

Articulation of Career & Technical Education High School/ROP Courses

Introduction

Santiago Canyon College (SCC) is committed to work in partnership with the local Regional Occupational Programs (ROP) and secondary schools to develop course articulation agreements for juniors and seniors that allow students to earn college credit while completing their secondary program. These opportunities help prepare students for the workforce through articulation. Articulation is a planned process that links two or more educational institutions together to facilitate a smooth transition for students from one course, program, or educational level to the next while minimizing or eliminating course repetition. The program links courses and programs from secondary to community college (2 + 2 + 2). Thus, two years of high school course work is linked to two years of community college coursework, which may be linked to two years of a four-year college or university.

Articulation Defined

Course articulation is the process of developing a formal, written agreement that identifies courses (or sequences of courses) on a “sending” campus that are comparable to or acceptable in lieu of specific course requirements at a “receiving” campus. Successful completion of an articulated course assures the student and the faculty that the student has taken the appropriate course, received the necessary instruction and preparation, and that similar outcomes can be assured, enabling progression to the next level of instruction at the “receiving” institution.

***California Code of Regulations:
Subchapter 9 of Chapter 6 of Division 6 of Title 5-Section 55753.5)***

Objectives of Articulation

The objective of articulation is to develop formal articulation agreements between SCC, ROPs and local secondary schools that outline the requirements for students to earn college credit. The District defines an “articulated secondary school course” as an ROP or secondary school course or sequence of courses that the college faculty has determined to be comparable to a specific community college course. The college may grant credit to any student who satisfactorily passes an examination approved or conducted by proper authorities of the college. Such credit may be granted only to a student who is registered at the college and not on academic or progress probation and only for a course listed in the catalog of Santiago Canyon College. The college may permit articulated secondary school courses to be accepted in lieu of comparable community college courses to partially satisfy:

- Requirements for a certificate program, and/or
- Major requirements in a degree program

Credit-By-Examination

The type of articulation is determined within the construct of the articulation agreement.

Students may receive college credit through Credit-by-Examination. Articulated high school courses used to partially satisfy certificate or major requirement shall be clearly noted as such on the student college transcript. Notation of community college course credit shall be made on the transcript if the course is successfully completed at the college or by obtaining Credit-by-Examination.

Instructions for Completing a Course Articulation Agreement with SCC

The process for course articulation varies by high school district

If you are an Instructor for a high school in the Orange, Santa Ana, or Garden Grove Unified School District, please follow these steps:

1. First, a high school instructor must make a request with the Central Orange County **Career Technical Education Partnership (CTEp)** to have his or her course articulated to a college course and career pathway. Please contact **Chrissy Cherry**, CTEp representative, at **714-966-3531** or **ccherry@ocde.us** to make an articulation agreement request.
2. Next, the CTEp representative will share the high school ROP course outline with a SCC faculty for review.
3. If the SCC faculty deems the high school ROP course equivalent to the college course, the SCC faculty will meet with the high school instructor to review the high school course's curriculum. Together, they will look at course outlines, core CTE competencies and skill requirements for the career pathway, learning outcomes, the types of textbooks and other material used in the course, ways to measure progress, and the end-of-course assessment.
4. After all these elements have been reviewed and the high school course is determined to be equivalent to the college course, the college and high school faculty members print and sign an **Course Articulation Agreement Form** stating that they find the courses to be equivalent. **[Click here to download the Course Articulation Agreement Form](#)**
5. If have any questions about this process or experience any issues downloading the forms, please contact **Chrissy Cherry** at **714-966-3531** or **ccherry@ocde.us**

If you are an Instructor from a high school district outside of Central Orange County, please contact Danny Peraza at 714-628-4889 or peraza_danny@sccollege.edu