to move #14 (Computers for Non-Credit Classrooms) to #10, vote was passed.</p> <p>Vote to move #23 (Office of Institutional Effectiveness Operating Budget) to #11, vote was passed.</p>	
<p>6. Compile Prioritization List to forward to the SCC Budget Committee for Review.</p>	<p>A motion was made to send the prioritized list to the Budget Committee for their March 17, 2015 meeting.</p> <p>Written on Board:</p> <ul style="list-style-type: none"> • Disadvantage for Committee because of a lack of rubric criteria • Advantage for fewer requests in some areas • Unit ranking too high – doesn't allow for much movement • PR/DPP/Goals (move to check) • Grant related mandates • Impact if request not received? What will happen to your unit/area/department if you don't get the request (Perhaps, add this to the form?) • Completeness of forms; no data, no links, cut & paste, put form in instruction • More clarification on SLO/Access items 	<p>Mary Walker moved and Rudy Tjiptahadi seconded the motion. The motion passed with 1-no vote. The Budget Committee will return the prioritized list with their recommendations for the March 18th PIE meeting.</p>

	<ul style="list-style-type: none"> • Same order on rubric as with form • Title bar • Forced rankings • Re-think number of request • Lottery? <p>Corinna: You serve on committees and have a chance to let them know what is expected.</p> <ul style="list-style-type: none"> • Squeeze the four together • Create 5 <p>Joyce Wagner – Written on Board:</p> <pre> 1 1 1 1 2 2 2 2 3 3 3 3 4 4 5 5 6 6 7 8 ↓ </pre> <p>Squeeze 4 lists together</p>	
7. Questions/Others		
Next meeting	<p>The meeting was adjourned at 4:55 p.m.</p> <p>Wednesday, March 18, 2015, 3:30 – 5:00 p.m., E-206</p>	