

MINUTES, 11/15/2018: TECHNOLOGY COMMITTEE

MEMBERS PRESENT:
MEMBERS ABSENT: Sergio

MISSION
The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
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Welcome and Introductions (Scott)		
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Approval of Minutes (Scott)	[10/18/2018] Change Faculty EXCELLENCE (not experience) Awards.	Moved: Daniel Second: Vanessa Abstentions: 0
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Technology Resource Request Ranking (Scott)	<ul style="list-style-type: none">- Non-instructional<ul style="list-style-type: none">o everyone lined up (except 2). Sending forward.- Instructional<ul style="list-style-type: none">o Added rankings and averaged to get combined rankingo Standard deviation was high for some. Some were low, showing everyone agreed on ranking.o Rankings with departments did not aligno Some requests were very thorough, some were not.<ul style="list-style-type: none">▪ Remedy forms for next time?- Suggestions to help the process<ul style="list-style-type: none">o Paper screening processo Allow for presentationo Proper quotes- RANKINGS<ul style="list-style-type: none">o 1. Replacement laptops SC 203/SC204<ul style="list-style-type: none">▪ Low standard deviationo 2. Replacement laptops for lab classroom use.o 3. Eutology instructor multimedia.<ul style="list-style-type: none">▪ Desperate need of updates▪ Committee feels it will benefit a lot of students/facultyo 4. Comm- laptopso 5. Library Databaseo 6. New PCs – Room 207	
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	<ul style="list-style-type: none"> ○ 7. Spartan Software – SC 221 ○ 8. 2 new computers and software- OCHEM ○ 9. Chemdraw software ○ 11. New computer/Software GC ○ 12. 16 laptops for OChem ○ 13. Astronomy: Replace classroom set of Laptops ○ 14. Honors program tablets <ul style="list-style-type: none"> ▪ Committee moved up ○ 15. Replace color printer – astronomy ○ 16. Replacement color printers (2) ○ 17. Laptop/tablet – Chemistry faculty ○ 18. Projector for senate <ul style="list-style-type: none"> - We tell divisions we will take rankings into consideration, but tech committee ranks on their own. - Projector for senate moved to non-instructional and ranked as #3 - Definitely need to look at form and re-visit ranking system. 	
<p>Help Desk (Scott)</p>	<ul style="list-style-type: none"> - Sergio wrote plan with assistance from Scott and Jeremy <ul style="list-style-type: none"> ○ Funding became available for a pilot program ○ Sent to Marilyn ○ \$8,000 available (requested \$25,000) - Have a person near A&R to assist. If they cannot resolve issue they will escalate to tier 2 support. - Since funding is low, tier 1 support will only be at position during bust times. <ul style="list-style-type: none"> ○ Tech Hub ○ Want to hire someone who is not FWS ○ Asking for resources <ul style="list-style-type: none"> ▪ Phone ▪ Surface pro ▪ Table skirt ▪ Banner ▪ Canopy ▪ T-shirts for employee ▪ General email ▪ Web page ○ Training will come from Tier 2 support 	

	<ul style="list-style-type: none"> ○ Possible additional funds in future 	
Reports: <ul style="list-style-type: none"> a. ASG Report b. PIE Update c. Distance Education Report d. ITS Standard Report e. TAG Report Website Committee Report	ASG (vacant) – PIE – Funding available , with president funding Distance Education (Scott) – Implementing tools <ul style="list-style-type: none"> - Services available through consortium are being implemented. - Grant funding for Smart thinking net tutor. <ul style="list-style-type: none"> ○ 500 hours per year <ul style="list-style-type: none"> ▪ Limits each student to 10 hours per subject - Templates available <ul style="list-style-type: none"> ○ Can a student services tab or tile? ITS (Alfonso) – Web committee continuing with training <ul style="list-style-type: none"> - 4 people attended each training TAG (Scott) – Security standards discussed <ul style="list-style-type: none"> - Implement procedures of who is responsible for what? <ul style="list-style-type: none"> ○ Expectations/data owners/accountability, etc. Website (Alice) –	
	Next meeting 02/21/2019 Meeting Adjourned at 3:05PM	
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