



Monday, February 3, 2014

- 10:00-12:30 p.m. Blackboard Lab I (with Scott James in B-208)** Have you attended more than one Introduction to Blackboard workshop but you're still struggling? If so, this workshop is for you. This leisurely-paced workshop will cover file uploading, creating content areas, and managing Blackboard tools. First time Blackboard users welcome. Have a topic in mind: bring it!
- 12:30-2:30 p.m. The "Eyes & Ears" Threat Assessment orientation and training (with ??? in E-203) Orange County Department of Education (OCDE) Safe Schools & Support Services** will be providing a specialized training on threat assessment protocol and procedures to SCC staff, faculty, administrators, security, crisis response team and SCC's surrounding community. The training will address indications and red flags for potential campus threats, threat assessment, and procedures. Training includes procedures developed and certified by the U.S Secret Service and other best practices recommended by federal agencies involved in threat assessment. Lunch will be provided for attendees.
- 1:00-3:30 p.m. Blackboard Lab II (with Scott James in B-208)** This workshop will begin by covering some rarely used, but very useful, features of Blackboard. After that we'll have plenty of time to play with the new features and ask questions.
- 1:30-2:30 p.m. ParScore Unleashed (with Aaron Voelcker, Kay Powell, Anson Lui, Alex Tabor, Cindy Swift, and Will Lennertz in L-115)** If you have been wondering how to get your SLO assessment results easier, come see a demonstration of this specialized Scantron software system that simplifies SLO assessment reporting. ParScore manages student records, analyzes test outcomes, and creates reports in a matter of minutes, freeing faculty to review the results and make data-driven decisions and changes. Hear from other faculty how they have successfully simplified their assessment reporting using this powerful software.

Tuesday, February 4, 2014

- 9:00-10:30 a.m. TaskStream: The Mystery Unveiled (with Aaron Voelcker, Kay Powell, Rudy Tjijtahadi in E-304)** With the Accrediting Commission for Community and Junior College's ever increasing emphasis on the use of outcomes assessment data to drive institutional planning and resource allocation, college's across the state are abandoning homegrown solutions and replacing them with outcomes assessment data management software. Come learn how TaskStream will improve SCC's outcomes assessment reporting capabilities. This workshop is designed to showcase how outcomes assessment information will be collected, with an emphasis on quality control, and demonstrate how this information can be readily accessed for planning purposes. Additionally, we will have a brief discussion about lessons learned from software implementation, insights from SCC's own 2013-2014 pilot project, and future plans for department planning and program review.

- 10:00-noon** **Gods and Gifts: Vatican Ethnological Collection (with Leah Freidenrich at the Bower's Museum)** No-host lunch optional. Join your SCC colleagues to view what promises to be a fascinating exhibit at Bower's Museum combining content from anthropology, archeology and world religions, emphasizing diversity in artistic and cultural traditions. Meet at the ticket counter at 10:00 am. Docent will accompany our group. Ticket price: \$13/\$10 seniors. "From the vast holdings of the Vatican Ethnological Museum comes a presentation of indigenous spiritual pieces that will enable visitors to learn about the global significance of the objects and their journey to the Vatican. These sixty-five sets of remarkable objects have been selected for their artistic and cultural relevance spanning all of earth's populated continents, including the Pacific region" (from the Bower's Museum website).
- 10:00-12:30 p.m.** **Flipping the Classroom, Part I (with Scott James in B-208)** Technology has made it possible (and easy) to flip your classroom by assigning your lecture as homework, and what use to be homework becomes dynamic classroom learning activities. Let's discuss it.
- 10:30-11:30 a.m.** **The Honors Classroom: Best Practices--Spontaneous Combustion! (with Elizabeth Elchlepp and Rick Adams in E-205)** Calling all Honors Program Instructors *and* those who'd like to be...join us for a roundtable orientation/discussion on the ins and outs of teaching Honors courses. From meeting special curricular requirements, to augmenting assignments, to managing the Honors students' expectations, to engaging their creative potential and inviting *explosive* moments of *brilliance*, we'll discuss it all. Pick up pointers from the best: some of your most esteemed colleagues will share their tips, unveiling some of the mystery associated with teaching Honors.
- 10:30-11:50 p.m.** **PowerPoint Workshop (with Cindy Swift and Lynnette Beers-McCormick in B-104)** The objective of this workshop is to increase your skills with PowerPoint. Come prepared to ask questions of what you would like to learn: either formatting basics, inserting graphics, using slide transitions, using animations to make objects move on the screen, SmartArt Graphics, or inserting videos to run in your slides.
- 11:00 a.m.-noon** **The Articulation Process (with Leonor Aguilera in E-304)** In this workshop you will learn about the course articulation process and its different cycles, which courses can be submitted for UC transferability, the guidelines for CSU or UC general education approval, and the course-to-course articulation to four-year universities.
- Noon-1:30 p.m.** **From Flex Activities to Faculty Academies (with Maureen Roe in E-305)** Come learn about opportunities to participate in a series of monthly spring workshops with a group of multi-discipline SCC instructors seeking to foster best practices and thereby improve classroom effectiveness and student success. The Basic Skills Task Force and Student Success Committee will invite experts from the California Community College Success Network (3csn) to present valuable information about powerful educational trends. The series of two hour sessions, or Faculty Academies, will emphasize such topics as OnCourse principles, Reading Apprenticeship, Habits of Mind, Contextualized Learning, Acceleration models, and more. Academy participants may receive stipends for their attendance, strategy implementation, and follow-up reporting. This flex activity will gauge faculty members' interests in spring academies and result in a tentative scheduling of workshops.
- 1:30-3:30 p.m.** **Instructor Initiated Regular and Effective Contact (with Scott James in B-208)** This workshop is intended for Online/Hybrid instructors or for those who are interested in teaching online. This workshop will present typical ways for instructors to initiate contact and meet our important online accreditation guidelines for online class communication. Participants will be encouraged to share their experiences, assignments, ideas, and lessons learned about communicating online.

2:00-3:00 p.m.	Mathematics and Sciences Division Department Chair Meeting (in Room SC-115)
3:15- 4:30 p.m.	Math Department Meeting (in SC-110)
4:00-5:20 p.m.	Library/Arts, Humanities & Social Science Department Chair Meeting (in Room E-107)
6:00-9:00 p.m.	Business and Career Technical Division Meeting for all full-time and part-time faculty members (in Room E-206). Includes breakout sessions by program.
6:00-9:00 p.m.	Division and Department Meetings for Adjunct Faculty: Arts, Humanities & Social Sciences Division (in D-101) Department meetings and locations will be announced at the Division meetings.
6:00-9:00 p.m.	Adjunct Counseling and Education Instructors Meeting (in Room E-107)
6:00-9:00 p.m.	Division and Department Meetings for Adjunct Faculty: Math and Science Division (in Room SC-105) Department meetings and locations will be announced at the Division meeting.

Wednesday, February 5, 2014

9:00-noon	Joint SCC and SAC Academic Senate Retreat (at SAC: TBD): This will be an Accreditation themed retreat for all current senators and any interested faculty.
Noon-1:00 p.m.	Scholarship Committee Process Meeting (with Syed Rizvi & Andrea Garcia in E-107) This meeting will be a follow-up about the scholarship process and is intended for all members of the Scholarship Committee. We will talk about timelines and changes that were made to the scholarship program. Lunch is included!
1:00-2:20	Faculty Focus: Roundtable Discussion of Teaching Strategies for the College Classroom (with Leah Freidenrich in E-204) Join your colleagues for a discussion based on the e-newsletter, <i>Faculty Focus</i> , which publishes articles on effective teaching strategies for the college classroom. In this session we will focus on concrete, in-class strategies to increase engagement in the classroom. Please email your RSVP to Leah Freidenrich. Articles from the e-newsletter on the topics listed will be emailed for you to review before the session.

1:00-3:00 p.m. **Flipping the Classroom, II: Camtasia and Jing (with Scott James in B-208)** You're on board; let's get under the hood. Camtasia and Jing are the programs you'll depend on to record your lectures. Find out how they work and what they offer you. Bring a Prezi or PowerPoint to play with.

1:00-2:30 p.m. **Best Practices in Mathematics or . . . Super Strategems for Teaching Successful Students (with Anne Hauscarriague in U-78)** Come share successful strategies and lesson plans that you use in your math class. What worked well? Let's share ideas with one another on how to be effective educators!

3:00-4:30 p.m. **Data Extravaganza for the Math Department (with Kathy Moore and Joyce Wagner in U-78)** Come for an overview and analysis of Math Department data including achievement data, outcomes data, and whatever else we can find.

3:15-5:00 p.m. **Podcasting - from Start to Finish (with Scott James in B-208)** Podcasting enables instructors to turn their lecture into an Internet radio broadcast. All workshop participants will create an audio Podcast from start to finish. Participants will use Audacity to edit their audio, add music, adjust timing, and add transitions. Also, participants will explore how to use iTunes to archive Podcasts and attach a text transcript to enhance the audio's usability.

Thursday, February 6, 2014

8:00-1:00 p.m. **Department Meetings**
ACE, 9:00 a.m.-11:00 a.m., Room D-208
Anthropology, Psychology & Sociology, 8:00 a.m.-10:00 a.m., Room D-205
Astronomy, 10:00 a.m.-12:00 p.m., Room SC-211
Biology/Life Science, Time TBD, Room SC-132
Business, 10:00 a.m.-12:00 p.m., Room B-103
Chemistry, 10:00 a.m.-12:00 p.m., Room SC-211
Communication, 10 a.m.-12:00 p.m., Room D-129
Counseling, 9:00 a.m.-1:00 p.m., Room E-107
DSPS, Time & Room TBD
English, 9:00 a.m.-12:00 p.m., Room D-116-10
Geology, Time TBD, Room SC-211
Kinesiology, 9:00 a.m., Room G-206-10
History, Political Science, Geography, Economics, 10:00 a.m. -12:00 p.m., D-116-3
Library & Information Studies, 9 a.m.-12 p.m., Room L-108
Modern Languages, 10:00 a.m.-12:00 p.m., Room E-315
Philosophy, 9:00 a.m.-11:00 a.m., Room E-316
Physics, Physical Science and Engineering, Time & Room TBD

10:00-12:20 p.m. **Microsoft Word Formatting (with Scott James in B-208)**
Formatting documents can be difficult. Let's stop using space characters in order to tab or justify, shall we? Come learn how to use proper Headings, breaking, kerning (I threw this in to impress you, however we will discuss it), tabbing and tab stops, and so much more! Bring some of your documents so we can discuss and fix common formatting mistakes.

12:00-1:30 p.m.

Senate Faculty Forum (in E-203) This is a Brown Bagger informal gathering to discuss issues of faculty concern. If any faculty member has a topic of discussion, please email **Academic Senate Vice President Michael DeCarbo** (decarbo_michael@sccollege.edu) by January 31st. An agenda will be sent to all faculty members prior to this event.

2:00-3:15 p.m.

Prezi Presentations (with Scott James in B-208) Prezi is a web-based presentation tool that uses smooth motion and graphic design templates to create visually appealing presentations. We'll cover some basic presentation tips, how to sign up for a free Prezi Educator account, and how to make and deploy a Prezi Presentation. Check out Prezi at www.prezi.com.

2:00-4:00 p.m.

EEO Monitor Training (with Judy Chitlik in E-305) As the District recovers from the economic hardship that it has endured during the past five years, we have begun to rebuild and hire/rehire many of the positions that were placed on hold or eliminated during this time. In the spring, the district expects to hire as many as 30 faculty positions as well as other classified and management positions. If you are interested in serving as an EEO monitor on a hiring committee, you will need to be trained with the most current information as to how you perform this important role on a hiring committee. The EEO Monitor Training will enhance your knowledge as to how the screening process works and how you should effectively monitor the screening/selection process for adherence to established procedures, sound personnel practices and equal employment opportunity guidelines. The EEO Monitor serves as liaison between the hiring committee, the Human Resources Department and the Equal Employment Opportunity Officer to address issues and concerns related to the screening process. This training is a requirement of the Title 5 Regulation on Equal Employment Opportunity and the district's Equal Employment Opportunity Plan. Please register to participate (to Mary Mettler: mettler_mary@sccollege.edu). Maximum number per session is 25.

Friday, February 7, 2014 (Common Day)

9:00-10:00 a.m.

Library/Arts, Humanities and Social Sciences Division Meeting (in Room D-101)

10:30 a.m.-noon

Faculty and Staff Convocation (in Room SC-105)

1:00-4:00 p.m.

Faculty Work Groups and Course Development
Arranged individually and by department.