

**SCC Technology Committee Minutes**  
**October 19, 2017 12:30 – 1:30 A-211**

**Present**

Starr Avedesian  
Jeremy Collins  
Vanessa Engstrom  
Alice Ho  
Scott James  
Alfonso Oropeza  
Sergio Rodriguez  
Mike Taylor  
DeAnna Kirchen

**Absent**

Veselka Danova  
Kathy Moore  
Daniel Oase  
Kim Johnson  
Karoline Paez

I. Confirm Membership – Welcome Starr Avedesian, DSPS Manager and new SCC Technology Committee member

II. Approval of the Minutes

1. Approval of the minutes from the September 21, 2017 meeting (Collins/James). Passed, Avedesian and Engstrom abstain.
2. Group asked to have the minutes sent out before the next meeting for review rather than reviewing the minutes at the meeting for approval.

III. SCC Technology Plan

1. The subcommittee reviewed the plan and made edits that were suggested by the Academic Senate.
2. The Technology Plan has been approved pending further edits. Once the technology resource requests have been completed, the plan will be published to the SCC website.

IV. Resource Request Rankings

1. Sergio reviewed the ranking procedures.
2. A suggestion was made to use a web-based form over the acrobat document for these resource requests.

V. Signature Programs vs. First-Class Programs

1. “Signature Programs” will replace “First-Class Programs” to reflect what was approved by the Academic Senate.
2. Departments can request to have the programs link removed from their websites, but this is already being done. Email the website committee to have the link removed if it has not already been done.

VI. Canvas Migration Update

1. An OEC implementation of Canvas is being worked on. OEC wants to be able to offer online courses by January but they do not have access to Canvas yet.

VII. Technology Newsletter

1. The first draft is complete

VIII. Reports

1. ASG: No Report
2. Tech Plan Review: No Report
3. PIE: Reviewed rubrics at the last meeting

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4. Distance Education: Looking into a distance education rubric for online classes. The instructional design center had a walkthrough. Used equity funding to hire help for faculty and creating ADA compliant documents
5. ITS: New staff were hired (Tech 1 and a Network Specialist)
6. TAG: Last meeting had demonstrations of new security programs and an update for the cloud migration.
7. Website Committee: No Report
8. Other: N/A