2019 Professional Development

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**Special thanks** goes to all presenters who submitted workshops for Fall Faculty Development Day 2019. Their willingness to share new ideas, techniques and innovations is much appreciated by all faculty.

**Special thanks** also goes out to faculty leaders and the Continuing Education Faculty Development Committee who promoted, reviewed, and edited workshops to be included in this document.
INTRODUCTION

Santa Ana College School of Continuing Education and Santiago Canyon College Continuing Education are committed to the continued development of well-trained instructors to deliver quality instruction to their students in Santa Ana, Orange and surrounding areas. The joint faculty development committee has developed this booklet in order to guide instructors to activities that can provide training. Completing flex responsibilities is a faculty obligation for all* instructors employed by the district who are not already working when flex week begins.

GUIDELINES AND INSTRUCTOR OBLIGATIONS

Instructors of Rancho Santiago Community College District are required to participate in faculty development activities. The types of activities and the number of hours required depend on the individual instructor’s assignment. Instructors should register online on the Continuing Education Flex Online Management System (CEFOMS) which can be accessed through their WebAdvisor accounts. Any activities not listed in this booklet or online must be approved by the instructor’s administrative dean. It is the instructor’s responsibility to check CEFOMS regularly to make sure all activities are recorded correctly.

The workshops and other activities listed in the booklet are subject to change. Instructors are expected to check CEFOMS for updates. If an activity is cancelled or a workshop is full, it is the responsibility of the instructor to choose other appropriate activities and receive administrator approval if necessary. The faculty development office will do its best to provide flex activities during the semester for those who do not complete flex during flex week; however, most of these activities will be online or on Friday afternoons.

It is also the instructor’s obligation to complete an evaluation of each workshop and any other paperwork specified by their department.

Calculating Your Flex Assignment: For Fall Flex, faculty are to complete 1.5 hours times their fall weekly assignment. Therefore if an instructor has a 12-hour assignment, he or she must do 18 hours of flex. Flex must be completed no later than December 1 of any given fall semester.

*Exemption: A few teachers are exempt from doing flex. Since flex is calculated as “in lieu of” instruction for the first week of the semester, instructors who are already teaching during flex week, do not do flex unless they are released per their administrator. Also, instructors who receive their assignments after the first week of flex do not have an obligation because they did not have an assignment during the week for which the state reimburses teachers.

For questions related to your contract, see your department chairs/coordinators or e-mail Rob Jenkins (jenkins_rob@sac.edu) or Maureen Saunders (saunders_maureen@sac.edu). To confirm your hours, please see CEFOMS or consult Maureen Saunders.

http://sac.edu/scepd
THE CONTINUING EDUCATION FLEX
ONLINE MANAGEMENT SYSTEM (CEFOMS)

CEFOMS is an online system designed for our program that allows faculty to propose workshops, register for workshops and other faculty development activities, and monitor their personal flex obligations. The program exists within the DATATEL management system and is accessible through the faculty tab of WebAdvisor. Participants who wish to attend RSCCD workshops but are not RSCCD non-credit faculty may contact the faculty development office for information and register for activities.

PERSONAL FLEX ACTIVITIES
Faculty may request personal flex activities. These activities should not be things you do in preparation for your class like lesson planning. They must be professional development focused as interpreted by your dean or coordinator. You must request these activities through CEFOMS where the dean approves or denies. After you have completed the activity, the dean or coordinator verifies it and CEFOMS is automatically updated.

***IMPORTANT NEW POLICY
Because of the nature of the online program, faculty will no longer be able to attend workshops for partial credit meaning leaving early or coming late. They will not be able to take workshops that are at the same time or where times overlap. As in previous semesters, all attendees must sign in to get credit for all activities.

ABBREVIATED TUTORIAL
(For full tutorial and video see the Instructor Guide for CEFOMS.)

1. Access WebAdvisor
   - webadvisor.rsccd.edu
   - LOG IN
   - Faculty
   - Continuing Education Faculty Development Tracking System (5th from bottom left)

2. Sign up for workshops
   - Dashboard
   - Workshop tab
   - Workshop Sign-Up
   - Set calendar to flex dates (Set to One Day, One Week or One Month)
     - Scroll through workshops or click the search link and input the CEFOMS tracking number found in this booklet with each offering.
     - Click More Information or Reserve Seat.
     - Click the button again to cancel or unregister.
   - Your Dashboard will now show workshops you have registered for.

http://sac.edu/scepd
FREQUENTLY ASKED QUESTIONS

QUESTION: When can I do flex?

Answer: Anytime from August 12-December 1, 2019

QUESTION: How can I earn flex credit?

Answer:
1. Flex Workshops (in this booklet)
2. Approved Online Courses and Workshops (OTAN & CALPRO)
3. Blog Entries (Try activities from a workshop and report...15 minutes credit for each unique entry) – www.instructordevelopment.wordpress.com
4. Santa Ana College workshops
5. Regional CALPRO workshops
6. Partner Observations (Peer Coaching) (See Rob Jenkins for paid orientation.)
7. Conferences, such as CATESOL and other professional organization meetings (up to 6 hours per day)
8. Observe other classes (The approved form is required.)
9. Other approved activities (Approval must come from your dean through CEFOMS and not the faculty development staff.)

QUESTION: When do I get paid?

Answer: Flex is now counted into LHE. You will be paid as if you taught the week of flex.

QUESTION: How do you know what to pay me?

Answer: Flex is based on your teaching assignment. In fall, you will be paid as if you had taught your assignment the week of August 12, 2019.

QUESTION: What if the hours indicated in CEFOMS are incorrect

Answer: It is your responsibility to check CEFOMS frequently to make sure the information taken from DATATEL is accurate including the number of hours you are required to do. Remember, you must sign in to workshops to get credit.

QUESTION: Who can help me if I have a question?

Answer: Rob Jenkins for questions about flex and Maureen Saunders for questions about possible discrepancies in your pay or hours. Please don’t contact Employee Services until you have discussed the matter with us.
FACULTY DEVELOPMENT WORKSHOP LOCATIONS

CEC
Centennial Education Center
Santa Ana College, School of Continuing Ed.
2900 W. Edinger Ave.
Santa Ana, California
(714) 241-5700

OEC
Orange Education Center
1465 N. Batavia
Orange, California
(714) 628-5900

CHAP
Chapman Center
1937 W. Chapman Ave.
Orange, California

Closed for construction (May open temporarily for special events)

SAC
Santa Ana College
1530 W. 17th Street
Santa Ana, California
(714) 564-6000

SCC
Santiago Canyon College
8045 E. Chapman Ave.
Orange, California
(714) 628-4900

Note: There are no workshops currently scheduled at Remington Education Center
(1325 E. 4th Street, Santa Ana, California; (714) 241-5850.)
Rancho Santiago Community College District is committed to student success and has responded with great vigor in the last few years to meeting student needs through the state initiative of Guided Pathways. The foundation is currently being set to respond to student needs at a new level. Dr. Fernando Ortiz has led this effort on the Santa Ana side and will introduce all faculty to where we are in the process and where we hope to go. It is essential to be part of this process as all instructors will be expected to be part of this great effort. Participants are expected to attend all three hours which will include an hour orientation, breakout sessions and a panel session. The keynote will be offered in the morning and in the evening.

**CEFOMS #: 1509**

Fernando Ortiz, Ph.D.

My academic journey began as an immigration story, as so many do. I was born in Uruapan, Michoacán and early in my childhood moved to Tijuana where my parents began the process of arranging our documents to come to the U.S. In the meantime, my mother would cross the border daily to work in San Diego while my father took care of my six siblings and me. Once we received the green light (and the green cards) our parents brought us to Orange County so that we could pursue an education; something that was unattainable to them. My parents are the hardest working people I will ever know. I came to Santa Ana College after graduating from El Modena High School in Orange, were I grew up. I graduated from SAC with an AA in Psychology, moved on to CSUF to earn a BA in Psychology with two minors; one in Human Development and the other in Criminal Justice. I went on to complete my Master’s and Doctoral degrees at UC Riverside. My graduate training and research focused on ethnic identity, resiliency, acculturation, Mexican American adolescents, and methodology/statistics.

I have been a faculty member at SAC since 1994 (full-time since 1997). I currently teach Introduction to Psychology (Psych 100), Introduction to Biological Psychology (Psych 200), Statistics for the Behavioral Sciences (Psych 210), and Introduction to Research Methods (Psych 219).

I am a certified youth soccer coach and a certified USSF youth soccer referee.

My favorite podcasts are Stuff You Should Know, Radiolab, Invisibilia, True Crime Garage, S-Town, and Serial.
GUDED PATHWAYS LEADING TO STUDENT SUCCESS
Rancho Santiago Community College District is committed to student success and has responded with great vigor in the last few years to meeting student needs through the state initiative of Guided Pathways. The foundation is currently being set to respond to student needs at a new level. Dr. Fernando Ortiz has led this effort on the Santa Ana side and will introduce all faculty to where RSCCD is in the process and where we hope to go. It is essential to be part of this process as all instructors will be expected to be part of this great effort. Participants are expected to attend all three hours which will include an hour orientation, breakout sessions and a panel session. The keynote will be offered in the morning and in the evening.

Dr. Fernando Ortiz  CEFOMS #: 1509

ENGLISH IN ACTION PREPARES STUDENTS FOR SUCCESS IN THE 21ST CENTURY.
How can you prepare adult ESL students for work and academic readiness while keeping them engaged and motivated? English in Action is a four-level, standards-based integrated language learning program featuring authentic and high interest content from National Geographic. Your students will improve their English language proficiency while learning 21st century skills that prepare them for further education or a career pathway.

Nichol Clark  CEFOMS #: 1503

PUBLISHERS' DAY
Publishers will display their wares, answer questions, and provide information about the latest and greatest educational materials. Attend at any time and get one hour of flex. Be sure to sign in! Publishers will also be giving workshops from 1:00 PM - 3:00 PM.

Jacqueline Strobel  CEFOMS #: 1459

HIGHLIGHTS OF A SYLLABUS
The syllabus is an important document for the student and instructor. It is an agreement or contract that communicates to the student course content, objectives, and expectations as well as how students will be graded on assignments, quizzes or a final and more. Come to this workshop to learn the various elements to include in a syllabus, some being a must-have while others being optional based on student population. Leave with an editable template. Bring your flash drive or an email address.

Jacqueline Strobel  CEFOMS #: 1459
MAXIMIZE YOUR TEACHING EXPERIENCE WITH VENTURES 3RD EDITION
Learn how to use the free, online resources available with Ventures 3rd edition! Over 1,200 free worksheets: collaboratives, multilevel resources, projects, EL Civics and so much more. If you are teaching with Ventures 3rd edition, this workshop will help you maximize your teaching experience!
Helen Chade-Mahshi CEFOMS #: 1499

TOMORROW'S EMPLOYMENT SUCCESS BEGINS TODAY!
Burlington's fully web-based Career Exploration and Soft Skills course prepares beginning, intermediate and advanced-level ESL classes to identify various career pathways. But what helps students keep a job and advance their career? Soft skills are keys to employment success. Burlington's innovative, flexible curriculum provides the resources instructors need to teach the language and practice these integral skills.
Amy Goeltzenleuchter CEFOMS #: 1497

USING AN ESL APP TO DRIVE CASAS & TABE GROWTH
This interactive session introduces adult educators to a smartphone-based blended learning program for ESL and ABE classes from New Reader's Press. Find out how learners prepare at home using their smartphones to complete a rigorous series of lessons with audiovisual instruction and interactive games for practice with immediate feedback. The presenters will demonstrate the app and play videos of actual classroom deployments with learner and instructor interviews. Results from deployments will be shared. Participants of all levels of expertise can learn about the new high-quality learning app for smartphones and how they can be put to use in their ESL classrooms.
Vinod Lobo, Drew Robinson CEFOMS #: 1501

EVERYTHING STAND OUT FROM COLLEGE AND CAREER READINESS TO CRITICAL THINKING
Enjoy discussing the benefits of the National Geographic edition of Stand Out with the author, Rob Jenkins. Learn about the authors' philosophy and about the ancillaries including the online workbook, activity worksheets, and the Presentation Tool. Learn the "how to" of teaching critical thinking and capturing "the moment" in the most communicative classroom ever. Free books!
Rob Jenkins CEFOMS #: 1502
FUTURE: ENGLISH FOR WORK, LIFE AND ACADEMIC SUCCESS
Come learn about the new second edition of Future: English for Work, Life and Academic Success. The new edition upholds Future’s signature integration of English communication skills with robust content and meaningful contexts, as it also embraces the increased rigor of the College and Career Readiness Standards (CCRS) and higher expectations for Workplace Investment Opportunity Act (WIOA) outcomes.

In this session the presenter will introduce you to new features of Future’s 2nd edition including: a new content-based reading strand designed to challenge students’ higher order thinking skills and build their general knowledge through multiple readings on the same topic, and a new workplace soft-skill strand which engages students’ communication and culture skills in collaborative problem-solving.

Ronna Magy  
CEFOMS #: 1498

MAXIMIZE YOUR TEACHING EXPERIENCE WITH VENTURES 3rd EDITION
Learn how to use the free, online resources available with Ventures 3rd edition! Over 1,200 free worksheets: collaboratives, multilevel resources, projects, El Civics and so much more. If you are teaching with Ventures 3rd edition, this workshop will help you maximize your teaching experience!

Helen Chade-Mahshi  
CEFOMS #: 1543

CANVAS - GRADING
Want assignments to be worth 20% of total grade, 40% for final, 10% for attendance/participation? Allow Canvas to make these calculations for you and see the grand total at all times. Learn how assignments and modules work together to use these settings. How to create an assignment, and entering grades and comments will be covered. Bring your flash drive with content for hands on; however it’s not mandatory. Leave with a guide.

Jacqueline Strobel  
CEFOMS #: 1458

CREATING AND MANIPULATING IMAGES USING MICROSOFT WORD
Learn to create great handouts with Microsoft Word. Learn Word well and you can do just about anything. A few simple tricks and you will be creating documents like the pros! You will create your own handouts and flyers during the workshop.

Rob Jenkins  
CEFOMS #: 1518

IET JOB OPPORTUNITIES AND CROSS-HIRING INFORMATIONAL WORKSHOP
Come join us as we talk more about the amazing role part-time instructors can play getting our students into dual-laddered pathways towards career success! Bring a hard copy of your résumé, and come learn how to be hired into an ESL support role and/or another department (CE) at a variety of sites throughout the district.

Susan Garnett  
CEFOMS #: 1463
GUIDED PATHWAYS LEADING TO STUDENT SUCCESS
Rancho Santiago Community College District is committed to student success and has responded with great vigor in the last few years to meeting student needs through the state initiative of Guided Pathways. The foundation is currently being set to respond to student needs at a new level. Dr. Fernando Ortiz has led this effort on the Santa Ana side and will introduce all faculty to where we are in the process and where we hope to go. It is essential to be part of this process as all instructors will be expected to be part of this great effort. Participants are expected to attend all three hours which will include an hour orientation, breakout sessions and a panel session. The keynote will be offered in the morning and in the evening.

Dr. Fernando Ortiz  CEFOMS #: 1510

DIGITAL LITERACY INTO INSTRUCTION AND THE NEW ESL CURRICULUM (ESL CERTIFICATE)
Workshop participants will learn how to successfully incorporate digital literacy into the ESL classroom. Training focuses on the tools an ESL instructor needs to foster a classroom environment that incorporates the technical skills needed for students to be successful in the 21st century.

Topics covered include:
- Embedding technology in daily classroom activities.
- The power of research in a digitally literate ESL classroom
- Online Assessment Options

Participants are encouraged to bring smart phones, laptops or tablets, and their growth mindset!

Jose Lopez Mercedes  CEFOMS #: 1507
Jennifer Hoeger

CASAS: ASSESSMENT TO INSTRUCTION
The CASAS accountability system has undergone major revisions since the WIOA grant became law on July 1, 2016. Workshop participants will learn how these changes impact their classrooms, how to help students grow with CASAS and EL Civics assessments and how to incorporate student data to address equity and student success. CASAS reports and best practices for academic achievement of adult students will be discussed.

Jarek Janio  CEFOMS #: 1521

CLASSROOM MANAGEMENT AND ADDRESSING BEHAVIORS
Working in a public institution means that we teach all types of students. Sometimes students have behaviors that may not be typical and interfere with your teaching and other students’ learning. This workshop will focus on strategies to prevent or manage behaviors that may seem difficult but do not breach the Student Code of Conduct.

Angela Guevara, Jessica Bennett  CEFOMS #: 1411
RESOURCES FOR BETTER ASSISTING HISET STUDENTS
In this workshop we will discuss different resources that would allow instructors to better assist students preparing to take their HISET exams. We will discuss testing accommodations, updating HISET profile and reading test scores.

Juliana Saldivar  
CEFOMS #: 1540

SLO ASSESSMENT WITH MULTIPLE MEASURES AND CASAS
Please come to learn about how SLO assessments and CASAS standardized testing may inform your instruction and how to apply knowledge of assessment data to design specific curricular interventions for the benefit of the students and program improvement. Workshop participants will walk away with tangible practices for formative and summative assessments, data collection and ways to act on the collected data.

Jarek Janio  
CEFOMS #: 1522

USING MUSIC TO FREE THE OLDER ADULT BRAIN
This session presents an overview of neuroplasticity and how music stimulates the brain’s capacity to unlock, access, and free the knowledge, experiences, and emotions of older adult learners. Lecture, videos, discussions, and activities will engage the participant in this interactive workshop.

Frank Berry  
CEFOMS #: 1449

USING WEBSITES FOR INDIVIDUAL AND COLLABORATIVE PROJECTS IN AND BEYOND ESL CLASSROOMS
This workshop will introduce popular websites that students can utilize for individual and group projects or activities, which can be used in and beyond ESL classrooms either on computers, tablets, or in the computer lab.

Milly Chan  
CEFOMS #: 1492

FARSCCD BROWN BAG LUNCH FAQS
This is a closed meeting for full-time non-credit faculty (CEC and OEC) to go over FAQs and new information in regards to union issues and contract updates. Bring your lunch and your questions.

Carrie Patton,  
Denise Salcido  
CEFOMS #: 1398
BEYOND GRAMMAR: SHARING VALUES WITH OUR ADULT LEARNERS

This workshop will explore the idea of sharing values with our adult learners as well as the methods and processes we use to accomplish this. The format of the workshop will be primarily group discussions according to ESL levels. Here are some questions teachers can explore:

1. Is sharing values with our students important?
2. If so, what specific values are we sharing? (ex: our inalienable right to life, liberty, and the pursuit of happiness)
3. Are there values embedded in our textbooks? If yes, give examples.
4. What about other values such as compassion, respect for others, etc.
5. What processes or methods do we employ to share these values?

If possible, teachers are encouraged to bring the textbooks they use for their ESL levels.

Rosita Valencia

REACHING ALL ESL STUDENTS

In this workshop Rob Jenkins (ESL) and Robin Storti (Learning Specialist) will address how ESL students learn and how to effectively approach students who might have learning challenges. It is estimated that 15% of students have learning disabilities. Learn the best strategies to help ALL students learn no matter what challenges they face.

Rob Jenkins, Robin Storti

ACHIEVING WHOLE PERSON HEALTH

Do you want to live a longer, healthier and more satisfying life, and also teach better? Do you want to meet your students' needs better and help them have a better life, too? The presenter has continued to learn about effective alternative health approaches and whole person health. For years, students and others have given heartfelt appreciation for this information. People have called her a "walking health seminar" and a "resource person." This workshop will be participatory, so you are welcome to bring some of your best ideas. A brief summary will be given concerning information covered in previous workshops.

Karen Loester

ALL THINGS INTEGRATED EDUCATION AND TRAINING (IET)

Come get an overview of RSCCD IET and hear all the latest news on Integrated Education and Training, including new Career Education certificates, our 8 Noncredit Career Pathways, Integrated EL Civics Program, and more!

Susan Garnett

ESL BACK TO BASICS AND CLASSROOM MANAGEMENT

Review all the "deliverables" like EL Civics, grading, professional development, SLO's, etc., and learn how to manage it all with practical management techniques and solid information for ESL teachers whether you are at a big site or a community site. We will answer why, how, and when we do these tasks.

Presenters TBD
STANDARDS, CRITICAL THINKING, AND THE NEW ESL CURRICULUM (ESL CERTIFICATE)
In this workshop participants will learn about new standards used to develop the new ESL curriculum including College and Career Readiness Standards (CCRS) and the English Language Proficiency Standards (ELPS). Participants will learn to identify the standards in materials using the new ESL Toolkit.
Rob Jenkins CEFOMS #: 1512

HOW TO SPEED UP A SLOW PC RUNNING WINDOWS
Running your computer at the highest performance is important. Over time, regular use of your computer builds up unneeded files and programs in your hard disk. Bad computer habits also contribute to computer slowness; this workshop will teach you some troubleshooting steps that can help resolve the slow performance issue on your PC.
Hilton Castillo Alva CEFOMS #: 1460

READING APPRENTICESHIP INQUIRY SESSION
Do you wish your students were better at reading? Do you wish they could truly engage with a text and move beyond just looking up vocabulary? Do you wish you had more tools to help your students? Reading Apprenticeship (RA) has been used successfully for years with at-risk and ESL adult learners. It utilizes an inquiry approach, which focuses on helping instructors become aware of the reading strategies used in their field. Because of this, RA routines are suited for faculty from all disciplines, from English and ESL to history, physics, and math. Whether you are new to RA or are already using it in your classroom, join us as we utilize the inquiry process to delve into the ways we read and use this knowledge to help our students grow as readers.
John Tashima CEFOMS #: 1475

REMINGTON ESL FACULTY MEETING (CLOSED TO REMINGTON ESL FACULTY)
In the meeting, Remington outreach, management, and important updates will be discussed.
Rob Jenkins CEFOMS #: 1488
ANNUAL ESL DEPARTMENT MEETING
IN SANTA ANA
Dr. Sergio Sotelo will provide program updates, new guidelines, and requirements for 2019-2020. ESL faculty coordinators will offer ideas on how to fulfill CASAS, EL Civics, and SLO requirements. Reports on the Academic ESL Track at SAC, Fast-Track ESL at CEC, Vocational ESL Track, community sites, and ESL support courses will be provided. You will learn more about the new ESL Pathways chart, Integrated Education and Training, and the eight RSCCD Noncredit Career Pathways. There will be lots of opportunities to network with colleagues to discuss successful retention strategies. This meeting is offered at 9 AM and again at 6 PM.

Sergio Sotelo, Henry Kim, Merari Weber

SERVING PEOPLE; DECISIVE GOAL OF LEADERSHIP
This workshop presents key elements of leadership and the benefit of teaching these skills to our students. As teachers, we want to empower our students and their learning. A good start is bringing to our classes leadership principals that encourage our students to display good leadership skills that help them work towards a common good. This course will introduce you to influential thinkers like Will Worrall Mayo and Frederick Douglas who transformed their society and even our country through their service.

Monica Rojas

ESL BROWN BAG LUNCH AND COLLABORATION - ORANGE AREA
Please bring your lunch and take time to collaborate with your colleagues and discuss important topics

Eden Quimzon CEFOMS #: 1396

COLLEGE PREP ALGEBRA AND COLLEGE PREP ESSENTIAL MATH UPDATES
This workshop will discuss the new MathCE 206 curriculum and changes in the HSMTH 176/177/MathCE 255, curriculum in the OEC HS Department.

Elaine Pham CEFOMS #: 1442

ESL COMMUNITY LEARNING CENTER INSTRUCTORS (CLOSED WORKSHOP)
The ESL CLC faculty will meet to plan for the Fall 2019 Semester in order to facilitate student learning outcomes and CLC goals. In addition, issues and topics related to a community learning environment will be discussed as well as possible ideas.

Henry Kim CEFOMS #: 1437
WEDNESDAY 8/14/2019
1:00 PM-3:00 PM
CEC- D-110

SAC AEC ESL COMMUNITY OF PRACTICE (CLOSED WORKSHOP - ESL INSTRUCTORS AT AEC)
This is a two-hour meeting to continue our Community of Practice. We will discuss and plan our fall semester goals. Dr. Weber will provide updates, guidelines, and pathways for 2019/2020.

Merari Weber  CEFOMS #: 1431

WEDNESDAY 8/14/2019
1:00 PM-3:30 PM
CHAP- 207

ESL DEPARTMENT MEETING - ORANGE AREA
Meet with your Orange area ESL colleagues and get the information to help you have a successful academic year.

Eden Quimzon  CEFOMS #: 1447

WEDNESDAY 8/14/2019
1:00 PM-3:30 PM
CEC- B-109

STANDARDS, CRITICAL THINKING, AND THE NEW ESL CURRICULUM (ESL CERTIFICATE)
In this workshops participants will learn about new standards used to develop the new ESL curriculum including College and Career Readiness Standards (CCRS) and the English Language Proficiency Standards (ELPS). Participants will learn to identify the standards in materials using the new ESL Toolkit.

Rob Jenkins  CEFOMS #: 1515

WEDNESDAY 8/14/2019
1:00 PM-4:00 PM
CEC- A-114

GED/HISSET MINI RETREAT (SAC SCE)
This workshop is intended for GED/HISSET teachers and anyone interested in learning more about the GED/HISSET program. We will be discussing new GED/HISSET curriculum developments and program projects for the upcoming year. Please come prepared to share at least one teaching strategy that has worked well for your students when teaching any of the exam areas (reading, writing, math, science, social studies).

Adrianna Gonzalez  CEFOMS #: 1542

WEDNESDAY 8/14/2019
2:00 PM-4:00 PM
SCC- U-78

A SEMESTER OF LESSONS & IDEAS
This Flex activity will offer you a semester of lessons and ideas to use in your classroom. This activity is ideal for High School Subjects, ABE, and Reading instructors, but may be helpful to ESL instructors as well. Take away lessons and activities as well as links to resources you can use. There will be a packet of handouts for you to take home. Also, there will be time to explore the resources to see what valuable information you can access.

Mabel Wu  CEFOMS #: 1444

WEDNESDAY 8/14/2019
3:00 PM-6:00 PM
SCC- U-88

OLDER ADULT MEETING FOR SCC AND CEC
This fall meeting is for our SCC and CEC instructors in our Older Adult program. We will be coming together to discuss and plan for the new year with topics that impact our program. Polices, goals, wishes and sharing what's happening in the world of our Older Adult program will be discussed.

Nancy Parent  CEFOMS #: 1433
FAST-TRACK (MANAGED ENROLLMENT) ESL INSTRUCTORS
The Fast-Track ESL instructors will meet to prepare for the Fall 2019 semester to facilitate student learning outcomes and achievements. Student data results from the Research Department for Spring 2019 semester will be reviewed and discussions will include topics such as attendance, retention, and completion strategies. Interested faculty are invited to attend to receive an overview and to ask questions.
Henry Kim  
CEFOMS #: 1436

CEFA-YOUR UNION, YOUR BENEFITS
Learn about your union and the many benefits that membership offers. Have the chance to ask any questions or obtain information from CEFA board members.
James Hall, Sharon Chidester  
CEFOMS #: 1505

ORANGE FALL FACULTY ORIENTATION MEETING
Orientation for new and returning faculty. Outcomes of the 2018-2019 year will be provided along with changes and goals for the 2019-2020 year. Will include an overview of the new student-centered funding formula for community colleges.
Jose Vargas  
CEFOMS #: 1425

ANNUAL ESL DEPARTMENT MEETING IN SANTA ANA
Dr. Sergio Sotelo will provide program updates, new guidelines, and requirements for 2019-2020. ESL faculty coordinators will offer ideas on how to fulfill CASAS, EL Civics, and SLO requirements. Reports on the Academic ESL Track at SAC, Fast-Track ESL at CEC, Vocational ESL Track, community sites, and ESL support courses will be provided. You will learn more about the new ESL Pathways chart, Integrated Education and Training, and the eight RSCCD Noncredit Career Pathways. There will be lots of opportunities to network with colleagues to discuss successful retention strategies. This meeting is offered at 9 AM and again at 6 PM.
Sergio Sotelo, Henry Kim, Merari Weber  
CEFOMS #: 1416

CAREER EDUCATION DEPT. MEETING IN THE SANTA ANA AREA
This biannual department meeting is for Career Education/Vocational Business faculty. Faculty are highly recommended to attend this meeting to learn about program updates, news, goals, processes, and changes.
Osiel Madrigal, Veronica Castaneda  
CEFOMS #: 1399

FALL CWPC ROOM 107 INSTRUCTOR MEETING (CLOSED MEETING)
Review updates to curricula taught in CWPC Room 107 including best practices for College Prep Algebra.
Jolene Shields  
CEFOMS #: 1392
THURSDAY 8/15/2019
8:30 AM-10:00 AM
CEC- E-109

BASIC WEBCRD TRAINING FOR EL CIVICS
(ESL INSTRUCTORS ONLY)
Designed primarily for new ESL Instructors in the Santa Ana area!

Learn how to access EL Civics lessons via CEC Department Directories/H Drive and how to submit lessons to District Publications via WebCRD. You will set up your account and learn the basics.
Susan Garnett CEFOMS #: 1473

THURSDAY 8/15/2019
10:00 AM-11:00 AM
CWPC- CR

ANNUAL FALL ADULTS WITH DISABILITIES (AWD) MEETING (ORANGE AREA)
This is the annual fall meeting for instructors and instructional assistants who teach or work in an AWD class.
Angela Guevara CEFOMS #: 1410

THURSDAY 8/15/2019
10:00 AM-11:00 AM
CEC- A-112

SAC SCE GRADUATION INFORMATION
In this workshop, you will receive information regarding the graduation processes, deadlines and commencement. Many questions will be answered about student requirements and how we can support and prepare our students for this important goal in their lives.
Sarah Salas CEFOMS #: 1525

THURSDAY 8/15/2019
10:00 AM-12:00 PM
SCC- U-78

FALL SCC U-78 INSTRUCTOR MEETING (CLOSED MEETING)
This is the fall meeting for instructors who teach at SCC in U78. We will go over course updates and discuss best practices in preparation for the fall semester.
Denise Salcido CEFOMS #: 1394

THURSDAY 8/15/2019
10:00 AM-12:00 PM
SCC- U-79

FALL SCC U-79 INSTRUCTOR MEETING (CLOSED MEETING)
Review updates to curricula taught in SCC U-79 including best practices for College Prep Algebra.
Jolene Shields CEFOMS #: 1391

THURSDAY 8/15/2019
10:00 AM-12:30 PM
CEC- B-109

INTRODUCTION TO THE ESL CORE CURRICULUM (ESL CERTIFICATE)
The new ESL curriculum has been implemented. This is your chance to learn what it is all about. What’s new? How will we need to adjust our teaching? What are the expectations? Come and find out from experienced teachers who worked on the Teachers’ Toolkits! This is one of five workshops that are required as part of the ESL Curriculum Certificate. We strongly encourage all ESL teachers to earn the certificate within a year.
Rob Jenkins CEFOMS #: 1514
HYPER FOR HYPERDOCS!
Often called "interactive worksheets", HyperDocs are online documents (usually Google Docs or Slides) embedded with hyperlinks to other documents, text, images, videos and activities. They're student-centered and give students more control over their own learning. Come learn all about HyperDocs and how to create them! NOTE: For this interactive workshop, you will need a gmail account. If you don't have one, go to www.gmail.com and click "create account".

Sandra Watts, Jose Lopez Mercedes  
CEFOMS #: 1491

SAFE SPACE PRESENTATION
This workshop is an overview of the Safe Space Ally Training attended by the presenter in 2019. Receive information about student discrimination and harassment based on sexual orientation on SCC and SAC campuses and how these two colleges have established a program named Safe Space to deal with these discriminatory behaviors targeted towards the LGBTQ+ community on their campuses. The presenter will also discuss the goals of the Safe Space Program to advance SCC and SAC's progress towards colleges that discourage discrimination and celebrate diversity. Finally the presenter will talk about the roles and responsibilities of an ally who is expected to provide support, assistance, and information to LGBTQ+ students and join in the colleges' effort to foster on their campuses an atmosphere which support the academic and professional success of the LGBTQ+ community in addition to ensuring their personal and social growth.

Rupali Mukherjee  
CEFOMS #: 1520

CUSTOMER SERVICE
Deliver exceptional customer service to our students and our community. Learn to understand our customers and how to handle difficult customer complaints.

Elizabeth Solares  
CEFOMS #: 1486

COUNSELING RETREAT - STUDENT EQUITY AND ACHIEVEMENT/GUIDED PATHWAYS
Annual Retreat for Counselors. Coding and changes to ED PLANS and initiatives

Rosa Salazar de la Torre  
CEFOMS #: 1446

COMPOSITION TEAM MEETING
CLOSED MEETING. Meeting for Composition teachers in the HS Diploma program regarding course curriculum, policy, and procedure updates. Qualified Language Arts teachers in B-109 and B-33 may also attend (2 hours) plus complete 2 hours of follow-up shadowing with a Composition instructor during the fall semester to be eligible to sub for Composition courses in CEC B-110 and SAC B-33.

Virginia Mayne  
CEFOMS #: 1523
THURSDAY 8/15/2019
12:00 PM-2:00 PM
CEC- A-114

SCE SPANISH LITERACY (SANTA ANA AREA)
This session is intended for Spanish Literacy instructors in the Santa Ana Area, but anyone interested in learning more about this ABE program is welcome. We will discuss the latest curriculum updates and new year goals for this program.
Adrianna Gonzalez  CEFOMS #: 1541

THURSDAY 8/15/2019
12:00 PM-3:00 PM
SCC- U-78

FALL HIGH SCHOOL/ABE DEPARTMENT MEETING-ORANGE AREA (CLOSED MEETING)
This is the high school department/ABE/Reading meeting for the Orange area (closed meeting). We will be covering CASAS e-testing, Canvas, eLumen, student discipline, grading, graduation, tutoring, IA roles and responsibilities, and updates in curriculum.
Jolene Shields  CEFOMS #: 1401

THURSDAY 8/15/2019
1:00 PM-4:00 PM
CHAP- 208

INMATE EDUCATION DEPARTMENT MEETING 2019
Review of calendar for 2019-2020, courses, student registration, Project RISE and new developments.
Robert Felipe  CEFOMS #: 1519

THURSDAY 8/15/2019
2:00 PM-5:00 PM
CEC- B-109

ASE/ABE/GED FALL MEETING, SANTA ANA AREA
Fall meeting for all teachers in High School Subjects, ABE, and GED in the Santa Ana area. This workshop is the department meeting to go over curriculum, counseling, staff, and grading procedures for the fall semester. The first portion of the workshop will focus on department issues and the second portion will be a breakout session for the individual components of the program (language arts, natural and social sciences, math, GED, and Spanish Literacy).
Carrie Patton, Donna Khalid, Reza Mirbeik, Adrianna Gonzalez, John Tashima  CEFOMS #: 1400

THURSDAY 8/15/2019
2:00 PM-5:00 PM
CEC- E-110

MICROSOFT POWERPOINT FOR INSTRUCTION, MEETINGS AND STUDENT PROJECTS
This beginning level, hands-on workshop will provide instructors with knowledge and skills needed to create PowerPoint presentations for use in department meetings and classroom instruction. Instructors will also see how students might use PowerPoint to create their own personal "life story" presentations, perhaps as a way of increasing their English and/or public speaking skills. Instruction will focus upon the use of Themes, Layouts, SmartArt, Images and Photo Albums.
Alan Gauthier  CEFOMS #: 1456
THURSDAY 8/15/2019
3:00 PM-5:00 PM
CEC- A-111

SIX PRINCIPLES TO EXEMPLARY TEACHING
The TESOL organization has identified six principles that they consider most important to becoming the very best teacher we can be. In this workshop the presenters will identify important aspects of teaching and share materials that can be used to set teaching goals.

Eric Glicker, Rob Jenkins

THURSDAY 8/15/2019
4:00 PM-7:00 PM
CWPC- CR

DEPARTMENT MEETING, CAREER EDUCATION (OEC)
Fall department meeting for Career Education at OEC.

Daniel Oase

THURSDAY 8/15/2019
4:30 PM-6:00 PM
CWPC-

ORANGE FALL FACULTY NETWORKING MEETING
For all new and returning faculty. Faculty will have an opportunity to network with colleagues and administrators from the entire division, pick up rosters and classroom supplies, pick up parking permits (if assigned to the Santiago Canyon College campus), ask administration any last minute burning questions, and participate in other fun and business related activities to kick off the new academic year. A light meal will be provided.

Jose Vargas

THURSDAY 8/15/2019
5:30 PM-7:30 PM
CEC- LAKE

SANTA ANA FALL FACULTY ANNUAL MEETING
This is the annual fall faculty meeting for Santa Ana area instructors. Information packets will be available. Instructors with longtime service to SAC will be honored. Dinner will be served at this meeting. Please be sure to sign in.

James Kennedy

FRIDAY 8/16/2019
8:00 AM-11:00 AM
SCC- U-88

TECHNOLOGY MEETING FOR THE SCC OLDER ADULT PROGRAM
We will be exploring our new Apple tablet along with all the programs that have been installed specifically for our older adult program needs.

*Please bring your Apple tablet.

Nancy Parent

FRIDAY 8/16/2019
9:00 AM-10:00 AM
CWPC- 114

IMPLEMENTING UNIVERSAL DESIGN FOR LEARNING IN YOUR CLASS
Our classrooms are filled with students who have different learning abilities. Whether you are teaching ESL, HSS, OR CE, you may have students who have learning disabilities (LD) or other unidentified disabilities that require different teaching techniques. Universal Design for Learning consists of instructional methods and tools that can be used by teachers to ensure that ALL students have an opportunity to learn.

Angela Guevara, Stacey Paul
DIGITAL DESIGN TECHNOLOGY IN THE CLASSROOM
Learn how to design wonderful graphics for your students. Also learn how to teach students to use these simple and free apps. Bring your laptop, smartphone or tablet and be ready to download some new apps. Be sure you know your password & have space available on your device. We will learn how to use Ibis Paint, Pic Monkey & Spark Post.
Malena Copeland  CEFOMS #: 1490

USING SLACK WITH YOUR STUDENTS FOR DIGITAL INTEGRATION IN THE CLASSROOM
Learn how to use Slack, a collaborative tool for communicating with your students. Incorporate the new curriculum into your classroom. We will create channels for each area of the curriculum so your students get everything they need from your course. This great app allows everyone in your classroom to communicate with each other in an organized manner. Learn to set up an account, invite students & upload files and links. Slack is a place for you to store your documents & share projects in a simple, straightforward way. Bring a device or laptop with space to upload the app. Also, please be sure you know your password if needed so you can upload the application.
Malena Copeland  CEFOMS #: 1489

EL CIVICS & ME
Ready to have fun together with EL Civics? All ESL instructors district-wide are invited to come to learn, share and grow! Bring your brilliant ideas and burning questions. Get hot tips and best practices from our WIOA leadership team and from the best-of-the-best of our classroom instructors. Hear the latest and greatest information from state and regional conferences and webinars. But ultimately, this workshop is all about YOU -- the support you need to make your EL Civics work top notch and rewarding for you and your students.
Susan Garnett  CEFOMS #: 1474

COURSE COMPLETION/DATA TEAM COMMUNITY OF PRACTICE
Want to understand more about how your classroom work and SAC SCE leadership results in student success? Want to better understand the data and use it to drive decisions? This ongoing team will review how to use the SAC NEAT tool and RSCCD TE system to continuously improve our programs. Faculty, classified staff, and administration are invited to roll up your sleeves and learn together (Classified, please get approval from your manager to attend).
Susan Garnett, John Tashima, Reza Mirbeik  CEFOMS #: 1480
Beyond Faculty Development (FLEX) Week

**TUESDAY 8/27/2019**
2:00 PM-4:00 PM
CEC- F-106

**VOCATIONAL ESL COMMUNITY OF PRACTICE**
The SAC SCE ESL Vocational ESL instructors (VESL) and interested others will meet regularly in Fall 2019 to focus our team efforts on rebuilding and improving our Vocational ESL Track. Want to learn more about how the Vocational Track is different from Basic Communication (Core) or Academic Tracks? Never taught a VESL class before, but you’d like to learn more? Come join us.

Susan Garnett  CEFOMS #: 1467

**WEDNESDAY 8/28/2019**
3:00 PM-5:00 PM
CEC- F-106

**RSCCD/RSAEC COMMUNITY OF PRACTICE FOR IET**
This is our space and our time to hear from IET student panels, learn from other instructors, and strategize with administrators, consortium members, and community partners. Come be a part of IET dialogue, action, and success at RSCCD! Everyone is welcome as we build now and for the FUTURE!

Susan Garnett  CEFOMS #: 1483

**THURSDAY 8/29/2019**
2:00 PM-4:00 PM
CEC- A-110

**ESL SPECIALTY CLASS COMMUNITY OF PRACTICE - SANTA ANA AREA**
This working session will focus on expanding and improving our program via the Listening & Speaking ESL Specialty Courses: ESL 120 Civics, Pronunciation, and Conversation 1 & 2. In addition to brainstorming, learning together, and hearing from some amazing guest speakers, we will also cover the nuts and bolts of existing and new curriculum, assessments, course overviews, SLOs, and other issues related to our Specialty Classes. This workshop is for faculty who are assigned a Specialty Class for the current semester -- and those who would like to learn more about how to become a Specialty Class instructor in the near future.

Susan Garnett  CEFOMS #: 1471

**FRIDAY 9/6/2019**
2:00 AM-4:30 AM
CEC- A-110

**PROFESSIONAL LEARNING COMMUNITY SEPTEMBER 6**
The PLC meets to discuss ESL writing and listening, but all disciplines are invited.

Rob Jenkins  CEFOMS #: 1526

**MONDAY 9/9/2019**
2:00 PM-4:00 PM
SCC- U-78

**MONTHLY HIGH SCHOOL SUBJECTS DEPARTMENT MEETING (SCC)**
This is the monthly meeting for the High School Subjects/ABE/Reading department.

Jolene Shields  CEFOMS #: 1452
YOU’VE GOT IT WRITE! (WRITING INSTRUCTION COMMUNITY OF PRACTICE)
The SAC SCE ESL Specialty Class Writing instructors and interested others will meet regularly in Fall 2019 to focus our team efforts on improving our writing instruction and expanding our program. Never taught a writing class before, but you’d like to learn more? Come join us.
Susan Garnett CEFOMS #: 1468

PROFESSIONAL LEARNING COMMUNITY SEPTEMBER 20
The PLC meets to discuss ESL writing and listening, but all disciplines are invited.
Rob Jenkins CEFOMS #: 1527

LESSON PLANNING AND THE NEW ESL CURRICULUM TEACHERS’ GUIDE (ESL CERTIFICATE)
The new ESL curriculum has now been rolled out. Join this interactive workshop to practice techniques and strategies provided for you in the new Teachers' Toolkit. This is one of five workshops that are required as part of the ESL Curriculum Certificate. We strongly encourage all ESL teachers to earn the certificate within a year.
Jennifer Hoeger, Song Hong, Victoria Myers CEFOMS #: 1533

VOCATIONAL ESL COMMUNITY OF PRACTICE
The SAC SCE ESL Vocational ESL (VESL) instructors and interested others will meet regularly in Fall 2019 to focus our team efforts on rebuilding and improving our Vocational ESL Track. Want to learn more about how the Vocational Track is different from Basic Communication (Core) or Academic Tracks? Never taught a VESL class before, but you’d like to learn more? Come join us.
Susan Garnett CEFOMS #: 1465

EL CIVICS & ME
Ready to have fun together with EL Civics? All ESL instructors district-wide are invited to come to learn, share and grow! Bring your brilliant ideas and burning questions. Get hot tips and best practices from our WIOA leadership team and from the best-of-the-best of our classroom instructors. Hear the latest and greatest information from state and regional conferences and webinars. But ultimately, this workshop is all about YOU -- the support you need to make your EL Civics work top notch and rewarding for you and your students.
Susan Garnett CEFOMS #: 1476

MONTHLY DEPARTMENT MEETING, CAREER EDUCATION (OEC)
Monthly Department Meetings are held on September 25, October 30, and November 20.
Daniel Oase CEFOMS #: 1537

RSCCD/RSAEC COMMUNITY OF PRACTICE FOR IET
This is our space and our time to hear from IET student panels, learn from other instructors, and strategize with administrators, consortium members, and community partners. Come be a part of IET dialogue, action, and success at RSCCD! Everyone is welcome as we build now and for the FUTURE!
Susan Garnett CEFOMS #: 1484
COURSE COMPLETION/DATA TEAM
COMMUNITY OF PRACTICE
Want to understand more about how your classroom work and SAC SCE leadership results in student success? Want to better understand the data and use it to drive decisions? This ongoing team will review how to use the SAC NEAT tool and RSCCD TE system to continuously improve our programs. Faculty, classified staff, and administration are invited to roll up your sleeves and learn together (Classified, please get approval from your manager to attend).
Susan Garnett, Reza Mirbeik, John Tashima

FRIDAY 10/4/2019
2:00 PM-4:30 PM
CEC- A-110

PROFESSIONAL LEARNING COMMUNITY
OCTOBER 4
The PLC meets to discuss ESL writing and listening, but all disciplines are invited.
Rob Jenkins

WEDNESDAY 10/9/2019
2:00 PM-4:00 PM
CEC- A-110

YOU'VE GOT IT WRITE! (WRITING INSTRUCTION COMMUNITY OF PRACTICE)
The SAC SCE ESL Specialty Class Writing instructors and interested others will meet regularly in Fall 2019 to focus our team efforts on improving our writing instruction and expanding our program. Never taught a writing class before, but you’d like to learn more? Come join us.
Susan Garnett

FRIDAY 10/11/2019
2:00 PM-4:30 PM
CEC- A-110

PLACEMENT AND ASSESSING STUDENT PROGRESS AND THE NEW ESL CURRICULUM (ESL CERTIFICATE)
Come and learn how assessing students has changed with implementation of the new curriculum. This is one of five workshops that are required as part of the ESL Curriculum Certificate. We strongly encourage all ESL teachers to earn the certificate within a year.
Rob Jenkins

MONDAY 10/14/2019
2:00 PM-4:00 PM
SCC- U-78

MONTHLY HIGH SCHOOL SUBJECTS DEPARTMENT MEETING (SCC)
This is the monthly meeting for the SCC High School Subjects/ABE Department.
Jolene Shields

WEDNESDAY 10/16/2019
1:30 PM-2:30 PM
CEC- ROOM TBA

EL CIVICS & ME
Ready to have fun together with EL Civics? All ESL instructors district-wide are invited to come to learn, share and grow! Bring your brilliant ideas and burning questions. Get hot tips and best practices from our WIOA leadership team and from the best-of-the-best of our classroom instructors. Hear the latest and greatest information from state and regional conferences and webinars. But ultimately, this workshop is all about YOU -- the support you need to make your EL Civics work top notch and rewarding for you and your students.
Susan Garnett
FRIDAY 10/18/2019
2:00 PM-4:30 PM
CEC- A-110

PROFESSIONAL LEARNING COMMUNITY
OCTOBER 18
The PLC meets to discuss ESL writing and listening, but all disciplines are invited.
Rob Jenkins
CEFOMS #: 1529

TUESDAY 10/22/2019
2:00 PM-4:00 PM
CEC- F-106

VOCATIONAL ESL COMMUNITY OF PRACTICE
The SAC SCE ESL Vocational ESL (VESL) instructors and interested others will meet regularly in Fall 2019 to focus our team efforts on rebuilding and improving our Vocational ESL Track. Want to learn more about how the Vocational Track is different from Basic Communication (Core) or Academic Tracks? Never taught a VESL class before, but you'd like to learn more? Come join us.
Susan Garnett
CEFOMS #: 1466

WEDNESDAY 10/23/2019
3:00 PM-5:00 PM
CEC- F-106

RSCCD/RSAEC COMMUNITY OF PRACTICE FOR IET
This is our space and our time to hear from IET student panels, learn from other instructors, and strategize with administrators, consortium members, and community partners. Come be a part of IET dialogue, action, and success at RSCCD! Everyone is welcome as we build now and for the FUTURE!
Susan Garnett
CEFOMS #: 1485

THURSDAY 10/24/2019
4:00 PM-5:00 PM
CEC- F-106

COURSE COMPLETION/DATA TEAM COMMUNITY OF PRACTICE
Want to understand more about how your classroom work and SAC SCE leadership results in student success? Want to better understand the data and use it to drive decisions? This ongoing team will review how to use the SAC NEAT tool and RSCCD TE system to continuously improve our programs. Faculty, classified staff, and administration are invited to roll up your sleeves and learn together (Classified, please get approval from your manager to attend).
Susan Garnett,
Reza Mirbeik,
John Tashima
CEFOMS #: 1482

WEDNESDAY 10/30/2019
2:00 PM-4:00 PM
CWPC- CR

MONTHLY DEPARTMENT MEETING, CAREER EDUCATION (OEC)
Monthly Department Meetings are held on September 25, October 30, and November 20.
Daniel Oase
CEFOMS #: 1538

THURSDAY 10/31/2019
2:00 PM-4:00 PM
CEC- A-110

ESL SPECIALTY CLASS COMMUNITY OF PRACTICE - SANTA ANA AREA
This working session will focus on expanding and improving our program via the Listening & Speaking ESL Specialty Courses: ESL 120 Civics, Pronunciation, and Conversation 1 & 2. In addition to brainstorming, learning together, and hearing from some amazing guest speakers, we will also cover the nuts and bolts of existing and new curriculum, assessments, course overviews, SLOs, and other issues related to our Specialty Classes. This workshop is for faculty who are assigned a Specialty Class for the current semester -- and those who would like to learn more about how to become a Specialty Class instructor in the near future.
Susan Garnett
CEFOMS #: 1472
FRIDAY 11/1/2019
2:00 PM-4:30 PM
CEC- A-110

PROFESSIONAL LEARNING COMMUNITY
NOVEMBER 1
The PLC meets to discuss ESL writing and listening, but all disciplines are invited.
Rob Jenkins  CEFOMS #: 1530

MONDAY 11/11/2019
2:00 PM-4:00 PM
SCC- U-78

MONTHLY HIGH SCHOOL SUBJECTS
DEPARTMENT MEETING (SCC)
This is the monthly meeting for the High School Subjects/ABE/Reading Department.
Jolene Shields  CEFOMS #: 1454

WEDNESDAY 11/13/2019
2:00 PM-4:00 PM
CEC- A-110

YOU'VE GOT IT WRITE! (WRITING INSTRUCTION COMMUNITY OF PRACTICE)
The SAC SCE ESL Specialty Class Writing instructors and interested others will meet regularly in Fall 2019 to focus our team efforts on improving our writing instruction and expanding our program. Never taught a writing class before, but you'd like to learn more? Come join us.
Susan Garnett  CEFOMS #: 1470

FRIDAY 11/15/2019
2:00 PM-4:30 PM
CEC- A-110

PROFESSIONAL LEARNING COMMUNITY
NOVEMBER 15
The PLC meets to discuss ESL writing and listening, but all disciplines are invited.
Rob Jenkins  CEFOMS #: 1531

WEDNESDAY 11/20/2019
12:00 PM-1:00 PM
TBA- ROOM TBA

EL CIVICS & ME
Ready to have fun together with EL Civics? All ESL instructors district-wide are invited to come to learn, share and grow! Bring your brilliant ideas and burning questions. Get hot tips and best practices from our WIOA leadership team and from the best-of-the-best of our classroom instructors. Hear the latest and greatest information from state and regional conferences and webinars. But ultimately, this workshop is all about YOU -- the support you need to make your EL Civics work top notch and rewarding for you and your students.
Susan Garnett  CEFOMS #: 1478

WEDNESDAY 11/20/2019
2:00 PM-4:00 PM
CWPC- CR

MONTHLY DEPARTMENT MEETING, CAREER EDUCATION (OEC)
Monthly Department Meetings are held on September 25, October 30, and November 20.
Daniel Oase  CEFOMS #: 1539

MONDAY 12/9/2019
2:00 PM-4:00 PM
SCC- U-78

MONTHLY HIGH SCHOOL SUBJECTS DEPARTMENT MEETING (SCC)
This is the monthly meeting for the High School Subjects/ABE/Reading Department.
Jolene Shields  CEFOMS #: 1455
OTAN ONLINE WORKSHOPS
These courses are taken at a time indicated online at the OTAN site. You must attend at the time of the workshop. You must register with OTAN. www.otan.us. Do not register through our professional development office.

What to know:
• The workshops are each worth 2-3 flex hours.
• OTAN will supply a certificate upon completion.
• Submit certificate to obtain flex credit.
• Self-directed courses and Webinars are usually not permitted. Please ask before attending for flex credit.

These will not be posted on the OTAN site until after flex week. After entering the OTAN site, scroll down and go to “Calendar” for workshops, days, and times. Remember you cannot record flex hours after December 1. The Faculty Development office will provide a calendar of semester events during the second week of instruction.

CALPRO ONLINE COURSES
These courses are taken when you have time on your computer at home. They are each worth 16 hours of flex. They are four weeks long and you participate for 3-4 hours a week on your own free time. Do not register through our professional development office.

What to know:
• Register with CALPRO (www.calpro-online.org)
• You are not permitted to get behind. You must participate each week.
• CALPRO will supply a certificate upon completion.
• Submit certificate to obtain flex credit.

These will not be posted on the CALPRO or the OTAN site until after flex week. Remember you cannot record flex hours after December 1. The Faculty Development office will provide a calendar of semester events during the second week of instruction.