

SCC Academic Senate - DRAFT

May 19, 2020 1:30pm-3:00, Remote

Senators Present

Maria Chaidez
Phillip Crabill
Michael Dahl
Veselka Danova
Steven Deeley
Lisa Dela Cusack
Melissa Govea
Song Graham
Scott Howell
Kim Johnson
Jessica Kramer
Ryan Murphy
Daniel Oase
Eden Quimzon
Andy Salcido
Randy Scott
Shereen Siddiqui
Barbara Sproat
Christine Umali Kopp
Yanina Valdos

Senate Executive Board Present

President Michael DeCarbo
Vice President Mike Taylor
Secretary/Treasurer Mary Mettler
CIC Chair Darlene Diaz

Senators Absent

Ricardo Chavez
Shawn Cummins

ASG Representative Absent

Aidan Kato

Guests

Deisy Covarrubias
Marilyn Flores
Tiffany Gause
Alana Gates
Janis Perry
Maureen Roe
Craig Rutan
Mark Smith

I. Welcome

II. Public Comments

- A. Professor Johnson motioned to move discussion regarding the Emergency Distance Education Certification prior to discussion the Student Conduct Posting in order to allow for adequate time to discuss the item. (Johnson/Deeley). Passed, no dissent

III. Approval of Minutes

- A. Approval of the minutes from the May 5, 2020 meeting with minor grammatical revisions suggested by Professor Sproat. (Deeley /Taylor). Passed, no dissent.

IV. AS Executive Board Reports

President

- A. Adding students to summer classes will utilize the Self Service technology and add codes will not be necessary. Instructor will develop a list of students with their ID numbers to be added. Then after logging into Self Service the instructor will authorize the addition of students. Each student will add the class through their Self Service portal and pay through WebAdvisor.
- B. Students are reporting confusion regarding the scheduling of summer classes in WebAdvisor.
 - Vice President Flores will examine any schedule errors.

SCC Academic Senate - DRAFT

May 19, 2020 1:30pm-3:00, Remote

- C. Dr. Rose is retiring from SAC June 30th. The RSCCD Board of Trustees has developed a plan for replacement and will have an interim until the hiring process begins..
- D. RSCCD Emergency Instruction Plan
- An ad hoc committee created by RSCCD Board President Alvarez was initiated to develop the plan.
 - The procedures are in alignment with much of the Senate's prior discussions.
 - VP Flores explained that there are two phases for instruction during emergency conditions. The phases are guided by state agencies and governor directives as to when students are permitted to participate in in-person instruction.
 - The RSCCD Board should act on this plan at their upcoming meeting on Tuesday, May 26th.
 - The plan will allow for implementation during any emergency action.
 - How was a decision made regarding a maximum of 30% workforce at workplace? ✦
SAC took the lead on this by a facility analysis.
 - SCC is only considering Biotechnology instruction (no biotech courses will be offered as F2F this fall, only Online. under Phase 1. Phase 2 would include additional hands-on labs.
 - For the upcoming fall, faculty who choose not to return to campus do not have to do so.
 - In a Zoom meeting to faculty, Chancellor Martinez said the plan should be finalized May 20
 - ✦ Faculty and administrators would like a final decision by May 20, but that might not happen.
 - Counseling may have to assist students to make changes to their schedules since many students have already registered for fall. Counselors are concerned that there is very limited time remaining in the semester and the decision to have fall classes online is yet to be made. After the spring semester, counselor hours are more limited.
 - Incoming Senate President Rutan will be a part of the upcoming discussion for 2021 intersession and spring.
 - Move to suspend the rules and consider this motion (Mettler/ Deeley). Passed, no dissent.
 - Move to support the SAC Senate portion of the document. (Mettler/Deeley). Passed, no dissent.
- E. Commencement
- Graduating students were surveyed and results indicated they did not want a virtual ceremony.
 - The 2020 graduates will be invited to a joint ceremony with the 2021 graduates or a similar ceremony when possible.
 - A celebratory video is being developed with speeches by Chancellor Martinez, Board President Alvarez, SCC Presidents DeCarbo and Hernandez, and the Valedictorian, Amanda Signh. The video will include a scroll of graduate names. Faculty are invited to submit a video saying, "Congratulations."

SCC Academic Senate - DRAFT

May 19, 2020 1:30pm-3:00, Remote

- F. The Annual Committee Survey was completed by Senate and will be submitted to College Council.
- G. VP Flores discussed that SCC has deployed a laptop loaner program with 25-30 laptops being given to students each Monday. Additionally, SCC has added drive up Wi-Fi accessibility in parking lot 6. However, students are still requesting a space to work and the loaner laptops don't have all programs that are needed for their classes. Therefore, in the summer, a space on campus with technology access will be identified and supervised by an administrator and possibly a classified staff member.

Vice President

- A. VP Taylor reported the following Senators for 2020-2022:
 - Business and Career Ed: Alana Gates
 - Counseling & Student services: Leonor Aguilera and Phil Crabill
 - Humanities: Ralph Castellanos, Sara Gonzalez, Melissa Govea-Von Velasco, & Yanina Valdov
 - Institutional Effectiveness, Library, and Learning Support Services: Scott James
 - Math and Sciences: Amanda Henry, Kim Johnson, & Jessica Kramer
 - Credit Adjunct: Michael Dahl
 - Noncredit Adjunct: Ricardo Chavez
 - Continuing Education: Daniel Oase is going to finish Eden Quimzon's term as she is moving to an administrative position. Rita Vandyke-Kao was elected for the 2-year position.
- B. VP Taylor toasted President DeCarbo for his 20 years of extraordinary service and leadership to the SCC Senate!

Secretary/Treasurer

- A. The SAC Senate had a long discussion about the Remote Instruction Training. Narges RabiiRankin said that training is not mandatory per the FARSCCD Contract and current MOU, but it's highly encouraged; certification of competency is required.

CIC

- A. The Emergency Distance Education (DE) addendum will be submitted to the state. This combined three documents addressing SCC's summer methods of instruction, Online, Online Live and Online Blended.
Starting in fall of 2020, any course with a distance education addendum will be reviewed by the faculty on the DEPC, but still approved by the chair. The Curriculum Office will add a DE review stage in the workflow in eLumen during summer to be implemented in fall.

V. ASG Report – No Report

VI. Summary Reports

- A. The Professional Development Committee report was submitted from Kathy Hall.

VII. Action Items

- Final Reading

SCC Academic Senate - DRAFT

May 19, 2020 1:30pm-3:00, Remote

A. Professional Development Calendar

- Amanda Carpenter will assist anyone who needs to change their Professional Development presentation from in-person to remote.

Passed, no dissent.

B. Resolution S2020.05 – Affirmation of the 2019 Faculty Hiring Prioritization List (Crabill/Uwali Kopp)

- What are the chances that hires to start in fall 2020 will continue?
 - ✦ It's not likely hiring will continue.
 - ✦ The SEEP is likely to have large cuts.
 - ✦ California has lost at least 25% of it's budget. SCC will have an approximately 10% cut in the fall.
- The library appreciates support of this resolution since their faculty has been reduced by 50%.

Passed, no dissent.

C. Resolution S2020.06 – Recommendations to Proceed with Fulfilling the 2019 Faculty Hiring Process (Crabill/Uwali Kopp)

• Is this resolution necessary?

- Yes, the prior resolution was a directive to the senate; this is a recommendation to the entire college.
 - ✦ Yes, since the prior resolution affirms the actions that were made, and this resolution ensures there is no delay in positions.
- The intention is for SCC to continue with the stated hires. Passed, no dissent.

D. Resolution S2020.07 – Recommendations to Support the TRiO Support Services Request for Authorization to Apply for a Grant Form (Crabill/Uwali Kopp)

- Deisy Covarrubias spoke to the goal of a grant to provide educational support for first generation, low income students who are interested pursuing STEM fields. The grant monies will assist students through their time at SCC until they transfer.
- Professor Crabill who is a STEM Counselor fully supports this grant. Passed, no dissent.

Discussion Items

A. Emergency Distance Education Certification

President DeCarbo led a discussion regarding the proposal for an Emergency Distance Education (DE) Certification for non-DE faculty.

- President DeCarbo met with the Emergency DE Taskforce. While faculty cannot be mandated to undergo training, faculty must certify competency. A 30-hour training and certification is being developed. Flex time will be given in the fall and training will cover four modules: FERPA, ADA, regular and effective contact, and online technologies. FARSCCD is

SCC Academic Senate - DRAFT

May 19, 2020 1:30pm-3:00, Remote

creating a MOU with the District that will allow this training to be used in lieu of flex activities, convocation, and department meetings.

- All faculty will be included, not just teaching faculty.
- This training is in alignment with Emergency DE Addendum.
- Modules will be released prior to Professional Development Week and can be completed prior to the fall semester. Hours will count toward '20-'21 Flex obligation.
- Adjunct faculty will receive prorated FLEX hours and it is highly recommended that they complete the training.
- This training is not the same as DE Certification.

B. Guided Pathways Proposal

President DeCarbo shared the Guided Pathways Academic Group proposal and discussed the next steps.

- Following a survey, three major pathways were developed (that are not rank ordered).
 1. SCC Pathways
 2. Personal Development & Lifelong Learning
 3. Apprenticeship a proposal to change this to Workforce Training with Apprenticeships, water, surveying, and CE vocational courses
- Each pathway has SCC departments associated with it.
- Further refining of departments for credit and non-credit is still in motion.

C. Student Conduct Posting

President DeCarbo received six responses from senators indicating their desired items in AR5500 to be presented in the classroom. There was no overlap in responses. So, President DeCarbo will consult with Mary Law to see if there is a poster that can be created that will include all items in AR5500.

Move to Adjourn (Deeley/Mettler)