

**Minutes of the Planning & Institutional Effectiveness (PIE) Committee Meeting**  
**September 6, 2017**  
**Aaron Voelcker and Michael DeCarbo, Co-Chairs**

**Attendance:** Michael DeCarbo, Steven Deeley, Marilyn Flores, Chrissy Gascon, Joe Geissler, Lacy Hedenberg, Rosalba Hernandez, Roberta Tragarz, Christian Vargas (Student Representative), Aaron Voelcker

Santiago Canyon College  
**Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Welcome		
2. Announcements		
3. Reports from Governance Committees	<ul style="list-style-type: none"> <li>• <b>College Council</b> proposed changes to the College’s mission statement that have been received by <b>Senate</b> and are currently under perfection</li> </ul>	
4. Approval of Minutes <ul style="list-style-type: none"> <li>• 3 May 2017</li> </ul>		<ul style="list-style-type: none"> <li>• The May 3, 2017 minutes were approved without dissent pending corrections to attendance (moved by Geissler and seconded by Hovanitz; Gascon abstains).</li> </ul>
5. Review SCC Mission; PIE Committee Mission, Responsibilities, and Membership	<ul style="list-style-type: none"> <li>• Both missions and responsibilities were reviewed without comment.</li> <li>• Discussion around membership questioned whether staffing was too much for this committee and perhaps EMP would be better served with such a diversity of opinion and scaling pack PIE membership.</li> <li>• The Handbook has a typo, as it should say “or designee” after co-chair.</li> </ul>	Esther Odegard will be notified to correct the typo in the handbook
6. Discuss PIE prioritization process	<ul style="list-style-type: none"> <li>• Aaron provided an overview of the PIE process and answered questions.</li> </ul>	Aaron will send out a reminder that DPPs must be updated Aaron will discuss resource request process at Joint Chairs

	<ul style="list-style-type: none"> <li>• A reminder that committee's resource requests are due at the same time as all department resource requests and must be submitted to the respective VP</li> </ul>	Arleen will provide definitions for the funding categories
7. Questions/Other		
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>• <i>The meeting was adjourned at 4:34 p.m.</i></li> <li>• <b>Fall 2017-TBA</b></li> </ul>	