

**Minutes of the Planning & Institutional Effectiveness (PIE) Committee Meeting
March 2, 2016
Corinna Evett and Aaron Voelcker, Co-Chairs**

Attendance: Lucy Carr-Rollitt, Steven Deeley, Elizabeth Elchlepp, Corinna Evett; Joe Geissler, John Hernandez, Rosalba Hernandez, Alice Ho, Eric Hovanitz, Scott Howell, Von Lawson, Mary Mettler, Aracely Mora, Maureen Roe, Arleen Satele, Rudy Tijptahadi, Roberta Tragarz, Aaron Voelcker, Joyce Wagner, Mary Walker; Amber Wagstaff

Santiago Canyon College
Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

| AGENDA ITEM | DISCUSSION | TASKS/FOLLOW-UP |
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| 1. Welcome | <ul style="list-style-type: none"> ○ Aaron- welcome Dean Lawson | |
| 2. Announcements | <ul style="list-style-type: none"> • None | |
| 3. Reports from Governance Committees | <ul style="list-style-type: none"> • <u>Budget Committee</u>: Steve-gave update (on target); no general funds available | |
| 4. Approval of Dec. 2, 2015 minutes | <ul style="list-style-type: none"> • First-Maureen Roe • Second-Joe Geissler • Approved-Unanimous | |
| 5. 2015-2016 PIE Committee Prioritization Rankings for 2016-2017 funding | <ul style="list-style-type: none"> • How did this year's process compare to last year's? <ul style="list-style-type: none"> ○ Much easier with the rubric in same order as resource request ○ Better with new, separate categories ○ Eye-opening to see the many needs in supporting instruction ○ Good to have this comprehensive list of all the needs (whether or not there is available funding) ○ Aaron explained that only two of three categories are counted towards total points (DPP, PR, Outcomes) ○ Discussed the weight of the unit ranking (Do we honor the | |

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| | <ul style="list-style-type: none"> unit ranking or not?) ○ Discussed extra curricular vs. regular operations ○ Discussed needing a more consistent definition or evidence for “Legally Mandated” ○ Discussed meaning of “Replacements” – need to clarify (particularly with personnel and RIFs) | |
| <p>6. Compile 2015-2016 PIE Committee Prioritization Rankings for 16-17 funding list to forward to SCC Budget Committee for review</p> | <ul style="list-style-type: none"> • Instructional Equipment: Roberta-Motion to move items 10 and 11 to 9 and 10 (Lucy -2; Passed) • Instructional Supplies: <ul style="list-style-type: none"> ○ No change • Instructional Technology: <ul style="list-style-type: none"> ○ No change • Non-Instructional Equipment: Roberta-Motion to move #5 Library materials to #2 folding chairs; Arlene-2); Amend motion to move as follows: 3 to 2; 5 to 3; 2 to 4; 4 to 5; Passed) • Non-Instructional Technology: <ul style="list-style-type: none"> ○ No change • Personnel: <ul style="list-style-type: none"> ○ Issue with process-request was not forwarded to PIE; last year’s #1 priority of Athletic Trainer didn’t get prioritized in PIE process; safety issue; Discussed how to handle; Add to end of list? Insert? ○ Motion passed to include Athletic Trainer at end of list ○ Arlene – motion to move Athletic Trainer to #6; Von-second; Discussed; Did not pass) • Aaron re-prioritized list for vote • Joe-Motion to move prioritized list to Budget Committee; Elizabeth -2; Passed | |
| <p>7. Discuss A-204 Reconfiguration Facility Needs Form</p> | <ul style="list-style-type: none"> • Tabled | |
| <p>8. Request for Authorization to Apply for a Grant for Basic Skills and Student Outcomes Transformation</p> | <ul style="list-style-type: none"> • Corinna explained that academic senate passed and waived second reading yesterday; • Von – moved that we waive second reading; second-John; Passed • John -Motion to recommend this request to College Council – Von-second; Passed | |

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| Program | | |
| 9. Questions/Other | None | |
| Next meeting | Wednesday, April 6, 2016, 3:00 p.m. – 4:30 p.m., E-206 | |