

MINUTES, [September 21, 2017]: TECHNOLOGY COMMITTEE

MEMBERS PRESENT: Jeremy Collins (Classified); Scott James; Vanessa Engstrom; Alice Ho (Archivist); Daniel Oase (OEC); Alfonso Oropeza; Sergio Rodriguez (Co-Chair); Mike Taylor; DeAnna Kirchen

MEMBERS ABSENT: Student (ASG – vacant); Maggie Cordero; Veselka Danova; Kathy Moore (Co-Chair)

MISSION

The Technology Committee promotes the use of technology to increase efficiency of college operations and to support teaching and enhance student learning.

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions (Sergio)		
Approval of Minutes (Sergio)	[May 18, 2017]	Moved: Mike Taylor Second: Scott James Abstentions: DeAnna Kirchen and Daniel Oase
Technology Plan update	Tech plan version 1.1 will be passed in senate pending grammatical corrections and the addition of a glossary of terms. In process of adding members to the tech plan sub-committee.	
Review of the Technology Request ranking process (Sergio)	2 requests worth \$65,000.00 were granted last year for tablets (math) and printers (chemistry). We discussed whether one time funded items also had funding for ongoing costs such as maintenance, or if they required a second request. Certain ongoing costs such as maintenance should be covered by warranty. Supplies such as printer toner can be covered by facilities. Faculty members should consider including ongoing costs with the one-time cost when submitting requests.	
SCC Web Accessibility (Alfonso)	ADA training sessions over summer 2017 (attended by DSPS, ITS, public affairs) showed improvement. By the last meeting there were far fewer major accessibility issues.	
Canvas Migration (Scott)	Many faculty are currently using Canvas. It is strongly suggested that all faculty try to switch by Spring 2018, as Blackboard will no longer be available by Summer 2018.	

	<p>So far Canvas has been stable and running smoothly. Self-paced and facilitated training is available for Canvas users.</p> <p>SCC is still advocating for receiving any of the money that was saved by switching to Canvas.</p>	
Technology newsletter (Alice)	Next newsletter will be released in November. Send Alice article ideas.	
<p>Reports:</p> <ul style="list-style-type: none"> a. ASG Report b. PIE Update c. Distance Education Report d. ITS Standard Report e. TAG Report f. Website Committee Report 	<p>ASG (vacant) – No report</p> <p>PIE (Alice) – In process of reviewing mission statement.</p> <p>Distance Education (Scott) – Discussed colleges that have been fined for being out of compliance. May need more effective peer evaluation rubric for online classes or an ADA review.</p> <p>ITS (Alfonso) – ITS was able to hire a student assistant!</p> <p>TAG (Sergio) – Cloud project (migrating colleague and WebAdvisor servers to cloud) has tentative cutover date of late December.</p> <p>Portal project on hold due to security flaws</p> <p>Website (Alfonso) – Discussion on location of Canvas link; Switching to Sector Point 2016. Point was raised on “First class programs” link being on all department websites.</p>	
	<p>Next meeting October 19, 2017 Meeting Adjourned at 3:00pm</p>	