

**SCC Academic Senate
Emergency Meeting
March 30, 2020, 1:30pm-3:00, Remote**

Senators Present

Shawn Cummins
Steven Deeley
Lisa Dela Cusack
Michael Dahl
Melissa Govea
Scott Howell
Kim Johnson
Daniel Oase
Andy Salcido
Shereen Siddiqui
Barbara Sproat
Christine Umali Kopp
Yanina Valdos

Senate Executive Board Present

President Michael DeCarbo
Vice President Mike Taylor
Secretary/Treasurer Mary Mettler
CIC Chair Darlene Diaz

Senators Absent

Maria Chaidez
Ricardo Chavez
Phillip Crabill
Veselka Danova
Song Graham
Jessica Kramer
Ryan Murphy
Eden Quimzon
Randy Scott

ASG Representative Absent

Aidan Kato

Guests

Leonor Aguilera
Ruth Babeshoff
Denise Bailey
Morrie Barembaum
Lynette Beers
Thurman Brown
Zina Edwards
Marilyn Flores
Tiffany Gause
Amanda Henry
Karen Hersom
Scott James
Haydeh Kaveh
Pavar Mahbod
Danny Martino
Janis Perry
Narges Rabii
Celia Rubalcaba
Jorge Salcedo-Daniel
Roy Shabazian
Mark Smith
Roberta Tragarz
Binh Vu

I. Welcome

President DeCarbo welcomed participants to this meeting. He explained that this meeting was not previously scheduled, and is defined as "Emergency" since it occurs outside of the regular schedule.

II. Action Items

First Reading

A. Resolution S2020.01 – Adoption of the 2020 Academic Senate Temporary Remote Instruction Effective Practices (Taylor/Mettler)

Comments regarding the necessity of Resolution S2020.01 included:

- FARSCCD has been privy to the circulation of the TRI Effective Practices document that was developed at last senate meeting.
 - The MOU with the district regarding instruction during the COVID-19 crisis is separate from the Effective Practices document.
- Why do we need this resolution since all faculty should be using effective practices?
- It's important to reassure students that we continuing to use our best practices.
- This document emerged in response to the State Chancellor's first order regarding curriculum, the original conversation held by those gathered to prepare for TRI, the

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subsequent conversation in senate regarding synchronous and asynchronous instruction, and then the discussion held at the next senate meeting regarding effective practices; it is just a part of an evolving conversation.

- This document comes from a place of affirmation.
- Can this be an effective practices document rather than a resolution?
- The Senate processes dictate that any action be made through resolution; if the body votes to suspend that rule and adopt the document without a resolution, that is possible
- What is the need to affirm what we already do?
- An affirmation is needed to uphold the core of the work we do and to provide reassurance during a time of doubt
- These are suggestions for faculty who may have never taught remotely online before.
- These need not be prescriptive.
- Working conditions need to be addressed with FARSCCD.
- What if this document is viewed outside of SCC?
- The State Chancellor's Office is providing flexibility with instruction during this COVID crisis.
- This resolution is too prescriptive.
- This resolution was not reassuring or comforting.

Comments regarding the resolution as written included:

- Any statement of "effective practices" should read "suggested effective practices".
- Synchronous office hours should be attempted.
 - Concerns regarding that this may be difficult during a pandemic.
 - Under TRI, instructors may not know the laws around regular and effective individual student contact, as well as ADA accessibility laws. Therefore, synchronous office hours should be offered.
 - Office hours are at the discretion of the instructor.
 - Students are diverse learners. Many of the students who registered for in person classes prefer to have real time feedback, and if possible in a visual interactive manner.
 - Timeliness of feedback is an effective practice.
- Faculty will be committed to respond to a student in a timely fashion whether it be synchronous or asynchronous.

Move to table S2020.01 (Umali Kopp / Deeley). Vote to proceed via email.

III. Discussion Items

A. Temporary Remote Instruction Scheduling for Summer Session and Fall 2020

President DeCarbo facilitated a discussion as to how classes shall be offered should TRI extend into summer and/or fall 2020.

- It needs to be determined if courses that were originally intended to be offered in person should be offered as TRI or Distance Education.
- Vice President Flores noted that deans should be having conversations with their department chairs to discuss the possibility of TRI continuing into summer and fall.
- Summer and fall classes are posted in WebAdvisor.
 - Summer classes include 177 sections of which 87 (49%) are fully online, 18 (10%) are hybrid, and 72 (41%) are face-to-face.
- Should courses that are difficult to teach in the TRI format be offered?

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- Given that the course is scheduled for specific hours and students are enrolling knowing those hours, should courses be offered synchronously and/or asynchronously or just synchronously.
- Should DE addendums be added to courses that don't have them?
 - There is time to submit addendums to the Curriculum Committee.
- If classes remain online, then class size must be addressed.
 - Currently, instructors who have a large number of students in their classes are having to spend a great deal of time providing regular and effective contact with each of their students.
- Some departments are staffed heavily with adjuncts for the fall, so decisions about going online should be made as soon as possible.

B. Temporary Suspension of Various Regulations Related to Grading Policies, Course Repetition and Term Expansions.

Articulation Officer Leonor Aguilera discussed the State Chancellor's Executive Order 2020-02 to allow for temporary suspension of various grade-related regulations.

Discussion included:

- Faculty and students may have difficulty transitioning to classes during the COVID-19 pandemic.
- Title 5 rules regarding Pass/No Pass are suspended:
 - Students may choose this option beyond 30% of the semester.
 - If a student receives a No Pass for a spring class, it will not count toward the probation procedures.
 - If a class is a major requirement for transfer then it should not be taken for Pass/No Pass.
 - It has yet to be determined what the last date to apply for Pass/No Pass will be.
- If a student receives a D or an F in a course during this semester, the course can be repeated in the future beyond the third attempt.
- If a Community College would like to extend their spring term, it must be approved through the Chancellor's office.
 - Chancellor Martinez does not plan on requesting this action.
- Students may request an In Progress or Incomplete from their faculty instructor.
 - The instructor should determine any request for In Progress or Incomplete on a case-by-case basis.

IV. ASG Report – Postponed until next Senate meeting.

V. Approval of Minutes - Postponed until next Senate meeting.

VI. Public Comments - Postponed until next Senate meeting.

VII. AS Executive Board Reports - Postponed until next Senate meeting.