

**Minutes of the Planning & Institutional Effectiveness (PIE) Committee Meeting  
November 7, 2018  
Michael DeCarbo & Aaron Voelcker, Co-Chairs**

**Attendance:** Marilyn Flores, Darlene Diaz, Steven Deeley, Scott Sakamoto, Scott James, Arleen Satele, Rudy Tjiptahadi, Roberta Tragarz, Syed Rizvi, Vincent Vargas (ASG Vice President/student representative), Ivan Zambrano, Rosalba Hernandez, Corinna Evett, Joanne Armstrong

**Absent:** Joe Geissler, Chrissy Gascon, Lacy Hedenberg, Denise Bailey, Alice Ho, Tara Kubicka

Santiago Canyon College  
Mission Statement

**Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (12/4/17)**

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Welcome		
2. Announcements	<ul style="list-style-type: none"> <li>• Regarding changes to the Collegial Governance Committee Handbook:               <ul style="list-style-type: none"> <li>➤ if the changes are minor (i.e. title changes, language modification), send changes to Michael DeCarbo and he will create one resolution to include all changes instead of an individual resolution for each</li> <li>➤ substantive changes to the mission and responsibilities should be addressed individually.</li> </ul> </li> </ul>	
3. Reports from Governance Committees	<ul style="list-style-type: none"> <li>• <i>Curriculum &amp; Instruction Council</i> (Darlene Diaz) : The first eLumen Curriculum &amp; Instruction Council training was held on November 7, 2018, 4:30 to 6:30 p.m.</li> </ul>	
4. Approval of Minutes 3 October 2018		<ul style="list-style-type: none"> <li>• The minutes of October 3, 2018 were approved without dissent (moved by Deeley and seconded by Sakamoto), with two abstentions.</li> </ul>
5. Accreditation Timeline	<ul style="list-style-type: none"> <li>• The Institutional Self Evaluation Report (ISER) must be completed 60 to 90 days prior to the site visit. The Committee members were provided with a timeline that works backwards from that deadline.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Co-chairs: Michael DeCarbo, Marilyn Flores, Aaron Voelcker, and Michael Taylor</li> <li>• The Accreditation Team will consist of approximately 30 members.</li> <li>• There will be training offered on gathering evidence for the ISER: what is evidence and what is not evidence.</li> </ul>	
6. 2016-2022 SCC EMP and CCCCPC Vision for Success Goal Alignment	<ul style="list-style-type: none"> <li>• State Chancellor Oakley has created the State’s Vision for Success, which requires SCC to map our Education Master Plan (EMP) goals to the Vision for Success Goals, and are tied to the new student-centered funding formula.</li> <li>• By December 2018, we need to have a plan in place; we will report a plan for our plan develop measurable goals.</li> <li>• The Committee was provided with a chart mapping our current EMP Goals to the Vision for Success Goals.</li> </ul>	
7. 2016-2022 EMP Goal Assessment Responsible Parties Report	<ul style="list-style-type: none"> <li>• The annual Collegial Governance survey will ask Committees how they are meeting the EMP goals.</li> <li>• A chart, identifying which area or areas is/are responsible for each goal, is located on the PIE website, menu item: Planning Documents, under EMP, <i>EMP 2016-2022 Goal Assessment Responsible Parties</i>.</li> </ul>	
8. Fund 12 2081-2019 Carry Over Funds Report	<ul style="list-style-type: none"> <li>• Discussion: the process followed to identify which ranked resource requests received one-time funding.</li> </ul>	
9. Questions/Other	<ul style="list-style-type: none"> <li>• The Hawk Bookstore will be selling Subway sandwiches on Wednesdays. Administrative Services is now responsible for food service for the campus.</li> </ul>	
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>• The meeting was adjourned at 4:10 p.m.</li> <li>• Wednesday, December 5, 2018, 3:00 to 4:30 p.m., E-206</li> </ul> <p><b>NOTE:</b> This meeting may be cancelled, or, if there are items requiring approval, may be a digital meeting. Committee members will be notified.</p>	